

BOARD MEETING AGENDAS

PLATTE CANYON WATER AND SANITATION DISTRICT

PLATTE CANYON WATER AND SANITATION DISTRICT SUBDISTRICT NO. 1

PLATTE CANYON WATER AND SANITATION DISTRICT SUBDISTRICT NO. 2

JOINT MEETING OF THE PLATTE CANYON AND SOUTHWEST METROPOLITAN WATER AND SANITATION DISTRICTS

SOUTHWEST METROPOLITAN WATER AND SANITATION DISTRICT

**November 17, 2017 - 8:30 a.m.
Platte Canyon/Southwest Metropolitan District Office
8739 W. Coal Mine Avenue
Littleton, Colorado 80123**

PLATTE CANYON WATER AND SANITATION DISTRICT

Call to Order and Determination of Quorum

Approval of Agenda

Consent Agenda

1. Approval/Ratification of Accounts Payable (Tab 1)
2. Ratification of Investment/Deposit Transactions (Tab 2)
3. Approval of Audit Engagement Letter submitted by Schilling and Company, Inc. for the 2017 Audit (Tab 3)
4. Approval of First Amendment to Agreement for Emergency and Non-Emergency Maintenance Services with C&L Water Solutions (Tab 4)
5. Approval of First Amendment to General Geographical Information Consulting Services Merrick & Company, Inc. (Tab 5)
6. Approval of First Amendment to Agreement for General Professional Engineering Services with Dewberry Engineers, Inc. (Tab 6)
7. Approval of Capital Master Plan for 2018-2027 (Board Portal)

Action Items

1. Approval of **Resolution 2017-11-1** Adopting a Budget for 2018 (Tab 7)
2. Approval of **Resolution 2017-11-2** Appropriating Funds for Expenditure in 2018 (Tab 8)
3. Approval of **Resolution 2017-11-3** Certifying a 7.104 Mill Levy for Tax Year 2017 (Budget Year 2018) (Tab 9)

4. Approval of **Resolution 2017-11-4** Establishing a Fee Schedule for 2018 (Tab 10)
5. Approval of:
 - i. Employer Participation Agreement in CEBT (Tab 11)
 - ii. Business Associate Agreement between Platte Canyon Water and Sanitation District and Willis Towers Watson (Tab 12)
 - iii. Rocky Mountain Reserve (RMR) Employer Benefit Plan Services Agreement (Tab 13)
 - iv. Business Associate Agreement between Rocky Mountain Reserve and Platte Canyon Water and Sanitation District (Tab 14)
 - v. Employee Health Insurance Benefit Package for 2018

Information - Discussion Items

New Business

PLATTE CANYON WATER AND SANITATION DISTRICT **SUBDISTRICT NO. 1**

Call to Order and Determination of Quorum

Approval of Agenda

Consent Agenda

1. Approval of Minutes for the May 26, 2017 Meeting (Tab 15)
2. Approval of Board Meeting Schedule for 2018 (Tab 16)

Action Items

1. Approval of **Resolution 2017-11-SD1-1** Adopting a Budget for 2018 (Tab 17)
2. Approval of **Resolution 2017-11-SD1-2** Appropriating Funds for Expenditure in 2018 (Tab 18)
3. Approval of **Resolution 2017-11-SD1-3** Certifying a 23.052 Mill Levy for Tax Year 2017 (Budget Year 2018) (Tab 19)

Information - Discussion Items

New Business

PLATTE CANYON WATER AND SANITATION DISTRICT **SUBDISTRICT NO. 2**

Call to Order and Determination of Quorum

Approval of Agenda

Consent Agenda

1. Approval of Minutes for the May 26, 2017 Meeting (Tab 20)
2. Approval of Board Meeting Schedule for 2018 (Tab 21)

Action Items

1. Approval of **Resolution 2017-11-SD2-1** Adopting a Budget for 2018 (Tab 22)
2. Approval of **Resolution 2017-11-SD2-2** Appropriating Funds for Expenditure in 2018 (Tab 23)
3. Approval of **Resolution 2017-11-SD2-3** Certifying a 22.439 Mill Levy for Tax Year 2017 (Budget Year 2018) (Tab 24)

Information - Discussion Items

New Business

JOINT MEETING **PLATTE CANYON/SOUTHWEST METROPOLITAN**

Call to Order and Determination of Quorum

Approval of Agenda

Consent Agenda

1. Approval of Minutes for the October 27, 2017 Joint Regular Meeting (Tab 25)
2. Approval of Board Meeting Schedule for 2018 (Tab 26)
3. Reschedule next meeting from December 22, 2017 to December 15, 2017

Action Items

Information - Discussion Items

1. Platte Canyon Financial Statements (Tab 27)
2. Southwest Metropolitan Financial Statements (Tab 28)
3. Platte Canyon Investment/Deposit Report (Tab 29)
4. Southwest Metropolitan Investment/Deposit Report (Tab 30)
5. Manager's Report (Tab 31)
6. Operations Report (Tab 32)
7. Construction Projects Report (Tab 33)

New Business

SOUTHWEST METROPOLITAN WATER AND SANITATION DISTRICT

Call to Order and Determination of Quorum

Approval of Agenda

Consent Agenda

1. Approval/Ratification of Accounts Payable (Tab 34)
2. Ratification of Investment/Deposit Transactions (Tab 35)
3. Approval of Audit Engagement Letter from Schilling and Company, Inc. for the 2017 Audit (Tab 36)
4. Approval of First Amendment to Agreement for Emergency and Non-Emergency Maintenance Services with C&L Water Solutions (Tab 37)
5. Approval of an Agreement for General Geographical Information Consulting Services with Merrick & Company, Inc. (Tab 38)
6. Approval of First Amendment to Agreement for General Professional Engineering Services with Kennedy/Jenks Consultants, Inc. (Tab 39)
7. Approval of First Amendment to Agreement for General Professional Engineering Services with Dewberry Engineers, Inc. (Tab 40)

Action Items

1. Approval of **Resolution 2017-11-1** Adopting a Budget for 2018 (Tab 41)
2. Approval of **Resolution 2017-11-2** Appropriating Funds for Expenditure in 2018 (Tab 42)
3. Approval of **Resolution 2017-11-3** Certifying a zero Mill Levy for Tax Year 2017 (Budget Year 2018) (Tab 43)
4. Approve Capital Master Plan for 2017-2026 (Board Portal)
5. Approval of **Resolution 2017-11-4** Amending the Amount of the Water/Sewer Service Fee Effective February 1, 2018 (Tab 44)
6. Approval of **Resolution 2017-11-5** Establishing a Fee Schedule for 2018 (Tab 45)

Information - Discussion Items

New Business