

RECORD OF PROCEEDINGS

MINUTES OF JOINT REGULAR MEETING

BOARD OF DIRECTORS

SOUTHWEST METROPOLITAN WATER AND SANITATION DISTRICT

AND

PLATTE CANYON WATER AND SANITATION DISTRICT¹

Friday
November 19, 2021
Jefferson County, Colorado

The regular joint monthly meeting of the Board of Directors of the Southwest Metropolitan Water and Sanitation District (“Southwest”) and the Board of Directors of the Platte Canyon Water and Sanitation District (“Platte Canyon”) convened on Friday, November 19, 2021, at 8:30 a.m. in the Districts’ office located at 8739 West Coal Mine Avenue, Littleton, Colorado 80123. Due to the COVID-19 pandemic, the meeting was also conducted virtually using Microsoft Teams Meeting. Accordingly, those Board members who could not or were not comfortable physically attending, could attend by telephone or by on-line virtual meeting. The web address and call-in information were included in the meeting notice so that interested members of the public could also attend. Although jointly conducted, a portion of the meeting pertained solely to one District or the other and, accordingly, at times only the vote of one Board or the other was required.

The following Southwest Directors were physically in attendance, to-wit:

Anthony M. Dursey
Kenton C. Ensor, Jr.
George E. Hamblin, Jr.
Chuck Hause
Bernard J. Sebastian, Jr.

The following Platte Canyon Directors were physically in attendance, to wit:

William D. Buckner
Anthony M. Dursey
Louis J. Fohn
George E. Hamblin, Jr.
Mark Swatek

¹ and each District’s Water and Sanitary Sewer Activity Enterprise.

The following Platte Canyon staff members were physically in attendance in the boardroom: Cynthia Lane, manager; Vanessa Shipley, financial administrator; Scott Hand, operations foreman; and Tony Cocozzella, construction program manager. Bridget Butterfield, communications and administrative services coordinator attended the meeting virtually from her office.²

Physically in attendance was Timothy J. Flynn, from Collins Cockrel & Cole, P.C., legal counsel for both Districts.

CALL TO ORDER

The meeting was called to order by Southwest President, Anthony M. Dursey, who presided as Chair.

APPROVAL OF SOUTHWEST AGENDA

Following a brief discussion, a motion was made by Southwest Director Hause and seconded by Southwest Director Hamblin to approve, as presented, the Southwest agenda. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian, Jr.	Aye

SOUTHWEST CONSENT AGENDA ITEMS

Following a brief discussion, a motion was made by Southwest Director Hause and seconded by Southwest Director Sebastian to approve Southwest Consent Agenda Items 1 and 2, as set forth below, by a single motion:

1. Ratification of Interim Disbursements and Approval of Current Payables. The Southwest payables and supplemental disbursements for the month of November 2021, in the amount of \$195,163.02 represented by Southwest check nos. 20400 thru 20431, inclusive, including any checks for less than \$5,000 written by the manager pursuant to prior Board authorization, together with various electronic fund payments for utility and other authorized electronic fund payment vendors.

2. Southwest Investment/Deposit Transaction Report. On October 12, 2021 Southwest purchased a \$1,000,000 par value treasury note having a maturity date of September 30, 2023 for a purchase price of \$998,728.43. The note has a face rate of interest

² Southwest has no employees. The above-named personnel are Platte Canyon employees who, pursuant to contract with Platte Canyon, provide management, operation and maintenance services for Southwest.

of 0.25% and a yield to maturity of 0.3149%. On October 1, 2021 Southwest renewed a \$100,000 certificate of deposit at the Bank of Denver for one year with a maturity date of October 1, 2022 and an interest rate of 0.25% per annum. Southwest did not have any treasury notes, agency securities or other investments redeem or roll over during the month. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian	Aye

SOUTHWEST ACTION ITEMS

2. **Adoption of 2022 Budget.** The Chair opened the public hearing on the Southwest proposed 2022 Budget. Notice of the public hearing was published in accordance with the Local Government Budget Law of Colorado by staff. No members of the public appeared in person, or otherwise registered any objections, or offered any amendments to the proposed 2022 Budget, which is balanced as required by law. The Chair then closed the public hearing on the 2022 Budget.

Following a brief discussion, a motion was made by Southwest Director Hamblin and seconded by Southwest Director Sebastian to adopt Southwest Resolution 2021-11-1, which Resolution formally adopts the proposed 2022 Budget, as heretofore submitted and amended, as the official budget for Southwest for calendar year 2022. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian, Jr.	Aye

A copy of Resolution 2021-11-1 is attached to the original of these minutes as **Exhibit A.**

3. **Adoption of Resolution Appropriating Funds for the 2022 Budget.** The Southwest Board then considered Southwest Resolution 2021-11-2, which Resolution appropriates the sum of \$3,628,003 for expenditure by Southwest in calendar year 2022. A motion to adopt said Resolution was made by Southwest Director Hause and seconded by Southwest Director Hamblin. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian, Jr.	Aye

A copy of Resolution 2021-11-2 is attached to the original of these minutes as **Exhibit B.**

4. Adoption of Resolution Certifying a Zero Property Tax Mill Levy. The Southwest 2022 Budget does not contemplate the expenditure of property tax revenue because Southwest does not have a property tax and operates as a water activity enterprise.

Following a brief discussion, a motion was made by Southwest Director Hause and seconded by Southwest Director Sebastian to adopt Resolution 2021-11-3, which Resolution authorizes the certification of a zero-property tax mill levy to the Clerk and Recorder of Arapahoe, Douglas and Jefferson Counties, Colorado. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian, Jr.	Aye

A copy of Resolution 2021-11-3 is attached to the original of these minutes as **Exhibit C.**

4. Continuation of 2021 Budget Amendment Hearing. The Chair opened the public hearing on the Southwest proposed 2021 Budget Amendment. Notice of the public hearing was published in accordance with the Local Government Budget Law of Colorado by staff. No members of the public appeared in person, or otherwise registered any objections, or offered any amendments to the proposed 2021 Budget Amendment.

The manager advised that recently a boring contractor hit an unmarked 16” diameter asbestos cement water main located just east of the intersection of Wadsworth and Bowles Ave. As of the date of today’s meeting the exact amount of repair costs that will be incurred by Southwest have not yet been determined but they are estimated to be around \$80,000 due to the significant damage to the roadway and the median in the area. Because of this incident, District staff cannot calculate with specificity the exact amount by which the 2021 Budget needs to be amended. A request was made to continue the public hearing to the District’s December meeting.

Following a brief discussion, a motion was made by Southwest Director Hamblin and seconded by Southwest Director Hause to continue the hearing on Southwest’s 2021 Budget Amendment to December 17, 2021 at 8:30 a.m. in the Platte Canyon and Southwest District office. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian, Jr.	Aye

5. Authorization to Transfer Files In Legal Counsel’s Office. Legal counsel advised the Southwest Board that the firm of Collins Cockrel & Cole P.C. will be dissolving effective December 31, 2021 and that he with four other partners in the firm will as of that date practice together under a new firm name of Collins, Cole, Flynn, Winn & Ulmer. Mr. Flynn noted that the files in the offices of Collins Cockrel & Cole belong to Southwest and that in order for him to continue to represent Southwest, it is necessary for the Southwest Board to authorize the transfer of said files to the new law firm.

Following a brief discussion, a motion to authorize the transfer of the files and to executed a file transfer authorization form supplied by Collins Cockrel & Cole was made by Southwest Director Sebastian and seconded by Southwest Director Hause. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian, Jr.	Aye

Mr. Flynn thanked the Board for their willingness to continue his representation of Southwest.

SOUTHWEST INFORMATION/DISCUSSION ITEMS

There were no information or discussion items to come before the Southwest Board.

SOUTHWEST NEW BUSINESS

There was no new business to come before the Southwest Board.

JOINT PARTICIPATION PORTION OF THE MEETING

Anthony M. Dursey, Southwest President, continued to act as Chair of the joint participation portion of the meeting.

APPROVAL OF JOINT MEETING AGENDA

A motion was made by Platte Canyon Director Buckner and seconded by Platte Canyon Director Fohn to approve the joint meeting agenda, as presented. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian, Jr.	Aye

The Chair then called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Mark Swatek	Aye

JOINT MEETING CONSENT AGENDA ITEM

1. Approval of the Minutes of the Boards' October 22, 2021 Joint Regular Meeting. A motion was made by Platte Canyon Director Hamblin and seconded by Southwest Director Sebastian to approve the minutes of the Boards' October 22, 2021 joint regular meeting. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian, Jr.	Aye

The Chair then called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Mark Swatek	Aye

The approved minutes will be presented to the members of each Board for signature as soon as practical, as further evidence of ratification, confirmation and approval.

JOINT MEETING ACTION ITEMS

There were no action items to come before this joint regular meeting.

JOINT MEETING INFORMATION/DISCUSSION ITEMS

1. Financial Matters.

(a) **Platte Canyon Financial Statements.** The following unaudited Platte Canyon financial statements, prepared by Vanessa Shipley, for the ten-month period ending October 31, 2021, were presented to the Boards:

(i) Statement of Net Assets, dated October 31, 2021, showing Platte Canyon's Assets, Liabilities, and Net Assets;

(ii) Statement of Revenue, Expenses and Changes in Net Assets for the ten-month period ending October 31, 2021;

(iii) Schedule of Revenue and Expenditures – Budget & Actual CM/YTD Actuals Compared to Annual Budget for the ten-month period ending October 31, 2021; and

(iv) Schedule of Revenue and Expenditures – Budget & Actual CM/YTD Actuals Compared to CM/YTD Budget for the ten-month period ending October 31, 2021.

Vanessa Shipley had no specific comments regarding the October financial statements.

Following a brief discussion, a motion was made by Platte Canyon Director Swatek and seconded by Platte Canyon Director Fohn to accept the Platte Canyon financial statements, as presented. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Mark Swatek	Aye

(b) **Southwest Financial Statements.** The following unaudited Southwest financial statements, prepared by Vanessa Shipley for the ten-month period ending October 31, 2021, were presented to the Boards:

(i) Statement of Net Assets, dated October 31, 2021, showing Southwest’s Assets, Liabilities, and Net Assets;

(ii) Statement of Revenue, Expenses and Changes in Net Assets for the ten-month period ending October 31, 2021;

(iii) Schedule of Revenue and Expenditures – Budget & Actual CM/YTD Actuals Compared to Annual Budget for the ten-month period ending October 31, 2021; and

(iv) Schedule of Revenue and Expenditures – Budget & Actual CM/YTD Actuals Compared to CM/YTD Budget for the ten-month period ending October 31, 2021.

Vanessa Shipley had no specific comments regarding the October financial statements.

Following a brief discussion, a motion was made by Southwest Director Sebastian and seconded by Southwest Director Hause to accept the Southwest financial statements, as presented. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian, Jr.	Aye

(c) **Platte Canyon Investment/Deposit Report.** The Boards reviewed a list of Platte Canyon’s investments in U.S. Government treasury notes, agency securities, certificates of deposit, and money market funds, together with a report showing the funds Platte Canyon has in approved state depositories and authorized local government investment pools. As of October 31, 2021, Platte Canyon’s investments and deposits totaled \$9,325,284.43, itemized as follows:

<u>Description</u>	<u>Amount</u>	<u>Percentage</u>
Checking	\$208,893.24	2.24%
Certificates of Deposit	\$744,000.00	7.98%
ColoTrust-Edge	\$1,725,258.63	18.50%
ColoTrust-Plus	\$549,383.01	5.89%
ColoTrust-Trust Account	\$255,371.93	2.74%
CSAFE-Core	\$803,527.96	8.62%
Treasury Bills	\$0.00	0.00%
Treasury Notes	\$3,534,869.46	37.91%
U.S. Government Agencies and Instrumentalities	\$1,503,980.20	16.13%
TOTAL	<u>\$9,325,284.43</u>	<u>100.00%</u>

The average yield on Platte Canyon’s investments for the month of October 2021, as calculated by staff, was 0.5393% per annum.

Following a brief discussion, a motion was made by Platte Canyon Director Buckner and seconded by Platte Canyon Director Fohn to accept the Platte Canyon Schedule of Deposits and Investments as presented. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Mark Swatek	Aye

(d) **Southwest Investment/Deposit Report.** The Boards reviewed a list of Southwest’s investments in U.S. Government treasury notes, agency securities, certificates of deposit, and money market funds, together with a report showing the funds Southwest has in approved state depositories and authorized investment pools. As of October 31, 2021, Southwest’s investments and deposits totaled \$24,763,873.08 itemized as follows:

<u>Description</u>	<u>Amount</u>	<u>Percentage</u>
Checking	\$12,614.65	0.05%
Certificates of Deposit	\$494,000	1.99%
ColoTrust-Edge	\$4,300,710.95	17.36%
ColoTrust-Plus	\$459,886.19	1.86%
ColoTrust-Trust Account	\$54,729.38	0.22%
CSAFE-Core	\$3,482,415.46	14.06%
Treasury Bills	\$0.00	0.00%
Treasury Notes	\$9,962,516.45	0.23%
U.S. Government Agencies and Instrumentalities	\$6,000,000.00	24.23%
TOTAL	<u>\$24,766,873.08</u>	<u>100.00%</u>

The average yield on Southwest’s investments for the month of October 2021, as calculated by staff, was 0.6031% per annum.

Following a brief discussion, a motion was made by Southwest Director Sebastian and seconded by Southwest Director Hause to accept the Southwest Schedule of Deposits and Investments as presented. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian, Jr.	Aye

2. **Management Report.** The manager reviewed, as more particularly set forth below, the written management report dated November 2021. A copy of the management report was previously provided to each member of both Boards.

(a) **Tap Counts vs. Single-Family Equivalents (SFE).** The Southwest and Platte Canyon service fees are based upon the single-family equivalents (SFEs) of each water tap connection to their respective water distribution systems. As the manager explained, there is a difference between the water tap count and ¾” single-family equivalents. The manager then reviewed with the Board a table which shows the total number of taps each District has as well as the total number of SFEs. Noting that for Platte Canyon the total number of taps is 5,885 and for Southwest the total number of taps is 12,798. This compares to 6,710 SFEs for Platte Canyon and 15,341 SFEs for Southwest.

(b) **Denver Water’s Gross Reservoir Expansion Project.** Denver Water and Boulder County have entered into a settlement agreement regarding Denver Water’s Gross Reservoir expansion project. This agreement marks the final step in a nearly twenty year federal, state and local review to permit the project to move forward. As part of the

agreement, Denver Water committed to nearly \$13,000,000 in expenditures that would benefit Boulder County and area surrounding the Gross Reservoir, and made significant adjustments to construction practices to address Boulder County's concerns over impacts to the local community and environment, as well as provided a contribution of land to Boulder County's open space inventory.

3. Federal Government Infrastructure Bill. On Friday, November 5, 2021 Congress passed an Infrastructure Investment and Jobs Act which will provide nearly \$1.2 trillion in funding for the Nation's infrastructure. Approximately \$550 billion of that total in new funding will be spent during the next five (5) years and \$51 billion is allocated to drinking water, wastewater and storm water infrastructure funding. The process of how these funds will be distributed through local general-purpose governments has not yet totally been finalized. The manager is keeping apprised of that process and will inform the Board as more information becomes available.

4. Shutdown of Southwest Hogback Pump Station. In mid-December 2021, Southwest is planning a shutdown of the Hogback water pump station to allow needed repair work to be done on the pump station. The shutdown has been coordinated with Denver Water, the fire departments and outside experts who were brought in to help coordinate the project so that the shutdown can be accomplished as quickly and as efficiently as possible with the least inconvenience as possible to Southwest's customers. During the shutdown, pressure in some parts of Southwest's distribution system could drop as low as 20 PSI and that is the reason that the shutdown is being well coordinated and information will be distributed to all affected customers well in advance of the shutdown.

5. Operations and Maintenance Summary Report. Scott Hand reviewed the Operations and Maintenance Summary report dated October 2021. During the reporting period, neither Platte Canyon nor Southwest had any sanitary sewer service interruptions or any water service interruptions. Mr. Hand noted that both Districts continue to proceed with their planned remedial repairs. During the month staff replaced a broken valve at the King Soopers shopping center. Because water service to the store had to be temporarily suspended while the work was in progress, the work was done overnight.

Mr. Hand also noted that the staff continues to participate in field training and attendance at seminars that improve their knowledge and expertise of District water and wastewater distribution systems.

6. Capital Projects Report. Tony Cocozzella reviewed the Capital Projects Report for Platte Canyon and Southwest. As part of his report, Mr. Cocozzella updated the Boards as to the status of all ongoing Platte Canyon and Southwest projects, including developer and District-specific projects. He also updated the Board as to the status of the Valley Sanitation District Sewer Interceptor Project, which is going well.

Both Platte Canyon and Southwest projects that are in the design phase were also included as his report.

NEW BUSINESS

There was no new business to come before the joint participation portion of the meeting.

PLATTE CANYON PORTION OF THE JOINT MEETING

CALL TO ORDER

The Platte Canyon portion of the joint meeting was called to order by Platte Canyon President George E. Hamblin, Jr., who presided as Chair.

APPROVAL OF PLATTE CANYON AGENDA

Following a brief discussion, a motion was made by Platte Canyon Director Swatek seconded by Platte Canyon Director Buckner to approve, as presented, the Platte Canyon agenda. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Mark Swatek	Aye

PLATTE CANYON CONSENT AGENDA ITEMS

A motion was made by Platte Canyon Director Dursey and seconded by Platte Canyon Director Swatek to approve Platte Canyon consent agenda items 1 and 2, as set forth below, by a single motion:

1. Approval of Accounts Payable and Ratification of Interim Disbursements. The Platte Canyon payables and supplemental payables for the month of November 2021, in the aggregate amount of \$269,730.58, represented by Platte Canyon check nos. 33980 through 34025, inclusive, including any checks written by the manager pursuant to prior Board authorization for less than \$5,000 as well as various electronic fund payments for employee salaries, utilities and other authorized electronic fund payment vendors.

2. Platte Canyon Investment/Deposit Report. On October 18, 2021, Platte Canyon purchased a \$500,000 par value treasury note for a purchase price of \$998,360 that matures on September 30, 2023 and has a face rate of interest of 0.25% per annum and a

yield to maturity rate 0.3340% per annum. On October 4, 2021 Platte Canyon renewed a \$100,000 certificate of deposit at Bank of Denver for one year, maturing October 4, 2022, and earning interest at the rate of 0.25% per annum.

During the month, Platte Canyon did not have any treasury notes, agency securities or other investments mature or be redeemed.

The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Mark Swatek	Aye

PLATTE CANYON ACTION ITEMS

1. **Adoption of 2022 Budget.** The Chair opened the public hearing on Platte Canyon 's proposed 2022 Budget. Notice of the hearing was published in accordance with the Local Government Budget Law by staff. No members of the public appeared in person, or otherwise registered any objections, or offered any amendments to the proposed 2022 Budget, which is balanced as required by law. The Chair then closed the public hearing on the 2022 Budget.

Following a brief discussion, a motion was made by Platte Canyon Director Dursey and seconded by Platte Canyon Director Swatek to adopt Platte Canyon Resolution 2021-11-1, which Resolution formally adopts the proposed 2022 Budget, as heretofore submitted and amended, as the official budget for Platte Canyon for calendar year 2022, subject to whatever minor adjustments, if any are necessary when the final assessed valuations are received from Arapahoe and Jefferson Counties, Colorado. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Mark Swatek	Aye

A copy of Resolution 2021-11-1 is attached to the original of these minutes as **Exhibit D.**

2. **Adoption of Resolution Appropriating Funds for the 2022 Budget.** The Platte Canyon Board then considered Platte Canyon Resolution 2021-11-2, which Resolution authorizes and appropriates the sum of \$5,624,782 for expenditure by Platte

Canyon in calendar year 2022. A motion to adopt said Resolution was made by Platte Canyon Director Buckner and seconded by Platte Canyon Director Fohn. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Mark Swatek	Aye

A copy of Resolution 2021-11-2 is attached to the original of these minutes as **Exhibit E.**

3. **Adoption of Resolution Certifying a Property Tax Mill Levy.** The Platte Canyon 2022 Budget contemplates the expenditure of property tax revenues, and the manager addressed the need for certifying a property tax mill levy. Following a brief discussion, a motion was made by Platte Canyon Director Swatek and seconded by Platte Canyon Director Dursey to adopt Resolution 2021-11-3, which resolution authorizes certification of a property tax mill levy for tax year 2021, in the amount of 7.108 mills, consisting of an operations and maintenance mill levy of 7.104 mills, and a mill levy for recovery of refunds and abatements of 0.004 mills. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Mark Swatek	Aye

A copy of Resolution 2021-11-3 is attached to the original of these minutes as **Exhibit F.**

The above-referenced Resolutions were adopted subject to whatever adjustments are necessary when the final assessed valuation for Platte Canyon is received from the Arapahoe and Jefferson Counties, Colorado. The motion also authorized the District's manager and/or any officer of Platte Canyon to sign the mill levy certification forms to both Arapahoe and Jefferson Counties, Colorado.

4. **Resolution 2021-11-4 Increasing the Water and Sanitary Sewer Service Fee for the Platte Canyon Water and Sanitation District.** The manager then reviewed Resolution 2021-11-4 which increases Platte Canyon's water and sanitary sewer service fee

from \$5.00 per single-family residential equivalent tap to \$12.00 per single-family residential equivalent tap effective January 1, 2022.

Following a brief discussion, a motion was made by Platte Canyon Director Dursey and seconded by Platte Canyon Director Fohn to adopt Platte Canyon Resolution 2021-11-4. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Mark Swatek	Aye

A copy of Resolution 2021-11-4 is attached to the original of these minutes as **Exhibit G.**

5. Authorization to Transfer Legal Files. Legal counsel advised the Platte Canyon Board that the firm of Collins Cockrel & Cole P.C. will be dissolving effective December 31, 2021 and that he with four other partners in the firm will as of that date practice together under a new firm name of Collins, Cole, Flynn, Winn & Ulmer. Mr. Flynn noted that the files in the offices of Collins Cockrel & Cole belong to Platte Canyon and that in order for him to continue to represent Platte Canyon, it is necessary for the Platte Canyon Board to authorize the transfer of said files to the new law firm.

Following a brief discussion, a motion to authorize the transfer of the files and to executed a file transfer authorization form supplied by Collins Cockrel & Cole was made by Platte Canyon Director Buckner and seconded by Platte Canyon Director Fohn. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Mark Swatek	Aye

PLATTE CANYON INFORMATION/DISCUSSION ITEMS

There were no information or discussion items to come before the Platte Canyon Board.

PLATTE CANYON NEW BUSINESS

There was no new business to come before the Platte Canyon Board.

ADJOURNMENT

There being no further business to come before this joint regular meeting of the Southwest and Platte Canyon Boards, a motion to adjourn was made by Platte Canyon Director Buckner and seconded by Southwest Director Fohn. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian, Jr.	Aye

The Chair then called for a vote of the Platte Canyon Board, and the vote was as follows:

Anthony M. Dursey	Aye
William Buckner	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Mark Swatek	Aye

Whereupon, this joint regular meeting of the Southwest and Platte Canyon Boards of Directors adjourned at approximately 9:50 a.m. The next regular joint meeting of the Boards will be held on Friday, December 17, 2021, at 8:30 a.m.

Respectfully submitted,

Timothy J. Flynn, Recording Secretary

RECORD OF PROCEEDINGS

THE MINUTES OF THIS JOINT REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE SOUTHWEST METROPOLITAN WATER AND SANITATION DISTRICT AND THE BOARD OF DIRECTORS OF THE PLATTE CANYON WATER AND SANITATION DISTRICT ARE HEREBY RATIFIED, CONFIRMED AND APPROVED BY THE FOLLOWING NAMED INDIVIDUALS WHO, INDIVIDUALLY AND AS MEMBERS OF THE BOARD OF DIRECTORS OF SAID DISTRICTS, WAIVE ANY AND ALL NOTICE THAT MAY BE REQUIRED BY THE STATUTES OF THE STATE OF COLORADO PERTAINING TO THE CONVENING AND THE CONDUCTING OF THIS SPECIAL MEETING OF THE DISTRICTS' BOARDS OF DIRECTORS; AND THE UNDERSIGNED DO HEREBY CONSENT TO THE SAID MEETING BEING HELD ON THE DATE, AT THE TIME AND AT THE PLACE AS HEREINABOVE SET FORTH.

SOUTHWEST METROPOLITAN
WATER AND SANITATION DISTRICT

PLATTE CANYON WATER AND
SANITATION DISTRICT

Anthony M. Dursey

William D. Buckner

Kenton C. Ensor, Jr.

Anthony M. Dursey

George E. Hamblin, Jr.

Louis J. Fohn

Chuck Hause

George E. Hamblin, Jr.

Bernard J. Sebastian, Jr.

Mark Swatek