

**PLATTE CANYON WATER AND SANITATION DISTRICT
BOARD MEETING SUMMARY FOR
FEBRUARY 24, 2017 MEETING**

The regular monthly meeting of the Board of Directors of the Platte Canyon Water and Sanitation District convened on Friday, February 24, 2017, at 8:30 a.m. in the Districts' office located at 8739 West Coal Mine Avenue, Littleton, Colorado 80123.

The Board reviewed and approved the District's financial reports for the month of January, 2017 which included accounts payable, unaudited financial statements, and investment transactions and balance reports. Following a brief discussion, the Board voted unanimously to approve all accounts payable and investment items as presented.

The District's manager provided status reports on the following topics:

- ✚ **Personnel Matters.** Mr. Fitzgerald reported that an offer has been made and accepted by Cynthia Lane for the assistant manager position. A start date will soon be determined.
- ✚ **Platte Canyon Office Building Remodel Project.** Alyssa Quinn updated the Board on the project's status and stated that with the exception of the bathrooms, the project is almost complete and on budget.
- ✚ **Valley Sanitation District's Sanitary Sewer Outfall.** The manager discussed the Valley sewer outfall problem and reported on how staff has been working with the Valley Board of Directors in scheduling public meetings as well as determining which avenues of communication would be best to inform Valley customers about the problem with an emphasis of informing them on the importance of a fix to the problem.

The District's operations supervisor reported that during January 2017, there were no sanitary sewer service interruptions. There was, however, one water break that occurred during the month.

The District's construction coordinator updated the Board of Directors on new and ongoing developer projects as well as District capital projects which are in the design phase at the present time. Information on all of the District's capital projects is available on the District's website.

There being no new business to come before the Board, the meeting was adjourned.

The next scheduled meeting of the Platte Canyon Board of Directors is March 24, 2017.