

# PLATTE CANYON WATER AND SANITATION DISTRICT

## BOARD MEETING SUMMARY FOR June 22, 2018 MEETING

A monthly meeting of the Board of Directors of the Platte Canyon Water and Sanitation District convened on Friday, June 22, 2018, at 8:30 a.m. in the District's office located at 8739 West Coal Mine Avenue, Littleton, Colorado 80123.

The Board reviewed and approved the District's financial reports for the month of May, 2018 which included accounts payable, unaudited financial statements, and investment transactions and balance reports. Following a brief discussion, the Board voted unanimously to approve all accounts payable and investment items as presented.

The Board also approved:

- The revision of the Cash Reserve Policy which calls for the Board of Directors to review annually the level of the District's cash reserve funds based on operating reserve requirements, cash reserve requirements and debit service reserve requirements.
- The revision of Policy for Removal of Water and Wastewater from Property after a Water Main Break or Sanitary Sewer Backup. This policy revision requires the homeowner to sign a letter of consent acknowledging that the District is not admitting responsibility nor liability for the damages but is offering the services as a accommodation to the property owners. The homeowner is also required to sign a form listing the services to be provided and recognize any additional services must be approved by the District.
- The Integrated System Distributor Agreement with Denver Water, which was previously approved by the Board in 2017, but Denver Water has submitted a few language changes to the agreement and removed the paragraph pertaining to holding Denver Water harmless in actions for damages that were previously modified to make it less onerous.

The District's Assistant Manager provided status reports on the following topics:

- ✚ **Denver Water's 100<sup>th</sup> Celebration** Cynthia Lane reported that Denver Water will be holding their 100<sup>th</sup> year Celebration on August 10, 2018 at Waterton Canyon. It will be closed to the public that day, but all Denver Water staff, directors and Distributor staff and directors are invited to attend.
- ✚ **Valley Sanitation District Sewer Relocation Project** Cynthia Lane reported that the project is moving forward and the loan application was submitted to eh CDPHE on June 15, 2018 along with a 90% design plan.
- ✚ **Website Redesign** Cynthia reposted the district staff is working with Watermark on the redesign of the website. Final launch is expected in October.

The District's operations supervisor presented his May 2018 Operations Report.

The District's construction coordinator updated the Board of Directors on new and ongoing developer projects as well as District capital projects. Information on all of the District's capital projects is available on the District's website [www.plattecanyon.org](http://www.plattecanyon.org).

The next scheduled meeting of the Platte Canyon Board of Directors is July 27, 2018.