

PLATTE CANYON WATER AND SANITATION DISTRICT

BOARD MEETING SUMMARY FOR February 22, 2019 MEETING

A monthly meeting of the Board of Directors of the Platte Canyon Water and Sanitation District convened on Friday, February 22, 2019, at 8:30 a.m. in the Districts' office located at 8739 West Coal Mine Avenue, Littleton, Colorado 80123.

The Board reviewed and approved the District's financial reports for the month of January which included accounts payable, unaudited financial statements, and investment transactions and balance reports. Following a brief discussion, the Board voted unanimously to approve all accounts payable and investment items as presented.

The Board also approved:

- Resolution 2019-23-1 Discontinuing the District's Post Employment Merit Award Program.
- Amended and Restated Deferred Compensation Plan Participation Agreement (457) and the Amended and Restated Retirement Plan and Trust Participation Agreement (401(a) Plan) with the Colorado counties and Officials retirement Association.
- Revisions to the Employee Handbook.

**The above were discussed in further detail during an Executive Session.

The District's Manager and Assistant Manager provided status reports on the following topics:

- ✚ **Valley Interceptor Relocation Project** Cynthia Lane reported that District staff is still waiting on final approval from the CDPHE. The project will go out to bid March 25, 2019 and bid opening will be April 3, 2019 at which time the board will have a better idea of how they will proceed.
- ✚ **Water Main Assessment Project** Platte Canyon's water main assessment will be rerun and reviewed next month. The Southwest Metropolitan water main assessment will be completed and ready for review this summer.
- ✚ **ESRI Project** The District is in the process of moving the GIS system to a online platform which will give District staff better access in the field as well as more flexibility for sharing of maps and asset information.
- ✚ **Outreach** Cory Taylor and Tayler Newkirk attended the Kipling Villas HOA meeting earlier this month to discuss District operations and inform residents of who we are and what we do. Tayler will continue to reach out to other communities for similar presentations.
- ✚ **Board Lunch** Patrick Fitzgerald reminded the board that the employee/board lunch will be March 12, 2019. This lunch is an opportunity for staff and board members to connect outside of normal working conditions.

The District's operations supervisor presented his January 2019 Operations Report.

The District's construction coordinator updated the Board of Directors on new and ongoing developer projects as well as District capital projects. Information on all of the District's capital projects is available on the District's website www.plattecanyon.org.

The next scheduled meeting of the Platte Canyon Board of Directors is March 22, 2019.