

# RECORD OF PROCEEDINGS

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## MINUTES OF REGULAR SEMI-ANNUAL MEETING

### EX OFFICIO BOARD OF DIRECTORS

#### PLATTE CANYON WATER AND SANITATION DISTRICT SUBDISTRICT NO. 1

Friday  
November 18, 2016  
Jefferson County, Colorado

The regular semi-annual meeting of the ex officio Board of Directors of the Platte Canyon Water and Sanitation District, Subdistrict No. 1 (“Subdistrict No. 1”), Jefferson County, Colorado, convened on Friday, November 18, 2016, at approximately 9:15 a.m. in the Platte Canyon Water and Sanitation District office, located at 8739 West Coal Mine Avenue, Littleton, Colorado 80123. The following ex officio Subdistrict No. 1 Directors were in attendance, to-wit:

William D. Buckner  
Anthony M. Dursey  
Louis J. Fohn  
George E. Hamblin, Jr.  
Richard Rock

The following Platte Canyon Water and Sanitation District (“Platte Canyon”) staff members were in attendance: Patrick J. Fitzgerald, manager; Vanessa Shipley, financial administrator; Scott Hand, operations supervisor; Tony Cocozzella, construction, plan review and special projects coordinator; and Alyssa Quinn, administrative assistant.

The following Southwest Metropolitan Water and Sanitation District (“Southwest”) Directors were in attendance, to-wit:

Anthony M. Dursey  
Kenton C. Ensor, Jr.  
George E. Hamblin, Jr.  
Chuck Hause  
Bernard J. Sebastian, Jr.

Also in attendance were: Richard H. Cassens, from ENS Consulting, LLC, Platte Canyon’s consulting engineer; and Timothy J. Flynn, from Collins, Cockrel & Cole, P.C., legal counsel for Subdistrict No. 1, Platte Canyon and Southwest.

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### CALL TO ORDER

The meeting was called to order by the President of Platte Canyon, Richard Rock, who presided as Chair.

### ACTION ITEMS

1. **Approval of Agenda.** Following a brief discussion, a motion was made by Director Buckner and seconded by Director Hamblin to approve the meeting agenda, as presented. The Chair called for a vote, and the vote was as follows:

William D. Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Richard Rock	Aye

2. **Approval of May 27, 2016 Regular Semi-Annual Meeting Minutes.** Following a brief discussion, a motion was made by Director Buckner and seconded by Director Fohn to approve, as written, the minutes of Subdistrict No. 1's May 27, 2016 regular semi-annual meeting. The Chair called for a vote, and the vote was as follows:

William D. Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Richard Rock	Aye

The approved minutes were then presented to each Subdistrict No. 1 Board member for signature, as further evidence of ratification, confirmation, and approval.

3. **Adoption of 2017 Budget.** The Chair opened the public hearing on Subdistrict No. 1's 2017 budget, notice of which had been published in accordance with the Local Government Budget Law. No members of the general public appeared in person, otherwise registered any objections to, or offered any amendments to the proposed 2017 budget. The 2017 budget is balanced, as required by law.

Following a brief discussion, a motion was made by Director Dursey and seconded by Director Buckner to adopt Resolution 2016-11-SD-1-1, a copy of which is attached to the original of these minutes, which Resolution formally adopts the proposed

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2017 budget, as heretofore submitted and amended, as the official budget of the Platte Canyon Water and Sanitation District, Subdistrict No. 1, for the 2017 calendar year. The Chair called for a vote, and the vote was as follows:

William D. Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Richard Rock	Aye

The Board then considered Resolution 2016-11-SD-1-2, a copy of which is attached to the original of these minutes, which Resolution appropriates a total of \$28,954.00 for expenditure by Subdistrict No. 1 during calendar year 2017. A motion to adopt said Resolution was made by Director Dursey and seconded by Director Buckner. The Chair called for a vote, and the vote was as follows:

William D. Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Richard Rock	Aye

To make the 2017 debt service payments on its Colorado Water Resources and Power Development Authority loan, Subdistrict No. 1 will need to generate \$28,524.00 in real property taxes by certification of a property tax mill levy of 29.895 mills. Following a brief discussion, a motion was made by Director Buckner and seconded by Director Dursey to adopt Resolution 2016-11-SD-1-3, a copy of which is attached to the original of these minutes, which Resolution approves the certification of a property tax mill levy of 29.895 mills for debt service purposes for the 2017 calendar year. The Chair called for a vote, and the vote was as follows:

William D. Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Richard Rock	Aye

4. **2017 Meeting Schedule.** Following a brief discussion, a motion was made by Director Fohn and seconded by Director Hamblin that Subdistrict No. 1 continue to

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meet semi-annually during calendar year 2017 on Friday, May 26, 2017 and Friday, November 17, 2017 at 9:00 a.m. in the offices of Platte Canyon and Southwest. The Chair called for a vote, and the vote was as follows:

William D. Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Richard Rock	Aye

### **INFORMATION/DISCUSSION ITEMS**

There were no information or discussion items presented to the Board of Subdistrict No. 1 at this meeting.

### **NEW BUSINESS**

There was no new business to come before the Board of Subdistrict No. 1.

### **ADJOURNMENT**

There being no further business to come before the Board of Subdistrict No. 1, a motion to adjourn was made by Director Dursey and seconded by Director Buckner. The Chair called for a vote, and the vote was as follows:

William D. Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Richard Rock	Aye

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Whereupon, this regular semi-annual meeting of the Platte Canyon Water and Sanitation District, Subdistrict No. ,1 adjourned at approximately 9:22 a.m. The next regular semi-annual meeting of the Board of Directors of Subdistrict No. 1 will be held on Friday, May 26, 2017, at 9:00 a.m. in the Platte Canyon Water and Sanitation District office located at 8739 West Coal Mine Avenue, Littleton, Colorado 80123.

Respectfully submitted,

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Timothy J. Flynn, Recording Secretary

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THE MINUTES OF THE REGULAR SEMI-ANNUAL MEETING OF THE BOARD OF DIRECTORS OF THE PLATTE CANYON WATER AND SANITATION DISTRICT SUBDISTRICT NO. 1 ARE HEREBY RATIFIED, CONFIRMED AND APPROVED BY THE FOLLOWING NAMED INDIVIDUALS WHO, INDIVIDUALLY AND AS EX OFFICIO MEMBERS OF THE BOARD OF DIRECTORS OF THE SAID SUBDISTRICT, WAIVE ANY AND ALL NOTICE THAT MAY BE REQUIRED BY THE STATUTES OF THE STATE OF COLORADO PERTAINING TO THE CONVENING AND THE CONDUCTING OF THIS REGULAR MEETING OF THE SUBDISTRICT'S BOARD OF DIRECTORS; AND THE UNDERSIGNED DO HEREBY CONSENT TO THE SAID MEETING BEING HELD ON THE DATE, AT THE TIME AND AT THE PLACE AS HEREINABOVE SET FORTH.

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William Buckner

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Anthony M. Dursey

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Louis J. Fohn

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George E. Hamblin, Jr.

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Richard Rock