

BOARD MEETING AGENDAS

SOUTHWEST METROPOLITAN WATER AND SANITATION DISTRICT

**JOINT MEETING OF THE PLATTE CANYON AND SOUTHWEST METROPOLITAN
WATER AND SANITATION DISTRICTS**

PLATTE CANYON WATER AND SANITATION DISTRICT

February 23, 2024 - 8:30 a.m.
Platte Canyon/Southwest Metropolitan District Office
8739 W. Coal Mine Avenue, Littleton, Colorado 80123

SOUTHWEST METROPOLITAN WATER AND SANITATION DISTRICT

1. Call to Order and Determination of Quorum

2. Approval of Agenda

3. Consent Agenda

Consent agenda items may be enacted with one motion and one vote unless any Board member has questions or requests discussion of any individual item.

1. Approval/Ratification of accounts payable (**Tab 1**)
2. Ratification of investment/deposit transactions (**Tab 2**)

4. Action Items

1. Elect Officers of the Board (**Tab 3**)
2. Approval of District Purchasing Policy (**Tab 4**)
3. Resolution 2024-2-1: A Resolution Designating the Official Custodian of Records and Adopting a Policy on Responding to Open Records Requests (**Tab 5**)

5. Information - Discussion Items

None scheduled.

6. New Business

None scheduled.

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**JOINT MEETING OF THE PLATTE CANYON & SOUTHWEST METROPOLITAN
WATER & SANITATION DISTRICTS**

1. Call to Order and Determination of Quorum

2. Approval of Agenda

3. Consent Agenda

1. Approval of Minutes for the January 26, 2024 Joint Regular Meeting (**Tab 6**)

4. Action Items

1. Platte Canyon financial statements (**Tab 7**)
2. Southwest Metropolitan financial statements (**Tab 8**)
3. Platte Canyon investment/deposit report (**Tab 9**)
4. Southwest Metropolitan investment/deposit report (**Tab 10**)

5. Information - Discussion Items

1. Manager's report (**Tab 11**)
2. Operations report (**Tab 12**)
3. Construction projects report (**Tab 13**)

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PLATTE CANYON WATER AND SANITATION DISTRICT

1. Call to Order and Determination of Quorum

2. Approval of Agenda

3. Consent Agenda

Consent agenda items may be enacted with one motion and one vote unless any Board member has questions or requests discussion of any individual item.

1. Approval/Ratification of accounts payable (**Tab 14**)
2. Ratification of investment/deposit transactions (**Tab 15**)

4. Action Items

1. Elect Officers of the Board (**Tab 16**)
2. Approval of Updated District Purchasing Policy (**Tab 17**)
3. Approval of Revised Employee Handbook (**Tab 18**)
4. Resolution 2024-2-1: A Resolution Designating the Official Custodian of Records and Adopting a Policy on Responding to Open Records Requests (**Tab 19**)

5. Information - Discussion Items

None scheduled.

6. New Business

None scheduled.

Next Meeting: March 22, 2024

Potential Topics: PC/SWM – 2023 Audits

Future Topics: Website accessibility policy/resolutions