

# **RECORD OF PROCEEDINGS**

---

## **MINUTES OF REGULAR SEMI-ANNUAL MEETING**

### **EX OFFICIO BOARD OF DIRECTORS**

#### **PLATTE CANYON WATER AND SANITATION DISTRICT SUBDISTRICT NO. 1**

Friday  
May 28, 2021  
Jefferson County, Colorado

The regular semi-annual meeting of the ex officio Board of Directors of the Platte Canyon Water and Sanitation District, Subdistrict No. 1 (“Subdistrict No. 1”), Jefferson County, Colorado, convened on Friday, May 28, 2021, at approximately 10:30 a.m. in the Platte Canyon Water and Sanitation District office, located at 8739 West Coal Mine Avenue, Littleton, Colorado 80123. Due to the COVID-19 pandemic, the meeting was also conducted virtually using Microsoft Teams Meeting. Accordingly, those Board Members who could not or were not comfortable physically attending the meeting, could attend by telephone or by online virtual meeting. The web address and call-in information were included in the meeting notice so that interested members of the public could also attend. The following ex officio Subdistrict No. 1 Directors were in attendance, to-wit:

William D. Buckner  
Anthony M. Dursey (by telephone)  
Louis J. Fohn  
George E. Hamblin, Jr.  
Mark Swatek

The following Platte Canyon Water and Sanitation District (“Platte Canyon”) staff members were physically present in the boardroom: Patrick J. Fitzgerald, manager; Cynthia Lane, assistant manager; Vanessa Shipley, financial administrator; Scott Hand, operations supervisor; and Tony Coccozzella, construction program manager.

The following Southwest Metropolitan Water and Sanitation District (“Southwest”) Directors were in attendance, to-wit:

Anthony M. Dursey (by telephone)  
Kenton C. Ensor  
George E. Hamblin, Jr.  
Chuck Hause  
Bernard J. Sebastian, Jr.

## RECORD OF PROCEEDINGS

---

Also in attendance was Timothy J. Flynn, from Collins, Cockrel & Cole, P.C., legal counsel for Subdistrict No. 1, Platte Canyon and Southwest.

### CALL TO ORDER

The meeting was called to order by the President of Platte Canyon, George E. Hamblin, Jr., who presided as Chair.

### APPROVAL OF AGENDA

Following a brief discussion, a motion was made by Director Buckner and seconded by Director Fohn to approve the meeting agenda, as presented. The Chair called for a vote, and the vote was as follows:

William D. Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Mark Swatek	Aye

### CONSENT AGENDA

1. **Approval of November 20, 2020 Semi-Annual Meeting Minutes.**

Following a brief discussion, a motion was made by Director Buckner and seconded by Director Fohn to approve, as written, the minutes of Subdistrict No. 1's November 20, 2020 semi-annual regular meeting. The Chair called for a vote, and the vote was as follows:

William D. Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Mark Swatek	Aye

The approved minutes of the Board's November 20, 2020 semi-annual meeting will be presented to the members of the ex officio Board of Directors for signature as soon as practical, as further evidence of ratification, confirmation and approval.

### ACTION ITEMS

There were no Action Items to come before the Board of Subdistrict No. 1 at this meeting.

## RECORD OF PROCEEDINGS

---

### INFORMATION/DISCUSSION ITEMS

There were no information or discussion items presented to the Board of Subdistrict No. 1 at this meeting.

### NEW BUSINESS

There was no new business to come before the Board of Subdistrict No. 1.

### ADJOURNMENT

There being no further business to come before the Board of Subdistrict No. 1, a motion to adjourn was made by Director Buckner and seconded by Director Fohn. The Chair called for a vote, and the vote was as follows:

William D. Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Mark Swatek	Aye

Whereupon, this regular semi-annual meeting of the Platte Canyon Water and Sanitation District, Subdistrict No. 1, adjourned at approximately 10:35 a.m. The next regular semi-annual meeting of the Board of Directors of Subdistrict No. 1 will be held on Friday, November 19, 2021, at 8:30 a.m. in the Platte Canyon Water and Sanitation District office located at 8739 West Coal Mine Avenue, Littleton, Colorado 80123.

Respectfully submitted,

---

Timothy J. Flynn, Recording Secretary

## RECORD OF PROCEEDINGS

---

THE MINUTES OF THE REGULAR SEMI-ANNUAL MEETING OF THE BOARD OF DIRECTORS OF THE PLATTE CANYON WATER AND SANITATION DISTRICT SUBDISTRICT NO. 1 ARE HEREBY RATIFIED, CONFIRMED AND APPROVED BY THE FOLLOWING NAMED INDIVIDUALS WHO, INDIVIDUALLY AND AS EX OFFICIO MEMBERS OF THE BOARD OF DIRECTORS OF THE SAID SUBDISTRICT, WAIVE ANY AND ALL NOTICE THAT MAY BE REQUIRED BY THE STATUTES OF THE STATE OF COLORADO PERTAINING TO THE CONVENING AND THE CONDUCTING OF THIS REGULAR MEETING OF THE SUBDISTRICT'S BOARD OF DIRECTORS; AND THE UNDERSIGNED DO HEREBY CONSENT TO THE SAID MEETING BEING HELD ON THE DATE, AT THE TIME AND AT THE PLACE AS HEREINABOVE SET FORTH.

---

William Buckner

---

Anthony M. Dursey

---

Louis J. Fohn

---

George E. Hamblin, Jr.

---

Mark Swatek