

PLATTE CANYON WATER AND SANITATION DISTRICT

BOARD MEETING SUMMARY FOR March 23, 2018 MEETING

A monthly meeting of the Board of Directors of the Platte Canyon Water and Sanitation District convened on Friday, March 23, 2018, at 8:30 a.m. in the Districts' office located at 8739 West Coal Mine Avenue, Littleton, Colorado 80123.

The Board reviewed and approved the District's financial reports for the month of February, 2018 which included accounts payable, unaudited financial statements, and investment transactions and balance reports. Following a brief discussion, the Board voted unanimously to approve all accounts payable and investment items as presented.

The Board also approved:

- The revised Purchasing Policy and Manual for Platte Canyon.
- The Platte Canyon Training and Education Policy which included a more comprehensive management training program for staff to apply to.
- Platte Canyon's Expense Reimbursement Policy which had no changes, but was pulled out of the revised Purchasing Policy.
- The Audit for 2017.
- The purchase of the 2018 High Cube CCTV Inspection Van was approved from CUES.

The District's manager and Assistant Manager provided status reports on the following topics:

- ✚ **Water Main Criteria** Pat Fitzgerald mentioned that the staff has been meeting to discuss possible changes to the District's water main asset evaluation criteria. The criteria assists staff in preparing the Capital Master Plan. Staff will bring more information to the Board in the coming months.
- ✚ **Site Work for Expansion of Scott J. Morse Pump Station (PC)** Pat Fitzgerald discussed that the access easement allowing the District to access the property from Zepher St. has been granted by Denver Water. The agreement between Platte Canyon and Jefferson County to merge the newly acquired property to the existing pump station property will be submitted to the Platte Canyon Board for approval at the March meeting.
- ✚ **HB18-1039** Pat Fitzgerald informed the Board that the bill which has been signed, changes the date of Regular Special District Elections from even years to odd years beginning in 2023.
- ✚ **Valley Sanitation District Sewer Relocation Project** Cynthia Lane reported that the project is moving forward with an expected submittal date of June 15th to the State for funding.

The District's operations supervisor presented his February 2018 Operations Report.

The District's construction coordinator updated the Board of Directors on new and ongoing developer projects as well as District capital projects. Information on all of the District's capital projects is available on the District's website www.plattecanyon.org.

The next scheduled meeting of the Platte Canyon Board of Directors is April 27, 2018.