

PLATTE CANYON WATER AND SANITATION DISTRICT

BOARD MEETING SUMMARY FOR NOVEMBER 17, 2017 MEETING

A monthly meeting of the Board of Directors of the Platte Canyon Water and Sanitation District convened on Friday, November 17, 2017, at 8:30 a.m. in the Districts' office located at 8739 West Coal Mine Avenue, Littleton, Colorado 80123.

The Board reviewed and approved the District's financial reports for the month of October, 2017 which included accounts payable, unaudited financial statements, and investment transactions and balance reports. Following a brief discussion, the Board voted unanimously to approve all accounts payable and investment items as presented.

The Board also approved:

- Audit Engagement Letter for the 2017 Audit with Schilling and Company.
- First Amendment to Agreement for Emergency and Non-Emergency Maintenance Service with C&L Water Solutions. This agreement allows C&L to compete work for the District as necessary.
- First Amendment to Agreement for General Geographical Information Consulting Services with Merrick and Company. This agreement allows Merrick & Company to complete scheduled and unscheduled GIS work for the District.
- First Amendment to Agreement for General Professional Engineering Services with Dewberry Engineers, Inc. This agreement allows Dewberry to perform general engineering services to the District on an as needed basis.
- Approved the meeting minutes for the October 27, 2017 meeting of the Board of Directors.

The District's manager and Assistant Manager provided status reports on the following topics:

- ✚ **Valley Sanitation District Realignment Project** Cynthia Lane gave an update on the project stating that the election passed. The contract for Engineering/Design is being completed and will be signed at the next board meeting for Valley Sanitation.
- ✚ **Roof and Siding at Scott J. Morse Pump Station** Pat Fitzgerald reported that the roof has been replaced and the siding will be completed in the next few weeks as the contractor had a set back with his employees.
- ✚ **TAC** Pat Fitzgerald reported that the TAC wrote a letter of support to the Denver Water Board of Commissioners for the rate proposal. Also included in the letter was a recommendation to adjust their SDC (service development

charges). Denver Water used their reserves to help keep rates down. The rate increase is 3% for 2018. The Board of Commissioners adopted the rates at the last board meeting.

The District's operations supervisor presented his October 2017 Operations Report.

The District's construction coordinator updated the Board of Directors on new and ongoing developer projects as well as District capital projects. Information on all of the District's capital projects is available on the District's website www.plattecanyon.org.

The next scheduled meeting of the Platte Canyon Board of Directors is December 15, 2017.