

# **RECORD OF PROCEEDINGS**

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## **MINUTES OF JOINT REGULAR MEETING**

### **BOARD OF DIRECTORS**

#### **SOUTHWEST METROPOLITAN WATER AND SANITATION DISTRICT**

#### **AND**

#### **PLATTE CANYON WATER AND SANITATION DISTRICT<sup>1</sup>**

Friday  
June 22, 2018  
Jefferson County, Colorado

The regular joint monthly meeting of the Board of Directors of the Southwest Metropolitan Water and Sanitation District (“Southwest”) and the Board of Directors of the Platte Canyon Water and Sanitation District (“Platte Canyon”) convened on Friday, June 22, 2018, at 8:30 a.m. in the Districts’ office located at 8739 West Coal Mine Avenue, Littleton, Colorado 80123. Although jointly conducted, a portion of the meeting pertained solely to one District or the other and, accordingly, at times only the vote of one Board or the other was required.

The following Southwest Directors were in attendance, to-wit:

Anthony M. Dursey  
Kenton C. Ensor, Jr.  
George E. Hamblin, Jr.  
Chuck Hause  
Bernard J. Sebastian, Jr.

The following Platte Canyon Directors were in attendance, to wit:

William Buckner  
Anthony M. Dursey  
Louis J. Fohn  
George E. Hamblin, Jr.  
Richard Rock

The following Platte Canyon staff members were in attendance: Patrick J. Fitzgerald, manager; Cynthia Lane, assistant manager; Vanessa Shipley, financial

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<sup>1</sup> and each District’s Water and Sanitary Sewer Activity Enterprise.

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administrator; Scott Hand, operations supervisor; Tony Cocozzella, construction, plan review and special projects coordinator; Alyssa Quinn, administrative assistant; and Tayler Newkirk, communication and administrative services coordinator.<sup>2</sup>

Also, in attendance were Brad Simons, a resident of Southwest, attending the meeting for information purposes; and Timothy J. Flynn, from Collins Cockrel & Cole, P.C., legal counsel for both Districts.

### CALL TO ORDER

The meeting was called to order by Southwest President Anthony M. Dursey, who presided as Chair.

### APPROVAL OF SOUTHWEST AGENDA.

Following a brief discussion, a motion was made by Southwest Director Hause and seconded by Southwest Director Sebastian to approve, as presented, the Southwest agenda. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian, Jr.	Aye

### SOUTHWEST CONSENT AGENDA ITEMS

A motion was made by Southwest Director Hause and seconded by Southwest Director Sebastian to approve Southwest Consent Agenda Items 1 and 2 as set forth below, by a single motion:

1. **Ratification of June 2018 Interim Disbursements and Current Payables.**

The Southwest interim disbursements paid and current payables for the month of June 2018, in the aggregate amount of \$166,321.24, represented by Southwest check numbers 19136 through 19165, inclusive, including any checks written by the manager pursuant to prior Board authorization for less than \$2,500, as well as various electronic payments for utility and other authorized electronic fund payment vendors; and

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<sup>2</sup> Southwest has no employees. The above-named personnel are Platte Canyon employees who, pursuant to contract with Platte Canyon, provide management, operation and maintenance services for Southwest.

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2. **Acceptance of Southwest May 2018 Investment Transactions.** The May 2018 Southwest Investment Transaction Report reflects that during the month Southwest did not purchase investment securities nor were any Southwest investments redeemed or renewed.

The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian, Jr.	Aye

### **SOUTHWEST ACTION ITEMS**

1. **Approval of Cash Reserve Policy.** The level of Southwest reserves is currently established in accordance with criteria adopted by the Southwest Board in 2013. The manager noted that circumstances have changed significantly since 2013. Southwest is in far better financial condition, has implemented a water and sewer fee for capital purposes, and has significantly reduced its ongoing capital expenditures.

In recognition of these changes, staff is recommending minor adjustments to the Southwest reserve evaluation criteria. The most significant change is a recommendation that the operating reserve be reduced from 200% of annual projected expenses to 100%. The reserve evaluation criteria consists of three basic elements: (i) operating needs; (ii) capital replacement and expansion needs; and (iii) debt service requirements, if any.

Following a discussion, a motion to adopt the proposed Cash Reserve Policy dated May 6, 2018, superseding and replacing any and all cash reserve criteria previously established by the Southwest Board, was made by Southwest Director Hause and seconded by Southwest Director Sebastian. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian, Jr.	Aye

2. **Adoption of Revised Policy for Removal of Water and Wastewater from Property after a Water Main Break or Sanitary Sewer Backup.** Since the late 1980s,

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Southwest has provided, on a no-fault basis, water and wastewater removal cleanup for property damaged by water main breaks and sanitary sewer backups. This cleanup process is provided as a courtesy to property owners, with no admission of responsibility or liability. Cleanup services are restricted to the extraction of water, wastewater, and sanitizing, deodorizing and drying affected areas of the property. Claims for loss of or damage to personal items or other property are not covered. Property owners are advised to submit claims for such damages to the District's insurance carrier.

Staff has prepared a revised policy which is similar to the previous policy except it provides for the submission of cleanup costs to Southwest's insurance carrier for reimbursement under Southwest's no-fault coverage.

The policy requires that property owners sign a letter consenting to Southwest providing the cleaning and sanitizing services and noting that Southwest is not admitting any liability for damages caused as a result of the water line break or sewer line backup. An approved contractor is used for restoration services and staff monitors the work which is subject to a clearly defined scope of services.

Legal counsel recommended that Southwest's financial obligation under the policy be limited to the extent funds are budgeted for this purpose each year as part of Southwest's duly adopted budget.

At the conclusion of the discussion, a motion to adopt the revised policy dated June 22, 2018 as amended to comply with legal counsel's recommendation, was made by Director Hause and seconded by Director Sebastian. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian, Jr.	Aye

3. **Approval of Revised Integrated System Distributor Agreement Between Southwest and Denver Water.** In December 2017, Southwest approved a Revised Integrated System Distributor Agreement with Denver Water. Subsequent to that date, Denver Water has made additional changes to the Agreement. Denver Water is now requesting that each Distributor who previously signed the Agreement execute a new version which incorporates all of the changes made subsequent to December 2017. This

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will make all Integrated System Distributor Agreements in effect uniform by class of Distributor.

The manager noted that the changes clarify the Agreement and are of a benefit to both parties. In addition, Denver Water has eliminated the indemnification provision that was of some concern to most Distributors.

Following a brief discussion, a motion to approve the updated Integrated System Distributor Agreement with Denver Water and authorizing its execution by appropriate officers of Southwest, was made by Southwest Director Dursey and seconded by Southwest Director Ensor. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian, Jr.	Aye

### **SOUTHWEST INFORMATION/DISCUSSION ITEMS**

There were no information or discussion items to come before the Southwest Board.

### **SOUTHWEST NEW BUSINESS**

There was no new business to come before the Southwest Board.

### **JOINT PARTICIPATION PORTION OF THE MEETING**

Southwest President Anthony M. Dursey continued to act as Chair for the joint participation portion of the meeting.

### **APPROVAL OF JOINT MEETING AGENDA**

Following a brief discussion, a motion was made by Southwest Director Ensor and seconded by Southwest Director Sebastian to approve the joint meeting agenda as presented. The Chair called for a vote of the Southwest Board, and the vote was as follows:

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Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian	Aye

The Chair then called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Richard Rock	Aye

### **JOINT MEETING CONSENT AGENDA ITEM**

Following a brief discussion, a motion was made by Southwest Director Hamblin and seconded by Platte Canyon Director Buckner to approve the minutes of the Boards' May 25, 2018 joint regular meeting as written.

The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian	Aye

The Chair then called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Richard Rock	Aye

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The approved minutes of the Boards' May 25, 2018 joint regular meeting were then presented to the members of each Board for signature as further evidence of ratification, confirmation and approval.

### **JOINT MEETING INFORMATION/DISCUSSION ITEMS**

1. **Financial Matters.**

(a) **Platte Canyon Financial Statements.** The following Platte Canyon financial statements, prepared by Vanessa Shipley, for the five-month period ending May 31, 2018, were presented to the Boards:

(i) Statement of Net Assets, dated May 31, 2018, showing Platte Canyon's Assets, Liabilities, and Net Assets;

(ii) Statement of Revenue, Expenses and Changes in Net Assets for the five-month period ending May 31, 2018;

(iii) Schedule of Revenue and Expenditures – Budget & Actual CM/YTD Actuals Compared to Annual Budget for the five-month period ending May 31, 2018; and

(iv) Schedule of Revenue and Expenditures – Budget & Actual CM/YTD Actuals Compared to CM/YTD Budget for the five-month period ending May 31, 2018.

Vanessa Shipley had no comments regarding the Platte Canyon financial statements and there were no questions from the Board. A motion was made by Platte Canyon Director Buckner and seconded by Platte Canyon Director Fohn to accept the Platte Canyon financial statements, as presented. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Richard Rock	Aye

(b) **Southwest Financial Statements.** The following unaudited Southwest financial statements, prepared by Vanessa Shipley for the five-month period ending May 31, 2018, were presented to the Boards:

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(i) Statement of Net Assets, dated May 31, 2018, showing Southwest's Assets, Liabilities, and Net Assets;

(ii) Statement of Revenue, Expenses, and Changes in Net Assets for the five-month period ending May 31, 2018;

(iii) Schedule of Revenue and Expenditures – Budget & Actual CM/YTD Actuals Compared to Annual Budget for the five-month period ending May 31, 2018; and

(iv) Schedule of Revenue and Expenditures – Budget & Actual CM/YTD Actuals Compared to CM/YTD Budget for the five-month period ending May 31, 2018.

Vanessa Shipley had no comments concerning the Southwest financial statements and there were no questions from the Southwest Board. A motion was then made by Southwest Director Hamblin and seconded by Southwest Director Sebastian to accept the Southwest financial statements, as presented. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian	Aye

(c) **Platte Canyon Investment/Deposit Report.** The Boards reviewed a list of Platte Canyon's investments in U.S. Government treasury notes, agency securities, certificates of deposit, and money market funds, together with a report showing the funds Platte Canyon has in approved state depositories and authorized investment pools. As of May 31, 2018, Platte Canyon's investments and deposits totaled \$10,637,134.00, itemized as follows:



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<u>Description</u>	<u>Amount</u>	<u>Percentage</u>
Checking	\$145,708.73	1.37%
Certificates of Deposit	\$994,000.00	9.34%
ColoTrust-Prime	\$0.00	0.00%
ColoTrust-Plus	\$3,498,729.92	32.89%
ColoTrust-Trust Account	\$5,679.12	0.05%
Treasury Bills	\$0.00	0.00%
Treasury Notes	\$999,216.69	9.39%
U.S. Government Agencies and Instrumentalities	\$4,993,799.54	46.95%
TOTAL	\$10,637,134.00	100.00%

The average yield on Platte Canyon's investments for the month of May 2018, as calculated by staff, was 1.6851% per annum.

Following a brief discussion, a motion was made by Platte Canyon Director Buckner and seconded by Platte Canyon Director Fohn to accept the Platte Canyon Schedule of Deposits and Investments, as presented. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Richard Rock	Aye

(d) **Southwest Investment/Deposit Report.** The Boards reviewed a list of Southwest's investments in U.S. Government treasury notes, agency securities, certificates of deposit, and money market funds, together with a report showing the funds Southwest has in approved state depositories and authorized investment pools. As of May 31, 2018, Southwest's investments and deposits totaled \$24,223,986.27, itemized as follows:

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<u>Description</u>	<u>Amount</u>	<u>Percentage</u>
Checking	\$1,029.68	0.00%
Certificates of Deposit	\$2,348,117.16	9.69%
ColoTrust-Prime	\$0.00	0.00%
ColoTrust-Plus	\$5,827,552.85	24.06%
ColoTrust-Trust Account	\$6,337.77	0.03%
Treasury Bills	\$0.00	0.00%
Treasury Notes	\$6,016,609.93	24.84%
U.S. Government Agencies and Instrumentalities	\$10,024,338.88	41.38%
TOTAL	\$24,223,986.27	100.00%

The average yield on Southwest’s investments for the month of May 2018, as calculated by staff, was 2.1321% per annum.

Following a brief discussion, a motion was made by Southwest Director Sebastian and seconded by Southwest Director Hause to accept the Southwest Schedule of Deposits and Investments, as presented. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian	Aye

2. **Management Information Report.** The assistant manager, Cynthia Lane, reviewed the May 2018 Management Information Report. As part of her review, she commented on the following matters:

(a) **Denver Water’s 100<sup>th</sup> Anniversary.** Denver Water’s 100 year anniversary is August 6, 2018. Denver Water has been celebrating the anniversary all year, but has chosen August 10, 2018 to be the formal celebration day. On that date, Waterton Canyon will be closed and Distributors and other interested parties can attend various activities in the Canyon. The assistant manager asked those Directors, if any, interested in attending, to please let her know so that she can RSVP on their behalf to Denver Water.

(b) **Valley Sanitation District.** On behalf of the Valley Sanitation District, Platte Canyon submitted Valley’s Clean Water State Revolving Fund loan application for its interceptor relocation project, including 90% completed drawings and

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specifications for the project, to the Colorado Department of Public Health & Environment (“CDPHE”) on June 15, 2018. Assuming that the review of the submittal takes the customary amount of time, Platte Canyon staff expects that the project will not go to bid until January 2019 with construction completed on or about October 2019.

(c) **Platte Canyon/Southwest Website Redesign.** Platte Canyon staff is working with a consultant to redesign both the Platte Canyon and Southwest websites to make them more efficient and informational. The assistant manager asked members of both Boards questions concerning their use of the Platte Canyon and Southwest website Board portals, what they would like to see on the website, and how it could be made more useful. During the discussion, members from both Boards provided comments with respect to those items they would like to see included on the websites, one of which is Denver Water’s Water Watch, which is published bi-monthly.

3. **Operations and Maintenance Summary Report.** Scott Hand reviewed the Operations and Maintenance Summary Report dated May 2018. During the May 2018 reporting period, neither Southwest nor Platte Canyon had sanitary sewer service interruptions. Platte Canyon had two water service interruptions, one that occurred at 5625 West Canyon Avenue and the other at 9 Robincrest Lane. Southwest had one water service interruption at South Kipling Street and West Ute Avenue. Scott Hand provided a PowerPoint presentation showing the nature and extent of the damage and repair activities that occurred at each of the sites.

Mr. Hand also noted that two butterfly valves were replaced in West Bowles Avenue during the month. The project involved significant traffic control. The work was made more difficult because the water line is 9 feet deep and is under approximately 10 inches of asphalt. Additional remedial repair projects have been identified and C&L Water Solutions, Inc. has been requested to work on these as schedule permits for both Platte Canyon and Southwest.

(a) **Water Festival.** There was a brief discussion concerning the Water Festival that both Platte Canyon and Southwest support. Alyssa Quinn is heavily involved in the Water Festival and it was her fifth year working with the Festival organizers. It was noted that this year’s event was very successful. The Water Festival is directed at educating young students on the value of water, its efficient use, and the importance of water to the overall community.

(b) **SCADA Communication System Upgrade.** Mr. Hand reported that most of the SCADA system upgrade project is completed at all the sites. The SCADA system now operates using cellular technology that is integrated with the new controls. The

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old analog system has been abandoned and disabled. A punchlist was generated after a field visit to all sites. The project should be completed and the work accepted by both Platte Canyon and Southwest by the end of June.

4. **Construction Project Report.** Tony Cocozzella reviewed with both Boards the Capital Projects Information and Construction Status Report for both Platte Canyon and Southwest. The report updated the Boards as to the status of all on-going Platte Canyon and Southwest projects, including developer and District-specific projects. As part of the review, Mr. Cocozzella also addressed those projects that are in design-phase at the present time.

### **NEW BUSINESS**

There was no new business to come before the joint participation portion of the meeting. The next regular joint meeting of the Boards is scheduled for Friday, July 27, 2018 in the Districts' office located at 8739 West Coal Mine Avenue, Littleton, Colorado 80123.

### **PLATTE CANYON ACTION ITEMS**

#### **CALL TO ORDER**

The Platte Canyon Action Items portion of the joint regular meeting was called to order by Platte Canyon President Richard Rock, who presided as Chair.

### **APPROVAL OF PLATTE CANYON AGENDA**

Following a brief discussion, a motion was made by Platte Canyon Director Buckner and seconded by Platte Canyon Director Fohn to approve, as presented, the Platte Canyon agenda. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Richard Rock	Aye

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### PLATTE CANYON CONSENT AGENDA ITEMS

A motion was made by Platte Canyon Director Dursey and seconded by Platte Canyon Director Fohn to approve Platte Canyon Consent Agenda Items 1 and 2, as set forth below, by a single motion:

1. **Approval of Platte Canyon Payables.** The Platte Canyon payables and supplemental payables for the month of June 2018, in the aggregate amount of \$375,192.60, represented by Platte Canyon check nos. 31850 through 31893, inclusive, including checks written by the manager pursuant to prior Board authorization for less than \$2,500, and various electronic fund payments in payment of employee salaries, utility and other authorized electronic fund vendor invoices.

2. **Acceptance of Platte Canyon May 2018 Investment Transactions.** The May 2018 Investment Transactions Report reflects that during the month, Platte Canyon did not purchase new securities nor were any securities redeemed or sold during the month. In addition, no Platte Canyon certificates of deposit were renewed or rolled over.

The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Richard Rock	Aye

### PLATTE CANYON ACTION ITEMS

1. **Approval of Cash Reserve Policy.** The Platte Canyon Board does not have established guidelines for determining the adequacy of its reserves. Traditionally, the Platte Canyon Board has reviewed the level of Platte Canyon's reserves during the annual budget and 10-year financial plan process. Based on staff's projections for revenues and operating and capital expenditures for the upcoming year, the Platte Canyon Board determines whether to adjust the desired level of reserves.

Staff presented a written Cash Reserve Policy which uses the same set of criteria as discussed earlier in the meeting with respect to the Southwest Cash Reserve Policy. In lieu of discussing the matter in detail a second time, a motion was made by Platte Canyon Director Buckner and seconded by Platte Canyon Director Fohn to adopt and approve the Platte Canyon Cash Reserve Policy dated June 22, 2018 as presented by staff with legal

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counsel's suggested amendment regarding the availability of budgeted funds. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Richard Rock	Aye

2. **Adoption of Revised Policy for Removal of Water and Wastewater from Property after a Water Main Break or Sanitary Sewer Backup.** For the same reasons as discussed during the Southwest portion of the joint meeting, staff recommended that Platte Canyon's policy regarding the removal of water and wastewater from property after a water main break or sanitary sewer backup be revised. The policy presented to the Platte Canyon Board is identical to the policy that was reviewed and discussed in detail by both Boards during the Southwest portion of the joint meeting.

Rather than engage in a detailed discussion a second time, a motion was made by Platte Canyon Director Fohn and seconded by Platte Canyon Director Hamblin to adopt the proposed policy dated June 22, 2018 as amended to incorporate legal counsel's suggestions regarding the availability of funds.

The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Richard Rock	Aye

3. **Approval of Revised Integrated System Distributor Agreement Between Platte Canyon and Denver Water.** For the reasons discussed earlier in the meeting with respect to Southwest, Denver Water submitted a revised Integrated System Distributor Agreement to Platte Canyon which incorporates all of the latest changes that have been made by Denver Water to that Agreement since the original Agreement was signed in 2017.

The Revised Agreement will supersede the earlier Integrated System Distributor Agreement previously signed by Platte Canyon.

Following a brief discussion, a motion to approve the Revised Integrated System Distributor Agreement and authorize its execution by appropriate officers of Platte Canon

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the was made by Platte Canyon Director Dursey and seconded by Platte Canyon Director Fohn. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Richard Rock	Aye

### **PLATTE CANYON INFORMATION/DISCUSSION ITEMS**

There were no information or discussion items to come before the Platte Canyon Board.

### **PLATTE CANYON NEW BUSINESS**

There was no new business to come before the Platte Canyon Board.

### **ADJOURNMENT**

There being no further business to come before this joint regular meeting of the Southwest and Platte Canyon Boards, a motion to adjourn was made by Platte Canyon Director Fohn and seconded by Platte Canyon Director Buckner. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian	Aye

The Chair then called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Richard Rock	Aye

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Whereupon, this joint regular meeting of the Southwest and Platte Canyon Boards of Directors adjourned at approximately 10:20 a.m. The next joint regular meeting of the Boards will be held on Friday, July 27, 2018, at 8:30 a.m. in the Districts' office, located at 8739 West Coal Mine Avenue, Littleton, Colorado 80123.

Respectfully submitted,

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Timothy J. Flynn, Recording Secretary



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THE MINUTES OF THIS JOINT REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE SOUTHWEST METROPOLITAN WATER AND SANITATION DISTRICT AND THE BOARD OF DIRECTORS OF THE PLATTE CANYON WATER AND SANITATION DISTRICT ARE HEREBY RATIFIED, CONFIRMED AND APPROVED BY THE FOLLOWING NAMED INDIVIDUALS WHO, INDIVIDUALLY AND AS MEMBERS OF THE BOARD OF DIRECTORS OF SAID DISTRICTS, WAIVE ANY AND ALL NOTICE THAT MAY BE REQUIRED BY THE STATUTES OF THE STATE OF COLORADO PERTAINING TO THE CONVENING AND THE CONDUCTING OF THIS REGULAR MEETING OF THE DISTRICTS' BOARDS OF DIRECTORS; AND THE UNDERSIGNED DO HEREBY CONSENT TO THE SAID MEETING BEING HELD ON THE DATE, AT THE TIME AND AT THE PLACE AS HEREINABOVE SET FORTH.

SOUTHWEST METROPOLITAN  
WATER AND SANITATION DISTRICT

PLATTE CANYON WATER AND  
SANITATION DISTRICT

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Anthony M. Dursey

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William D. Buckner

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Kenton C. Ensor, Jr.

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Anthony M. Dursey

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George E. Hamblin, Jr.

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Louis J. Fohn

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Chuck Hause

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George E. Hamblin, Jr.

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Bernard J. Sebastian, Jr.

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Richard Rock