

RECORD OF PROCEEDINGS

MINUTES OF JOINT SPECIAL MEETING

BOARD OF DIRECTORS

SOUTHWEST METROPOLITAN WATER AND SANITATION DISTRICT

AND

PLATTE CANYON WATER AND SANITATION DISTRICT¹

Friday
April 21, 2017
Jefferson County, Colorado

A special meeting of the Board of Directors of the Southwest Metropolitan Water and Sanitation District (“Southwest”) and the Board of Directors of the Platte Canyon Water and Sanitation District (“Platte Canyon”) convened on Friday, April 21, 2017, at 8:30 a.m. in the Districts’ office located at 8739 West Coal Mine Avenue, Littleton, Colorado 80123. The meeting was convened in lieu of the Boards’ April 28, 2017 joint regular meeting which was canceled. Although jointly conducted, a portion of the meeting pertained solely to one District or the other and, accordingly, at times only the vote of one Board or the other was required.

The following Southwest Directors were in attendance, to-wit:

Anthony M. Dursey
Kenton C. Ensor, Jr.
George E. Hamblin, Jr.
Chuck Hause
Bernard J. Sebastian, Jr.

The following Platte Canyon Directors were in attendance, to wit:

William Buckner
Anthony M. Dursey
Louis J. Fohn
George E. Hamblin, Jr.
Richard Rock

¹ and each District’s Water and Sanitary Sewer Activity Enterprise.

RECORD OF PROCEEDINGS

The following Platte Canyon staff members were in attendance: Patrick J. Fitzgerald, manager; Vanessa Shipley, financial administrator; Scott Hand, operations supervisor; Tony Cocozzella, construction, plan review and special projects coordinator; and Alyssa Quinn, administrative assistant.²

Also in attendance were: Richard H. Cassens, from ENS Consulting, LLC, Platte Canyon's consulting engineer; and Timothy J. Flynn, from Collins Cockrel & Cole, P.C., legal counsel for both Districts.

CALL TO ORDER

The meeting was called to order by Director Anthony M. Dursey, who presided as Chair.

SOUTHWEST ACTION ITEMS

1. **Approval of Southwest Agenda.** Following a brief discussion, a motion was made by Southwest Director Sebastian and seconded by Southwest Director Hause to approve the Southwest agenda, as presented. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian, Jr.	Aye

2. **Southwest Accounts Payable.** The Boards reviewed a list and supplemental list of Southwest vouchers paid (checks under \$2,500) and payable for the month of April 2017, in the aggregate amount of \$145,047.41, represented by Southwest check numbers 18683 through 18712, inclusive, including two electronic fund transfers in payment of Xcel Energy bills.

Following a brief discussion, a motion was made by Southwest Director Sebastian and seconded by Southwest Director Hause to ratify, approve, and confirm the vouchers paid and payable, as presented, and to authorize Southwest Directors to execute checks in

² Southwest has no employees. The above-named personnel are Platte Canyon employees who, pursuant to contract with Platte Canyon, provide management, operation and maintenance services for Southwest.

RECORD OF PROCEEDINGS

payment of the payables. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian, Jr.	Aye

3. **Southwest Investment/Deposit Transaction Report.** The Boards reviewed the Schedule of Investment Principal Activity for Southwest for the month of March 2017, which reflects the following transactions:

(a) **New Purchases.** No treasury notes or agency securities were purchased by Southwest during the month;

(b) **Redemptions.** No investment securities matured, or were redeemed, or sold by Southwest during the month;

(c) **Renewals.** No Certificates of Deposit were renewed or rolled over during the month.

At the conclusion of the discussion, a motion was made by Southwest Director Sebastian and seconded by Southwest Director Hause to accept the Southwest Investment Principal Activity Report for the month of March 2017. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian	Aye

4. **Adoption of Resolution Ratifying, Approving and Amending the Rates, Fees and Charges of Southwest.** The manager explained that Denver Water is now requiring that water tap permits for fire lines serving commercial properties and multi-family residential buildings be accompanied with engineering plans showing the size, tap location and configuration of the fire line between the tap and the building. In addition, Southwest requires that a no-fee tap fire permit be issued before plans are submitted to Denver Water.

RECORD OF PROCEEDINGS

In order to process these water tap permits for fire lines, Southwest incurs a number of costs for which the District staff is proposing a uniform Fire Line Tap Processing and Inspection Fee of \$500. That fee is incorporated into Resolution 2017-4-1, which was reviewed by the manager.

At the conclusion of the discussion, a motion to adopt Resolution 2017-4-1 as presented was made by Southwest Director Hause and seconded by Southwest Director Sebastian. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian	Aye

5. **Approval of On-Call Engineering Services Agreement with Dewberry Engineers, Inc.** To obtain additional expertise for the purpose of enhancing the Southwest's water and sanitary sewer systems, Southwest requested a General Professional Engineering Services Agreement from Dewberry Engineers, Inc. Under the Agreement, Dewberry Engineers will basically be on-call to conduct general engineering services from time to time, based on a specific scope of work and a written direction to proceed. The proposed Agreement authorizes an expenditure with Dewberry Engineers during calendar year 2017 for engineering services in an amount not to exceed \$30,000. This new proposed Agreement will increase the flexibility and capability of Southwest to request engineering services from Dewberry Engineers, Inc. on an as and when needed basis.

Following a general discussion, a motion to approve the proposed Agreement with Dewberry Engineers, Inc. and to authorize its execution by appropriate officers of Southwest was made by Southwest Director Hause and seconded by Southwest Director Sebastian. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian	Aye

RECORD OF PROCEEDINGS

The manager noted that in order to initiate work under the Agreement, the District plans to issue various work orders to Dewberry Engineers as and when needed.

6. **Approval of Water Connection Agreement with Columbine Water and Sanitation District.** At last month's meeting, Southwest adopted a Resolution to Include the 100-acre farm property known as the Wild Plum Farm contingent upon certain conditions precedent being satisfied, one of which was entering into a water connection agreement with the Columbine Water and Sanitation District. The manager reviewed a proposed form of agreement which authorizes Southwest to make a connection to Columbine's water distribution system in Fairway Lane at a point to be mutually agreed upon by Columbine and Southwest. Southwest will own and be responsible for the maintenance of the connection and both parties will have the right to operate a valve that connects the two systems. The interconnection of the two systems will benefit both Districts and, in particular, the Wild Plum Farm Subdivision.

Based upon the manager's recommendation and at the conclusion of the discussion, a motion was made by Southwest Director Hause and seconded by Southwest Director Hamblin to approve the Water Connection Agreement and to authorize its execution by appropriate officers of Southwest. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian	Aye

7. **Approval of Engineering Services Agreement with ENS Consulting, LLC.** The manager reviewed a proposed form of engineering services agreement with ENS Consulting, LLC for engineering design and bid services for the West Peakview Avenue and South Wadsworth Boulevard 10" asbestos cement water main abandonment and intersection pipe reconfiguration project in the Woodmar Corners Subdivision. The proposed contract price shall not exceed \$8,000 without Southwest's prior written approval.

At the conclusion of the discussion, a motion was made by Southwest Director Hause and seconded by Southwest Director Sebastian to approve the engineering services agreement with ENS Consulting, LLC, and authorize appropriate officers of Southwest to

RECORD OF PROCEEDINGS

execute the same. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian	Aye

8. **Approval of Agreement with Dewberry Engineers, Inc. for Engineering Design and Bid Services for Replacement of Three Variable Frequency Drives at the Hogback Water Pump Station.** Scott Hand discussed the need, due to technology changes and the complicated nature of the equipment involved, for consulting engineering services to assist Southwest in replacing the three variable frequency drives at the Hogback Water Pump Station, which drives regulate the pumps so that adequate and consistent water pressure is maintained throughout that segment of Southwest's water distribution system. He and the manager then reviewed engineering services agreement with Dewberry Engineers pursuant to which Dewberry will provide design and bid services for the Project. The proposed agreement with Dewberry Engineers is for an amount not to exceed \$11,780.

At the conclusion of the discussion, a motion was made by Southwest Director Hause and seconded by Southwest Director Sebastian to approve the Agreement and authorize its execution by appropriate officers of Southwest. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian	Aye

SOUTHWEST INFORMATION/DISCUSSION ITEMS

There were no information or discussion items to come before the Southwest Board.

SOUTHWEST NEW BUSINESS

There was no new business to come before the Southwest Board.

RECORD OF PROCEEDINGS

JOINT PARTICIPATION PORTION OF THE MEETING

Southwest Director Anthony M. Dursey continued to act as Chair for the joint participation portion of the meeting.

JOINT MEETING ACTION ITEMS

1. **Approval of Joint Meeting Agenda.** Following a brief discussion, a motion was made by Southwest Director Hamblin and seconded by Platte Canyon Director Buckner to approve, as presented, the agenda for the joint participation portion of the meeting. The Chair called for a vote of the Southwest Board and the vote was as follows:

Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian	Aye

The Chair then called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Richard Rock	Aye

2. **Approval of the Minutes of the Boards' March 24, 2017 Joint Regular Meeting.** Following a brief discussion, a motion was made by Platte Canyon Director Rock and seconded by Platte Canyon Director Buckner to approve, as written, the minutes of the Boards' March 24, 2017, joint regular meeting. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian	Aye

RECORD OF PROCEEDINGS

The Chair then called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Richard Rock	Aye

The approved minutes of the Boards' March 24, 2017 joint regular meeting were then presented to the members of each Board for signature as further evidence of ratification, confirmation, and approval.

JOINT MEETING INFORMATION/DISCUSSION ITEMS

1. **Financial Matters.**

(a) **Platte Canyon Financial Statements.** The following unaudited Platte Canyon financial statements, prepared by Vanessa Shipley for the three-month period ending March 31, 2017, were presented to the Boards:

(i) Statement of Net Assets, dated March 31, 2017, showing Platte Canyon's Assets, Liabilities, and Net Assets;

(ii) Statement of Revenue, Expenses, and Changes in Net Assets for the three-month period ending March 31, 2017;

(iii) Schedule of Revenue and Expenditures – Budget & Actual CM/YTD Actuals Compared to Annual Budget for the three-month period ending March 31, 2017; and

(iv) Schedule of Revenue and Expenditures – Budget & Actual CM/YTD Actuals Compared to CM/YTD Budget for the three-month period ending March 31, 2017.

As part of her review, Vanessa Shipley highlighted those financial statement line items that varied from the adopted budget or that were higher or lower than originally anticipated for this time of the year. At the conclusion of her review, a motion was made by Platte Canyon Director Buckner and seconded by Platte Canyon Director Rock to accept the Platte Canyon Financial Statements as presented. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

RECORD OF PROCEEDINGS

William Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Richard Rock	Aye

(b) **Southwest Financial Statements.** The following unaudited Southwest financial statements prepared by Vanessa Shipley for the three-month period ending March 31, 2017 were presented to the Boards:

(i) Statement of Net Assets, dated March 31, 2017, showing Southwest's Assets, Liabilities, and Net Assets;

(ii) Statement of Revenue, Expenses, and Changes in Net Assets for the three-year month period ending March 31, 2017;

(iii) Schedule of Revenue and Expenditures – Budget & Actual CM/YTD Actuals Compared to Annual Budget for the three-month period ending March 31, 2017; and

(iv) Schedule of Revenue and Expenditures – Budget & Actual CM/YTD Actuals Compared to CM/YTD Budget for the three-month period ending March 31, 2017.

Following Vanessa Shipley's review during which she again noted the various line items that varied from Southwest's adopted Budget, a motion was made by Southwest Director Sebastian and seconded by Southwest Director Hamblin to accept the Southwest Financial Statements, as presented. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian	Aye

(c) **Platte Canyon Investment/Deposit Report.** The Boards reviewed a list of Platte Canyon's investments in U.S. Government treasury notes, agency securities, certificates of deposit, and money market funds, together with a report showing the funds Platte Canyon has in approved state depositories and authorized

RECORD OF PROCEEDINGS

investment pools. As of March 31, 2017, Platte Canyon’s investments and deposits totaled \$10,586,807.81, itemized as follows:

<u>Description</u>	<u>Amount</u>	<u>Percentage</u>
Checking	\$113,775.06	1.07%
Certificates of Deposit	\$994,000.00	9.39%
ColoTrust-Prime	\$0.00	0.00%
ColoTrust-Plus	\$3,027,573.20	28.60%
ColoTrust-Trust Account	\$464,161.38	4.38%
Treasury Bills	\$0.00	0.00%
Treasury Notes	\$999,697.85	9.44%
U.S. Government Agencies and Instrumentalities	\$4,987,600.32	47.11%
TOTAL	\$10,586,807.81	100.00%

The average yield on Platte Canyon’s investments for the month of March 2017, as calculated by staff, was 1.2202% per annum.

Following a brief discussion, a motion was made by Platte Canyon Director Rock and seconded by Platte Canyon Director Fohn to accept the Platte Canyon Schedule of Deposits and Investments, as presented. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Richard Rock	Aye

(d) **Southwest Investment/Deposit Report.** The Boards reviewed a list of Southwest’s investments in U.S. Government treasury notes, agency securities, certificates of deposit, and money market funds, together with a report showing the funds Southwest has in approved state depositories and authorized investment pools. As of March 31, 2017, Southwest’s investments and deposits totaled \$24,714,481.89, itemized as follows:

RECORD OF PROCEEDINGS

<u>Description</u>	<u>Amount</u>	<u>Percentage</u>
Checking	\$1,960.49	0.01%
Certificates of Deposit	\$2,341,537.80	9.47%
ColoTrust-Prime	\$0.00	0.00%
ColoTrust-Plus	\$2,530,617.11	10.24%
ColoTrust-Trust Account	\$3,775,298.27	15.28%
Treasury Bills	\$0.00	0.00%
Treasury Notes	\$6,024,604.68	24.38%
U.S. Government Agencies and Instrumentalities	\$10,040,463.54	40.63%
TOTAL	\$24,714,481.89	100.00%

The average yield on Southwest’s investments for the month of March 2017, as calculated by staff, was 1.7941% per annum.

Following a brief discussion, a motion was made by Southwest Director Sebastian and seconded by Southwest Director Hause to accept the Southwest Schedule of Deposits and Investments, as presented. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian	Aye

2. **Manager’s Information Report.** The manager reviewed the Manager’s Information Report, dated April 2017, a copy of which was previously provided to both Boards. As part of his report, the manager highlighted the following matters:

(a) **Personnel Matters.** The new Platte Canyon assistant manager, Cynthia Lane, has been working for approximately two weeks and everything appears to be going very well. The assistant manager could not be in attendance at today’s joint Board meeting because of a prior commitment. She will be in attendance at the Boards’ May 26, 2017 meeting.

(b) **Acquisition of Additional Property Adjacent to Scott J. Morse Water Pump Station.** Platte Canyon remains interested in acquiring additional property currently owned by Denver Water and located adjacent to the Scott J. Morse Water Pump

RECORD OF PROCEEDINGS

Station in order to store materials and supplies. Denver Water will not declare this property surplus until after Platte Canyon has filed a Condemnation Petition. The manager noted that legal counsel is working with attorneys at Denver Water to initiate a condemnation action as a way of complying with Jefferson County's Subdivision Regulations. The resolution to authorize condemnation will be presented to the Platte Canyon Board at its May meeting.

(c) **Southwest/Platte Canyon Office Remodel Project.** Alyssa Quinn reviewed the office remodel project which is complete, with the exception of the installation of the bathroom partitions and some minor punchlist items. A recently completed walk-through identified certain punchlist items that are in the process, or which have been, completed. Southwest will complete the installation of the bathroom partitions and will deduct the cost of that work from Genterro's retainage under Genterro's contract. Overall, Alyssa Quinn felt the Project went well and Southwest is satisfied with the end result, although it took longer than anticipated to complete the Project.

(d) **Valley Sanitation District Sanitary Sewer Outfall Line.** The third and final information meeting on the Valley Sanitation District Sanitary Sewer Interceptor Line was conducted by Platte Canyon staff and Valley Sanitation District representatives on April 12, 2017. The manager reported that the information meetings went well, and that approximately 100 people from the Valley Sanitation District have attended the presentations put on by Platte Canyon to support the relocation of the sanitary sewer line and, in particular, the financing that will be needed for the Project. Platte Canyon's assistant manager is in charge of obtaining a low interest rate loan for the Project from the Colorado Water Resource and Power Development Authority. The pre-application process for the loan was initiated this week. It is anticipated that a TABOR election will be held in November 2017 for the purpose of authorizing voter authorization to borrow the funds necessary to complete the Project.

3. **Operations and Maintenance Summary Report.** Scott Hand reviewed the Operations and Maintenance Summary Report for March 2017. For the March reporting period, neither Platte Canyon nor Southwest had any sanitary sewer service interruptions. Platte Canyon experienced one water service interruption at 8936 West Bowles Avenue on March 30, 2017. This was a break caused by electrolysis on a 4" fire tapping valve. It was ultimately determined that in addition to a leak at the valve, there is a leak on the fire line. The owner has been notified that it is his responsibility to fix the line, but to date, the owner, who is located out of state, has been slow to respond.

RECORD OF PROCEEDINGS

During the month, C&L Water Solutions completed four Platte Canyon valve repairs and three in Southwest. These remedial repairs are conducted on a routine basis and scheduled as needed, based on budgeted funds.

During the month, various training sessions were conducted. In addition, Tony Cocozzella and Scott Hand attended a stakeholder meeting at Denver Water's Water Quality Laboratory on March 9, 2017. Denver Water continues its efforts to involve Distributors in its operations and relationships and Mr. Hand is very pleased with Denver Water's efforts. Further, all Platte Canyon Operations staff attended a Pressure Reducing Valve Workshop held at the Platte Canyon/Southwest office building on March 1, 2017. This was a very informative workshop that was beneficial to all of those who attended.

4. **Construction Project Report.** Tony Cocozzella reviewed with both Boards the Capital Projects Information and Construction Status Report for both Platte Canyon and Southwest. The Report updated the Boards as to the status of all on-going Platte Canyon and Southwest projects, including developer and District-specific projects. The Report also addressed those projects that are in design-phase at the present time.

NEW BUSINESS

There was no new business to come before the joint participation portion of the meeting. The next joint regular meeting of the Boards is scheduled for Friday, May 26, 2017 in the Districts' offices located at 8739 West Coal Mine Avenue, Littleton, Colorado 80123.

PLATTE CANYON ACTION ITEMS

CALL TO ORDER

The Platte Canyon Action Items portion of the joint special meeting was called to order by Platte Canyon Director Richard Rock, who presided as Chair.

1. **Approval of Platte Canyon Agenda.** Following a brief discussion, a motion was made by Platte Canyon Director Buckner and seconded by Platte Canyon Director Fohn to approve, as presented, the Platte Canyon agenda. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye

RECORD OF PROCEEDINGS

William Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Richard Rock	Aye

4. **Adoption of Resolution Ratifying, Approving and Amending the Rates, Fees and Charges of Platte Canyon for 2017.** The manager, as he had done earlier, explained that Denver Water is now requiring that water tap permits for fire lines serving commercial properties and multi-family residential buildings be accompanied with engineering plans showing the size, tap and configuration of the fire line. In addition, Platte Canyon requires that a no tap fee fire permit be issued before plans are submitted to Denver Water.

In order to process these tap permits for fire lines, Platte Canyon incurs a number of costs for which staff is proposing a Fire Line Tap Processing and Inspection Fee in the amount of \$500. The fee is incorporated into Resolution 2017-4-1, which was reviewed by the manager. At the conclusion of the discussion, a motion to adopt Resolution 2017-4-1 as presented was made by Platte Canyon Director Fohn and seconded by Platte Canyon Director Buckner. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Richard Rock	Aye

5. **Approval of On-Call Engineering Services Agreement with Dewberry Engineers, Inc.** For the same reasons as discussed earlier in the case of Southwest, a proposed form of general professional engineering services agreement with Dewberry Engineers, Inc. was presented to the Platte Canyon Board. Under the proposed Agreement, Dewberry Engineers will be on call to perform general engineering services from time to time as requested by Platte Canyon based on a specific scope of work and direction to proceed. The proposed Agreement authorizes an expenditure for the balance of calendar year 2017 for engineering services from Dewberry Engineers, Inc. in an amount not to exceed \$30,000. The Agreement will increase the flexibility and capability of Platte Canyon to request engineering services from Dewberry Engineers as and when needed.

RECORD OF PROCEEDINGS

At the conclusion of the discussion, a motion to approve the Agreement and authorize its execution by appropriate officers of Platte Canyon was made by Platte Canyon Director Dursey and seconded by Platte Canyon Director Fohn. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Richard Rock	Aye

6. **Approval of Award of Construction Contract for Normandy Estates Sewer Main Rehabilitation Project.** Rich Cassens reviewed with the Platte Canyon Board the bids that were received for the cured-in-place lining of approximately 7,339 linear feet of 8” concrete pipe, 1,431 linear feet of 10” pipe, 145 service connections and 39 manholes in the Normandy Estates Subdivision. The low bidder was Insituform Technologies, LLC in the amount of \$296,910.

Following a general discussion and based upon the engineer’s recommendation, a motion was made by Platte Canyon Director Dursey and seconded by Platte Canyon Director Buckner to award a construction contract to **Insituform** Technologies for an amount not to exceed \$296,910. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Richard Rock	Aye

The motion included authorization for an appropriate officer of Platte Canyon to issue a Notice of Award and to execute the contract documents.

7. **Consent to Transfer of Platte Canyon’s Interest in a Sanitary Sewer Pipe, Ownership of Which is Shared with the Roxborough Water and Sanitation District.** The manager explained that Platte Canyon had previously executed a consent to transfer of its interest in a sanitary sewer pipe line owned by Platte Canyon and Roxborough Water and Sanitation District to the City of Littleton, however, Littleton ultimately refused to accept ownership of that portion of the pipe located within certain Army Corps of Engineers property that contained an unacceptable provision to Littleton.

RECORD OF PROCEEDINGS

Roxborough has since agreed to retain sole ownership of the proportion of the pipe that is within the Army Corps of Engineers property. A new form of consent is now being requested by Roxborough to transfer the portions of the pipe located outside of CORP property to the City of Littleton. At the conclusion of the discussion, a motion to approve the consent to transfer of shared pipe and to authorize its execution by appropriate officers of Platte Canyon was made by Platte Canyon Director Dursey and seconded by Platte Canyon Director Buckner. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Richard Rock	Aye

PLATTE CANYON INFORMATION/DISCUSSION ITEMS

There were no Platte Canyon information or discussion items to come before the Platte Canyon Board.

PLATTE CANYON NEW BUSINESS

There was no new business to come before the Platte Canyon Board.

ADJOURNMENT

There being no further business to come before this joint regular meeting of the Southwest and Platte Canyon Boards, a motion to adjourn was made by Platte Canyon Director Fohn and seconded by Platte Canyon Director Buckner. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian	Aye

The Chair then called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner	Aye
-----------------	-----

RECORD OF PROCEEDINGS

Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Richard Rock	Aye

Whereupon, this joint special meeting of the Southwest and Platte Canyon Boards of Directors adjourned at approximately 9:50 a.m. The next joint regular meeting of the Boards will be held on Friday, May 26, 2017, at 8:30 a.m. in the Districts' office, located at 8739 West Coal Mine Avenue, Littleton, Colorado 80123.

Respectfully submitted,

Timothy J. Flynn, Recording Secretary

RECORD OF PROCEEDINGS

THE MINUTES OF THIS JOINT SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE SOUTHWEST METROPOLITAN WATER AND SANITATION DISTRICT AND THE BOARD OF DIRECTORS OF THE PLATTE CANYON WATER AND SANITATION DISTRICT ARE HEREBY RATIFIED, CONFIRMED AND APPROVED BY THE FOLLOWING NAMED INDIVIDUALS WHO, INDIVIDUALLY AND AS MEMBERS OF THE BOARD OF DIRECTORS OF SAID DISTRICTS, WAIVE ANY AND ALL NOTICE THAT MAY BE REQUIRED BY THE STATUTES OF THE STATE OF COLORADO PERTAINING TO THE CONVENING AND THE CONDUCTING OF THIS REGULAR MEETING OF THE DISTRICT'S BOARD OF DIRECTORS; AND THE UNDERSIGNED DO HEREBY CONSENT TO THE SAID MEETING BEING HELD ON THE DATE, AT THE TIME AND AT THE PLACE AS HEREINABOVE SET FORTH.

SOUTHWEST METROPOLITAN
WATER AND SANITATION DISTRICT

PLATTE CANYON WATER AND
SANITATION DISTRICT

Anthony M. Dursey

William D. Buckner

Kenton C. Ensor, Jr.

Anthony M. Dursey

George E. Hamblin, Jr.

Louis J. Fohn

Chuck Hause

George E. Hamblin, Jr.

Bernard J. Sebastian, Jr.

Richard Rock