

# **RECORD OF PROCEEDINGS**

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## **MINUTES OF REGULAR SEMI-ANNUAL MEETING**

### **EX OFFICIO BOARD OF DIRECTORS**

#### **PLATTE CANYON WATER AND SANITATION DISTRICT SUBDISTRICT NO. 1**

Friday  
May 26, 2023  
Jefferson County, Colorado

The regular semi-annual meeting of the Ex Officio Board of Directors of the Platte Canyon Water and Sanitation District Subdistrict No. 1 (“Subdistrict No. 1”), Jefferson County, Colorado convened on Friday, May 26, 2023, at approximately 10:30 a.m. in the Platte Canyon Water and Sanitation District office, located at 8739 West Coal Mine Avenue, Littleton, Colorado 80123. Due to COVID-19 and related virus concerns, and for purposes of convenience, the meeting was also conducted virtually using Microsoft Teams.

Any Board member who could not or was not comfortable physically attending the meeting, could attend by telephone or by virtually meeting. The web address and call-in information were included in the meeting notice so that interested members of the public could also attend.

The following Ex Officio Subdistrict No. 1 Directors were in attendance, to-wit:

William D. Buckner  
Anthony M. Dursey (by telephone)  
Louis J. Fohn  
George E. Hamblin, Jr.  
Mark Swatek

The following Platte Canyon Water and Sanitation District (“Platte Canyon”) staff members were physically present in the Boardroom: Cynthia Lane, Manager; Alyssa Quinn, Assistant Manager; Scott Hand, Operations Supervisor; and Tony Cocozzella, Construction Program Manager. Bridget Butterfield, Communications and Administrative Services Coordinator, and Adam Morse, GIS/Website/IT Technician, attended the meeting virtually via Microsoft Teams.

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The following Southwest Metropolitan Water and Sanitation District (“Southwest”) Directors were in attendance, to-wit:

Anthony M. Dursey (by telephone)  
George E. Hamblin, Jr.  
Chuck Hause  
Samuel Rivas, Jr.  
Bernard J. Sebastian, Jr.

Also in attendance was Timothy J. Flynn, from Collins Cole Flynn Winn & Ulmer PLLC, legal counsel for Subdistrict No. 1, Platte Canyon, and Southwest.

### CALL TO ORDER

The meeting was called to order by the President of Platte Canyon, George E. Hamblin, Jr., who presided as Chair.

### APPROVAL OF AGENDA

Following a brief discussion, a motion was made by Director Buckner and seconded by Director Fohn to approve the meeting agenda, as presented. The Chair called for a vote, and the vote was as follows:

William D. Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Mark Swatek	Aye

### CONSENT AGENDA

1. Approval of November 18, 2022 Semi-Annual Meeting Minutes.  
Following a brief discussion, a motion was made by Director Swatek and seconded by Director Fohn to approve, as written, the minutes of Subdistrict No. 1’s November 18, 2022 semi-annual regular meeting. The Chair called for a vote, and the vote was as follows:

William D. Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Mark Swatek	Aye

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The approved minutes of Subdistrict No. 1's November 18, 2022 semi-annual meeting will be presented to the members of the Ex Officio Board of Directors for signature as soon as practical, as further evidence of ratification, confirmation and approval.

### **ACTION ITEMS**

There were no action items to come before the Board of Subdistrict No. 1.

### **INFORMATION/DISCUSSION ITEMS**

There were no information or discussion items presented to the Board of Subdistrict No. 1.

### **NEW BUSINESS**

There was no new business to come before the Board of Subdistrict No. 1.

### **ADJOURNMENT**

There being no further business to come before the Board of Subdistrict No. 1, a motion to adjourn was made by Director Swatek and seconded by Director Dursey. The Chair called for a vote, and the vote was as follows:

William D. Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Mark Swatek	Aye

Whereupon, this regular semi-annual meeting of the Platte Canyon Water and Sanitation District Subdistrict No. 1, adjourned at approximately 10:35 a.m. The next regular semi-annual meeting of the Board of Directors of Subdistrict No. 1 will be held on Friday, November 17, 2023, at 8:30 a.m. in the Platte Canyon Water and Sanitation District office located at 8739 West Coal Mine Avenue, Littleton, Colorado 80123.

Respectfully submitted,

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Timothy J. Flynn, Recording Secretary

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THE MINUTES OF THE REGULAR SEMI-ANNUAL MEETING OF THE BOARD OF DIRECTORS OF THE PLATTE CANYON WATER AND SANITATION DISTRICT SUBDISTRICT NO. 1 ARE HEREBY RATIFIED, CONFIRMED AND APPROVED BY THE FOLLOWING NAMED INDIVIDUALS WHO, INDIVIDUALLY AND AS EX OFFICIO MEMBERS OF THE BOARD OF DIRECTORS OF THE SAID SUBDISTRICT, WAIVE ANY AND ALL NOTICE THAT MAY BE REQUIRED BY THE STATUTES OF THE STATE OF COLORADO PERTAINING TO THE CONVENING AND THE CONDUCTING OF THIS REGULAR MEETING OF THE SUBDISTRICT'S BOARD OF DIRECTORS; AND THE UNDERSIGNED DO HEREBY CONSENT TO THE SAID MEETING BEING HELD ON THE DATE, AT THE TIME AND AT THE PLACE AS HEREINABOVE SET FORTH.

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William Buckner

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Anthony M. Dursey

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Louis J. Fohn

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George E. Hamblin, Jr.

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Mark Swatek