

RECORD OF PROCEEDINGS

MINUTES OF JOINT REGULAR MEETING

BOARD OF DIRECTORS

SOUTHWEST METROPOLITAN WATER AND SANITATION DISTRICT

AND

PLATTE CANYON WATER AND SANITATION DISTRICT¹

Friday
January 23, 2026
Jefferson County, Colorado

The joint monthly meeting of the Board of Directors of the Southwest Metropolitan Water and Sanitation District (“Southwest”) and the Board of Directors of the Platte Canyon Water and Sanitation District (“Platte Canyon”) convened on Friday, January 23, 2026, at 8:30 a.m. in the Districts’ office located at 8739 West Coal Mine Avenue, Littleton, Colorado 80123. The meeting could be attended virtually using Microsoft Teams so any Board member who could not physically attend, could attend by telephone or virtually.

The login and call-in information were included in the meeting notice so that interested members of the public could also attend virtually. Although jointly conducted, portions of the meeting pertained solely to one District or the other and, accordingly, at times only the vote of one Board or the other was required.

The following Southwest Directors were in attendance, to-wit:

Anthony M. Dursey (by telephone)
Ismael Gomez.
Chuck Hause
Samuel Rivas, Jr.
Bernard J. Sebastian, Jr.

The following Platte Canyon Directors were in attendance, to wit:

William D. Buckner
Anthony M. Dursey (by telephone)
Damien Mulvany
Mark Swatek

¹ and each District’s Water and Sanitary Sewer Activity Enterprise.

The following Platte Canyon staff members were physically present: Cynthia Lane, manager; Alyssa Quinn, assistant manager; Justin Roquemore, construction program manager; and Armando Quintana, operations supervisor. Bridget Butterfield, communications and administrative services coordinator; Adam Morse, GIS/website/IT technician; and Chris Cochran, construction coordinator attended the meeting virtually by Microsoft Teams.²

Also physically in attendance was Timothy J. Flynn, from Ireland Stapleton Pryor & Pascoe PC, legal counsel for both Districts.

CALL TO ORDER

The meeting was called to order by Southwest President Chuck Hause, who presided as Chair.

APPROVAL OF SOUTHWEST AGENDA

Following a brief discussion, a motion was made by Southwest Director Sebastian and seconded by Southwest Director Rivas to approve, as presented, the Southwest agenda. The Chair called for a vote of the Southwest Board, and the vote was as follows:

| | |
|---------------------------|-----|
| Anthony M. Dursey | Aye |
| Ismael Gomez | Aye |
| Chuck Hause | Aye |
| Samuel Rivas, Jr. | Aye |
| Bernard J. Sebastian, Jr. | Aye |

SOUTHWEST CONSENT AGENDA ITEMS

Following a brief review, a motion was made by Southwest Director Sebastian and seconded by Southwest Director Rivas to approve Southwest Consent Agenda Items No. 1 and No. 2, as set forth below:

1. Ratification of Interim Disbursements and Approval of Current Payables. The Southwest payables and supplemental disbursements for the month of January 2026, in the aggregate amount of \$551,239.20, represented by Southwest check nos. 21797 thru 21824, inclusive, including any checks for less than \$5,000 written by the manager pursuant to prior Board authorization, as well as various electronic fund payments for utilities and other authorized electronic fund payment vendors.

2. Southwest Investment/Deposit Report. During the month of December 2025, Southwest: (i) purchased a \$1 million dollar par value Federal National Mortgage

² Southwest has no employees. The above-named personnel are Platte Canyon employees who, pursuant to contract with Platte Canyon, provide management, operation, and maintenance services for Southwest.

Association Note having a par value of \$1,500,000, a face rate of interest of 3.875%, and a maturity date of December 16, 2030; (ii) did not sell or have any treasury notes or other investment securities mature or be redeemed; or (iii) purchase, renew or rollover any certificates of deposit.

With respect to Consent Agenda Items No. 1 and No. 2, the Chair called for a vote of the Southwest Board, and the vote was as follows:

| | |
|---------------------------|-----|
| Anthony M. Dursey | Aye |
| Ismael Gomez | Aye |
| Chuck Hause | Aye |
| Samuel Rivas, Jr. | Aye |
| Bernard J. Sebastian, Jr. | Aye |

SOUTHWEST ACTION ITEMS

There were no action items to come before the Southwest Board.

SOUTHWEST INFORMATION/DISCUSSION ITEMS

There were no information or discussion items to come before the Southwest Board.

SOUTHWEST NEW BUSINESS

There was no new business to come before the Southwest Board.

JOINT PARTICIPATION PORTION OF THE MEETING

Southwest President, Chuck Hause continued to act as Chair of the joint participation portion of the joint meeting:

APPROVAL OF JOINT MEETING AGENDA

Following a review and brief discussion, a motion was made by Platte Canyon Director Swatek and seconded by Platte Canyon Director Buckner to approve the Joint Meeting Agenda, as presented. The Chair called for a vote of the Southwest Board, and the vote was as follows:

| | |
|---------------------------|-----|
| Anthony M. Dursey | Aye |
| Ismael Gomez | Aye |
| Chuck Hause | Aye |
| Samuel Rivas, Jr. | Aye |
| Bernard J. Sebastian, Jr. | Aye |

The Chair then called for a vote of the Platte Canyon Board, and the vote was as follows:

| | |
|--------------------|-----|
| William D. Buckner | Aye |
| Anthony M. Dursey | Aye |
| Damien Mulvany | Aye |
| Mark Swatek | Aye |

JOINT MEETING CONSENT AGENDA ITEM

1. Approval of the Minutes of the Boards’ December 19, 2025, Joint Regular Meeting. Following a brief discussion and review, a motion was made by Platte Canyon Director Buckner and seconded by Southwest Director Sebastian to approve the minutes of the Boards’ December 19, 2025, joint regular meeting, as written. The Chair called for a vote of the Southwest Board, and the vote was as follows:

| | |
|---------------------------|-----|
| Anthony M. Dursey | Aye |
| Ismael Gomez | Aye |
| Chuck Hause | Aye |
| Samuel Rivas, Jr. | Aye |
| Bernard J. Sebastian, Jr. | Aye |

The Chair then called for a vote of the Platte Canyon Board, and the vote was as follows:

| | |
|-------------------|-----|
| William Buckner | Aye |
| Anthony M. Dursey | Aye |
| Damien Mulvany | Aye |
| Mark Swatek | Aye |

The approved minutes will be presented to the members of each Board for signature, as soon as practical, as further evidence of ratification, confirmation, and approval.

JOINT MEETING ACTION ITEMS

1. Financial Matters.

(a) **Platte Canyon Financial Statements.** The following unaudited Platte Canyon financial statements, prepared by Vanessa Shipley, for the twelve-month ended December 31, 2025, were presented to the Boards:

(i) Platte Canyon and Sanitation District’s Statement of Net Position for the twelve-month period ending dated December 31, 2025:

(ii) Platte Canyon Water and Sanitation District Statement of Revenues, Expenses and Changes in Net position for the twelve-month period ending dated December 31, 2025:

(iii) Platte Canyon Water and Sanitation District Schedule of Revenues and Expenditures – Budget and Actual for the twelve-month period ending December 31, 2025.

In Vanessa Shipley’s absence the manager reviewed the Platte Canyon financial statements noting the affect that Platte Canyon’s investments securities had on upon Platte Canyon’s net income for the year. Following the managers review, a motion was made by Platte Canyon Director Swatek and seconded by Platte Canyon Director Buckner to accept the Platte Canyon financial statements, as presented.

The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

| | |
|-------------------|-----|
| William Buckner | Aye |
| Anthony M. Dursey | Aye |
| Damien Mulvany | Aye |
| Mark Swatek | Aye |

(b) **Southwest Financial Statements.** The following unaudited Southwest financial statement, prepared by Vanessa Shipley, for the twelve-month ended December 31, 2025, were presented to the Boards:

(i) Southwest Metropolitan Water and Sanitation District Statement of Net Position for the twelve-month period ending dated December 31, 2025.

(ii) Southwest Metropolitan Water and Sanitation District Statement of Revenues, Expenses and Changes in Net Position for the twelve-month period ending dated December 31, 2025:

(iii) Southwest Metropolitan Water and Sanitation District Schedule of Revenues and Expenditures – Budget and Actual for the twelve-month period ending December 31, 2025.

The manager reviewed the Southwest financial statements noting the affect that marking Southwest investment securities to market had upon Southwest’s net income for the year. Following the manager’s review, a motion was made by Southwest Director Sebastian and seconded by Southwest Director Rivas to accept the Southwest financial statements, as presented.

The Chair called for a vote of the Southwest Board, and the vote was as follows:

| | |
|---------------------------|-----|
| Anthony M. Dursey | Aye |
| Ismael Gomez | Aye |
| Chuck Hause | Aye |
| Samuel Rivas, Jr. | Aye |
| Bernard J. Sebastian, Jr. | Aye |

(c) **Platte Canyon Schedule of Investment Balances.** The Boards reviewed a list of Platte Canyon’s investments in U.S. Government treasury notes, agency securities, certificates of deposit, and money market funds, together with a report showing the funds Platte Canyon has in approved state depositories and authorized local government investment pools. As of December 31, 2025, Platte Canyon's investments and deposits totaled \$12,995,548.90, itemized as follows:

| <u>Description</u> | <u>Amount</u> | <u>Percentage</u> |
|--|-------------------------------|--------------------------|
| Checking | \$248,351.96 | 1.9% |
| Certificates of Deposit | \$250,000 | 1.92% |
| ColoTrust-Edge | \$885,749.22 | 6.82% |
| ColoTrust-Plus | \$2,897,624.19 | 22.30% |
| ColoTrust-Trust Account | \$16,222.30 | 0.12% |
| CSAFE-Core | \$3,425,517.56 | 26.36% |
| Treasury Bills | \$0.00 | 0.00% |
| Treasury Notes | \$3,019,580.15 | 23.24% |
| U.S. Government Agencies and Instrumentalities | \$2,252,503.52 | 17.33% |
| TOTAL | <u>\$12,995,548.90</u> | <u>100.00%</u> |

The average yield on Platte Canyon’s investments for the month of December 2025, as calculated by staff, was 3.4377% per annum.

Following the manager's review, a motion was made by Platte Canyon Director Buckner and seconded by Platte Canyon Director Swatek to accept the Platte Canyon Schedule of Investment Balances, as presented. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

| | |
|-------------------|-----|
| William Buckner | Aye |
| Anthony M. Dursey | Aye |
| Damien Mulvany. | Aye |
| Mark Swatek | Aye |

(d) **Southwest Schedule of Investment Balances.** The Boards reviewed a list of Southwest’s investments in U.S. Government treasury notes, agency securities, certificates of deposit, and money market funds, together with a report showing the funds Southwest has in approved state depositories and authorized investment pools. As of December 31, 2025, Southwest investments and deposits totaled \$27,532,658.82, itemized as follows:

| <u>Description</u> | <u>Amount</u> | <u>Percentage</u> |
|--|-------------------------------|-----------------------|
| Checking | \$27,930.79 | 0.10% |
| Certificates of Deposit | \$249,000 | 0.90% |
| ColoTrust-Edge | \$968,753.33 | 3.52% |
| ColoTrust-Plus | \$3,143,268.59 | 11.42% |
| ColoTrust-Trust Account | \$312,918.18 | 1.14% |
| CSAFE-Core | \$2,820,938.16 | 10.25% |
| Treasury Bills | \$0.00 | 0.00% |
| Treasury Notes | \$9,509,859.55 | 34.54% |
| U.S. Government Agencies and Instrumentalities | \$10,499,990.22 | 38.14% |
| TOTAL | <u>\$27,532,658.82</u> | <u>100.00%</u> |

The average yield on Southwest’s investments for the month of December 2025, as calculated by staff, was 2.7606% per annum.

Following Vanessa Shipley’s review, a motion was made by Southwest Director Sebastian and seconded by Southwest Director Rivas to accept the Southwest Schedule of Investment Balances, as presented. The Chair called for a vote of the Southwest Board, and the vote was as follows:

| | |
|---------------------------|-----|
| Anthony M. Dursey | Aye |
| Ismael Gomez | Aye |
| Chuck Hause | Aye |
| Samuel Rivas, Jr. | Aye |
| Bernard J. Sebastian, Jr. | Aye |

INFORMATION/DISCUSSION ITEMS

1. Manager’s Information Report. The manager reviewed her written manager’s report for the month of January 2026, a copy of which was included in the meeting packet. In addition to responding to questions, the manager discussed the following matters:

(a) **Regulatory and Statutory Requirements.** All state and local required filings have been or will be completed by the end of January 2026. The 2026 budget for both Platte Canyon and Southwest have been duly filed with the Division of Local Government. There were no sanitary sewer overflows as of the end December 2025 and no water main breaks or District activities resulted in boil water notices.

(b) **Safety and Security.** There were no new safety or security incidents to report. All workplace, operations and cyber security training was completed by the required deadlines. Staff continues to implement the safety program previously approved by both Boards.

(c) **Manager's 2026 Goals.** The manager reported that she met with the representatives of the Compensation Committee who have reviewed and provided her with goals for 2026. A list of the manager's goals is available to any Director upon request. Everyone is on the same page and the list of goals for the manager for 2026 has been agreed upon.

(d) **Information Technology Activities.** The manager's report included an update on various information technology activities that are being undertaken in both Districts. The website redevelopment is ongoing. Content migration has begun prior to finalization of the design for both the Platte Canyon and Southwest websites. The new websites will be designed with an accessibility focused approach.

(e) **Risk Resiliency Analysis.** Both Districts continues to assess their resiliency risks and are taking appropriate steps to ensure that there is as much backup as possible with respect to all systems and operations the Districts provides on a daily basis.

2. **Legal Report.** Legal counsel updated the Boards as to the legal activities that he has been involved with for both Districts during the past month. He noted that his paralegal assists staff when needed on all statutory compliance matters. It was noted that Platte Canyon and Southwest are in the process of executing new contracts for calendar year 2026 and that legal counsel has been involved in that process. Legal review has been beneficial as contracts renew the updated statutory requirements can be incorporated on an annual basis.

3. **Operations and Maintenance Summary Report.** Armando Quintana presented the Operations and Maintenance Summary Report for the month of December 2025. During the reporting period neither Platte Canyon nor Southwest had any sewer service interruptions. Southwest had no water service interruptions. Platte Canyon, however, experienced a beam break on a waterline on December 19, 2025, at 5941 S. Nixon Ct.. Mr. Quintana gave a brief overview of the replacement operations that were undertaken in order to restore service which took approximately 7.5 hours to complete. It was reported that during that time only 8 District customers were out of service.

No sewer service letters were mailed to customers in neither Southwest or Platte Canyon and there were no remedial repairs that were undertaken during the month. Neither the Scott J. Morris Water Pump Station nor the Hogback Water Pump Station required any additional visits other than routine visits during the month.

On December 9, 2025, the staff held its monthly safety meeting. These meetings are conducted for a review of all operation, construction and safety training procedures that staff follow. It was further noted that in December the Platte Canyon operation staff attended a truck training session with respect to the new combo truck that was delivered to Platte Canyon on December 16, 2025. Mr. Quintana reported that the truck is currently functioning as intended and that all employees are glad that the new truck has been placed into operation.

Finally, Mr. Quintana provided an overview of the number of locates that staff performed for both Platte Canyon and Southwest and for the various districts that Platte Canyon provides contract maintenance services. The contract maintenance service districts include the Bow Mar Water and Sanitation District, the Columbine Valley Water and Sanitation District, and the Valley Sanitation District.

4. **Construction Projects Report.** Justin Roquemore, construction program manager, reviewed with both Boards the capital construction projects that are currently ongoing for both Southwest and Platte Canyon. He provided details regarding each District’s capital projects for calendar year 2026. His review noted the status of each project and the amount budgeted, therefore. Some of these projects are in the pre-to-final design phase.

NEW BUSINESS

There was no new business to come before the joint participation portion of the meeting.

PLATTE CANYON PORTION OF THE JOINT MEETING

CALL TO ORDER

Platte Canyon’s President, Mark Swatek, called the Platte Canyon portion of the joint meeting to order and presided as Chair.

APPROVAL OF PLATTE CANYON AGENDA

Following a brief discussion, a motion was made by Platte Canyon Director Buckner and seconded by Platte Canyon Director Dursey to approve, as presented, the Platte Canyon agenda. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

| | |
|--------------------|-----|
| William D. Buckner | Aye |
| Anthony M. Dursey | Aye |
| Damien Mulvany. | Aye |
| Mark Swatek | Aye |

PLATTE CANYON CONSENT AGENDA ITEMS

Following a brief discussion, a motion was made by Platte Canyon Director Buckner and seconded by Platte Canyon Director Mulvany to approve Platte Canyon Consent Agenda Items No. 1 and No. 2, as set forth below:

1. **Ratification of Interim Disbursements and Approval of Current Payables.** Platte Canyon payables and supplemental disbursements for the month of

January 2026, in the aggregate amount of \$104,639.12 represented by Platte Canyon check nos. 36196 through 36242, inclusive, including any checks written for \$5,000 or less by the manager pursuant to prior Platte Canyon Board authorization, together with various electronic fund payments for employee salaries, utilities, and other authorized electronic fund payment vendors.

2. Platte Canyon Investment/Deposit Transaction Report. On December 17, 2025, Platte Canyon purchased a Federal Home Loan Mortgage Corporation Note having a par value of \$750,000, a maturity date of December 3, 2030, and a face rate of interest of 4.15% per annum. On December 8, 2025, a \$750,000 Federal Home Loan Bank Note matured generating \$750,000 in principal proceeds, plus accrued interest. During the month no existing Platte Canyon investment securities were renewed or rolled over.

With respect to Consent Agenda Items No. 1 and No.2, the Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

| | |
|--------------------|-----|
| William D. Buckner | Aye |
| Anthony M. Dursey | Aye |
| Damien Mulvany | Aye |
| Mark Swatek | Aye |

PLATTE CANYON ACTION ITEMS

1. Approval of Amended and Restated General Manager Employment Agreement. Legal counsel informed the Boards that when he was preparing an amendment to the general manager’s employment contract, he realized that the current agreement will expire in May of 2026. Following a brief discussion with members of the Executive Committee it was decided that a new restated and amended employment agreement should be entered into with the manager for a term of 5 years. The new agreement incorporates the salary adjustments and incorporates the other changes to the contract that the manager had requested and which both Boards approved at last month’s meeting.

The Executive Committee was delegated authority by the Platte Canyon Board to enter into this new agreement but however it was felt appropriate to bring it back to the Board for ratification, primarily as an information item.

At the conclusion of the discussion, a motion to ratify and approve the manager’s new employment agreement was made by Platte Canyon Director Dursey and seconded by Director Mulvany. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

| | |
|--------------------|-----|
| William D. Buckner | Aye |
| Anthony M. Dursey | Aye |
| Damien Mulvany | Aye |
| Mark Swatek | Aye |

The record will reflect that the Southwest Board was in total concurrence with the Platte Canyon’s Board action.

PLATTE CANYON INFORMATION/DISCUSSION ITEMS

1. **Process for Filling Board Vacant.** There was a general discussion as to the process that should be followed for purposes of filling the vacancy on the Platte Canyon Board created by the resignation of Director Louis J. Fohn. Director Swatek indicated that he felt the new Board member should have a strong background in employment relation matters. He will work with the District Manager, who has identified a couple of candidates, and come up with a process for filling the vacancy with the desired skill set. This matter will be considered again by the Platte Canyon Board at its February meeting.

PLATTE CANYON NEW BUSINESS

There was no new business to come before the Platte Canyon Board.

ADJOURNMENT

There being no further business to come before this joint regular meeting of the Southwest and Platte Canyon Boards, a motion to adjourn was made by Southwest Director Sebastian and seconded by Platte Canyon Director Buckner. The Chair called for a vote of the Southwest Board, and the vote was as follows:

| | |
|---------------------------|-----|
| Anthony M. Dursey | Aye |
| Ismael Gomez | Aye |
| Chuck Hause | Aye |
| Bernard J. Sebastian, Jr. | Aye |
| Samuel Rivas, Jr. | Aye |

The Chair then called for a vote of the Southwest Board, and the vote was a follows:

| | |
|--------------------|-----|
| Anthony M. Dursey | Aye |
| William D. Buckner | Aye |
| Damien Mulvany | Aye |
| Mark Swatek | Aye |

Whereupon, this joint regular meeting of the Platte Canyon and Southwest Board of Directors adjourned at approximately 9:15am. The next regular joint meeting of the Board

of Directors will be held on Friday, February 27, 2026, at 8:30 a.m. in the Southwest and Platte Canyon office located at 8739 West Coal Mine Avenue, Littleton, Colorado 80123.

Respectfully submitted,

Timothy J. Flynn, Recording Secretary

THE MINUTES OF THIS JOINT REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE SOUTHWEST METROPOLITAN WATER AND SANITATION DISTRICT AND THE BOARD OF DIRECTORS OF THE PLATTE CANYON WATER AND SANITATION DISTRICT ARE HEREBY RATIFIED, CONFIRMED AND APPROVED BY THE FOLLOWING NAMED INDIVIDUALS WHO, INDIVIDUALLY AND AS MEMBERS OF THE BOARD OF DIRECTORS OF SAID DISTRICTS, WAIVE ANY AND ALL NOTICE THAT MAY BE REQUIRED BY THE STATUTES OF THE STATE OF COLORADO PERTAINING TO THE CONVENING AND THE CONDUCTING OF THIS SPECIAL MEETING OF THE DISTRICTS' BOARDS OF DIRECTORS; AND THE UNDERSIGNED DO HEREBY CONSENT TO THE SAID MEETING BEING HELD ON THE DATE, AT THE TIME AND AT THE PLACE AS HEREINABOVE SET FORTH.

SOUTHWEST METROPOLITAN
WATER AND SANITATION DISTRICT

PLATTE CANYON WATER AND
SANITATION DISTRICT

Anthony M. Dursey

William D. Buckner

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