RECORD OF PROCEEDINGS

MINUTES OF JOINT REGULAR MEETING

BOARD OF DIRECTORS

SOUTHWEST METROPOLITAN WATER AND SANITATION DISTRICT

AND

PLATTE CANYON WATER AND SANITATION DISTRICT

Friday
May 24, 2019
Jefferson County, Colorado

The joint regular monthly meeting of the Board of Directors of the Southwest Metropolitan Water and Sanitation District (“Southwest”) and the Board of Directors of the Platte Canyon Water and Sanitation District (“Platte Canyon”) convened on Friday, May 24, 2019, at 8:30 a.m. in the Districts’ office located at 8739 West Coal Mine Avenue, Littleton, Colorado 80123. Although jointly conducted, a portion of the meeting pertained solely to one District or the other and, accordingly, at times only the vote of one Board or the other was required.

The following Southwest Directors were in attendance, to-wit:

Anthony M. Dursey
Kenton C. Ensor, Jr.
George E. Hamblin, Jr.
Chuck Hause
Bernard J. Sebastian, Jr.

The following Platte Canyon Directors were in attendance, to wit:

William Buckner
Anthony M. Dursey
Louis J. Fohn
George E. Hamblin, Jr.
Richard Rock

The following Platte Canyon staff members were in attendance: Patrick J. Fitzgerald, manager; Cynthia Lane, assistant manager; Scott Hand, operations supervisor;

\[1\] and each District’s Water and Sanitary Sewer Activity Enterprise.
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Tony Cocozella, construction, plan review and special projects coordinator; Alyssa Quinn, administrative assistant; and Bridget Butterfield, communication and administrative services coordinator.²

Also, in attendance were Brad Simons, resident of Southwest; and Timothy J. Flynn, from Collins Cockrel & Cole, P.C., legal counsel for both Districts.

CALL TO ORDER

The meeting was called to order by Southwest President, Anthony M. Dursey, who presided as Chair.

APPROVAL OF SOUTHWEST AGENDA

A motion was made by Southwest Director Hause and seconded by Southwest Director Sebastian to approve, as presented, the Southwest agenda. The Chair called for a vote of the Southwest Board, and the vote was as follows:

- Anthony M. Dursey          Aye
- Kenton C. Ensor, Jr.        Aye
- George E. Hamblin, Jr.      Aye
- Chuck Hause                Aye
- Bernard J. Sebastian, Jr.   Aye

SOUTHWEST CONSENT AGENDA ITEMS

Following a brief discussion, a motion was made by Southwest Director Sebastian and seconded by Southwest Director Hause to approve Southwest Consent Agenda Items 1 and 2, as set forth below, by a single motion:

1. **Ratification of Interim Disbursements and Current Payables.** The Southwest interim disbursements paid and current payables for the month of May 2019 totaled $183,304.24, comprised of Southwest check numbers 19495 through 19530, inclusive, and various electronic fund payments for employee salaries, utility payments and other authorized electronic fund payment vendors.

² Southwest has no employees. The above-named personnel are Platte Canyon employees who, pursuant to contract with Platte Canyon, provide management, operation and maintenance services for Southwest.
2. **Acceptance of Southwest Investment Transaction Report.** During the month of April 2019, Southwest did not purchase any treasury notes, agency securities, or renew any certificates of deposit.

The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey Aye
Kenton C. Ensor, Jr. Aye
George E. Hamblin, Jr. Aye
Chuck Hause Aye
Bernard J. Sebastian, Jr. Aye

**SOUTHWEST ACTION ITEMS**

1. **Approval of Third Amendment to Meadowbrook-Fairview Intergovernmental Agreement.** The Board reviewed the Third Amendment to the 1976 Intergovernmental Agreement between Meadowbrook-Fairview Metropolitan District and Southwest, pursuant to which Meadowbrook-Fairview is provided a specified amount of capacity in Southwest’s Massey Draw sewer interceptor. The Third Amendment provides Meadowbrook with an additional 114 single family residential equivalent sewer taps, bringing its total tap capacity in the Massey Draw sewer interceptor to 2,000 single family residential equivalent taps. The Third Amendment obligates Meadowbrook to pay its proportionate share of Southwest’s cost of operating, maintaining, repair, and replacing the sewer facilities utilized by Meadowbrook pursuant to the Intergovernmental Agreement.

   It was discovered during the discussion that the tap equivalency calculation set forth in the Third Amendment was inaccurate. As a result, and following a brief discussion, a motion was made by Southwest Director Sebastian and seconded by Southwest Director Ensor to approve the Third Amendment, provided it is revised by legal counsel to reflect the appropriate single-family equivalent tap calculation. The Chair called for a vote of the Southwest Board, and the vote was as follows:

   Anthony M. Dursey Aye
   Kenton C. Ensor, Jr. Aye
   George E. Hamblin, Jr. Aye
   Chuck Hause Aye
   Bernard J. Sebastian, Jr. Aye

   The motion included authority for appropriate officers of Southwest to execute the Third Amendment once it has been corrected.
RECORD OF PROCEEDINGS

2. **Approval of First Amendment to Letter Agreement Between Platte Canyon and Southwest.** The manager informed both Boards that in 1996, Platte Canyon and Southwest entered into a sewer connection letter agreement that provided Platte Canyon with 81 single family residential equivalent taps for purposes of serving the Millbrook Subdivision. That area is currently developing and Platte Canyon needs an additional 13 single family equivalent tap capacity in Southwest Columbine interceptor to accommodate two commercial developments. One which will require 11 single-family residential equivalent taps and the other, which is currently utilizing a capacity equivalent to 2 single family residential equivalent taps.

After a brief discussion, a motion was made by Southwest Director Hause and seconded by Director Sebastian to approve the first amendment to the Letter Agreement and to authorize its execution by appropriate officers of Southwest. The chair called for a vote of the Southwest Board, and the vote was as follows.

- Anthony M. Dursey: Aye
- Kenton C. Ensor, Jr.: Aye
- George E. Hamblin, Jr.: Aye
- Chuck Hause: Aye
- Bernard J. Sebastian, Jr.: Aye

**SOUTHWEST INFORMATION/DISCUSSION ITEMS**

There were no information or discussion items to come before the Southwest Board.

**SOUTHWEST NEW BUSINESS**

There was no new business to come before the Southwest Board.

**JOINT PARTICIPATION PORTION OF THE MEETING**

Southwest President Anthony M. Dursey continued to act as Chair for the joint participation portion of the meeting.

**APPROVAL OF JOINT MEETING AGENDA**

Following a brief discussion, a motion was made by Platte Canyon Director Hamblin and seconded by Southwest Director Ensor to approve the joint meeting agenda, as presented. The Chair called for a vote of the Southwest Board, and the vote was as follows:
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Anthony M. Dursey Aye
Kenton C. Ensor, Jr. Aye
George E. Hamblin, Jr. Aye
Chuck Hause Aye
Bernard J. Sebastian, Jr. Aye

The Chair then called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner Aye
Anthony M. Dursey Aye
Louis J. Fohn Aye
George E. Hamblin, Jr. Aye
Richard Rock Aye

JOINT MEETING CONSENT AGENDA

1. Approval of the Minutes of the Boards’ April 26, 2019 Joint Regular Meeting. Following a brief discussion, a motion was made by Southwest Director Sebastian and seconded by Platte Canyon Director Buckner to approve, as written, the minutes of the Boards’ April 26, 2019 Joint Regular Meeting. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey Aye
Kenton C. Ensor, Jr. Aye
George E. Hamblin, Jr. Aye
Chuck Hause Aye
Bernard J. Sebastian, Jr. Aye

The Chair then called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner Aye
Anthony M. Dursey Aye
Louis J. Fohn Aye
George E. Hamblin, Jr. Aye
Richard Rock Aye

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The approved minutes of the Boards’ April 26, 2019 joint regular meeting were then presented to the members of each Board for signature as further evidence of ratification, confirmation and approval.

**JOINT MEETING ACTION ITEMS**

There were no action items to come before this joint regular meeting of the Boards.

**JOINT MEETING INFORMATION/DISCUSSION ITEMS**

1. **Financial Matters.**

   (a) **Platte Canyon Financial Statements.** The following Platte Canyon financial statements, prepared by Vanessa Shipley, for the four-month period ending April 30, 2019, were reviewed by the Boards:

      (i) Statement of Net Assets, dated April 30, 2019, showing Platte Canyon’s Assets, Liabilities, and Net Assets; and

      (ii) Statement of Revenue, Expenses and Changes in Net Assets for the four-month period ending April 30, 2019; and

      (iii) Schedule of Revenue and Expenditures – Budget & Actual CM/YTD Actuals Compared to Annual Budget for the four-month period ending April 30, 2019; and

      (iv) Schedule of Revenue and Expenditures – Budget & Actual CM/YTD Actuals Compared to CM/YTD Budget for the four-month period ending April 30, 2019.

   Because Vanessa Shipley not present, the Manager led the discussion concerning the financial statements. At the conclusion of the discussion, a motion was made by Platte Canyon Director Buckner and seconded by Platte Canyon Director Fohn to accept the Platte Canyon Financial Statements, as presented. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:
RECORD OF PROCEEDINGS

William Buckner  Aye
Anthony M. Dursey  Aye
Louis J. Fohn  Aye
George E. Hamblin, Jr.  Aye
Richard Rock  Aye

(b)  **Southwest Financial Statements.** The following unaudited Southwest financial statements, prepared by Vanessa Shipley for the four-month period ending April 30, 2019, were presented to the Boards:

(i)  Statement of Net Assets, dated April 30, 2019, showing Southwest’s Assets, Liabilities, and Net Assets;

(ii)  Statement of Revenue, Expenses, and Changes in Net Assets for the two-month period ending April 30, 2019; and

(iii)  Schedule of Revenue and Expenditures – Budget & Actual CM/YTD Actuals Compared to Annual Budget for the four-month period ending April 30, 2019; and

(iv)  Schedule of Revenue and Expenditures – Budget & Actual CM/YTD Actuals Compared to CM/YTD Budget for the four-month period ending April 30, 2019.

Following the Manager’s review of the Southwest financial statements, a motion was made by Southwest Director Sebastian and seconded by Southwest Director Hause to accept the Southwest financial statements, as presented. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey  Aye
Kenton C. Ensor, Jr.  Aye
George E. Hamblin, Jr.  Aye
Chuck Hause  Aye
Bernard J. Sebastian, Jr.  Aye

(c)  **Platte Canyon Investment/Deposit Report.** The Boards reviewed a list of Platte Canyon’s investments in U.S. Government treasury notes, agency securities, certificates of deposit, and money market funds, together with a report showing the funds Platte Canyon has in approved state depositories and authorized local government investment pools. As of April 30, 2019, Platte Canyon’s investments and deposits totaled $10,183,385.17, itemized as follows:
The average yield on Platte Canyon’s investments for the month of April 2019, as calculated by staff, was 2.2089% per annum.

Following a brief discussion, a motion was made by Platte Canyon Director Buckner and seconded by Platte Canyon Director Rock to accept the Platte Canyon Schedule of Deposits and Investments, as presented. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

- William Buckner: Aye
- Anthony M. Dursey: Aye
- Louis J. Fohn: Aye
- George E. Hamblin, Jr.: Aye
- Richard Rock: Aye

(d) **Southwest Investment/Deposit Report.** The Boards reviewed a list of Southwest’s investments in U.S. Government treasury notes, agency securities, certificates of deposit, and money market funds, together with a report showing the funds Southwest has in approved state depositories and authorized investment pools. As of April 30, 2019, Southwest’s investments and deposits totaled $24,683,296.01, itemized as follows:
The average yield on Southwest’s investments for the month of April 2019, as calculated by staff, was 2.3716% per annum.

Following a brief discussion, a motion was made by Southwest Director Sebastian and seconded by Southwest Director Hause to accept the Southwest Schedule of Deposits and Investments, as presented. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey Aye
Kenton C. Ensor, Jr. Aye
George E. Hamblin, Jr. Aye
Chuck Hause Aye
Bernard J. Sebastian, Jr. Aye

2. Management Report. The manager and assistant manager reviewed the written Management Report dated May 2019 with respect to that portion of the report prepared by each as follows:

(a) Denver Water Optimum Corrosion Control Treatment Compliance Matter. Although not referenced in the management report, Cynthia Lane, the assistant manager advised both Boards that the stake holder engagement process for the Denver Water and Colorado Department of Public Health and Environment Optimum Corrosion Control Treatment (OCCT) determination is in the process of wrapping up. Denver Water is in the process of implementing the Colorado Department of Public Health and Environment’s order that ortho-phosphate be added to Denver Water’s drinking water as part of the treatment process. Denver Water also, however, is preparing a variance from the Lead and Copper Rule that they intend to submit to the CDPHE and the United States Environmental Protection Agency. The variance request will include an alternative plan
whereby Denver Water would treat for corrosion control using a pH adjustment, adopt, and implement an accelerated lead service line replacement program within its Service Area as well as distribute filters and treatment kits for those homes that have not had their service lines replaced.

It is estimated that there are approximately 70,000 homes that have lead service lines within Denver Water’s Service Area. Under normal circumstances it would take 15 years or more to replace these service lines at a cost from between $200,000,000 and $400,000,000.00. It is further estimated that only 10% of the lead service lines are located within Distributor Service Areas. However, at the present time, Denver Water may try to recover the costs of the lead service line replacement program through rates based upon the amount of water consumed by Denver Water’s customers. This would allocate more slightly more than 50% of the cost to Suburban Distributors.

The Manager noted that the Denver Rates and Fees Technical Advisory Committee (TAC) is meeting to review Denver Water’s initial proposal regarding the recovery of any accelerated lead service line program. The goal is to have the TAC get involved in this process early so that it can have a significant input into the way Denver Water’s 2020 cost of service study is performed. If Denver Water’s current cost proposal is implemented, the Suburban Distributor’s would pay a significantly higher portion of the program cost in relation to the amount of homes with lead service lines within their service areas.

(b) **Southwest and Platte Canyon Newsletters.** Drafts of the upcoming Southwest and Platte Canyon newsletters were distributed to the members of each Board for comment. The assistant manager, Cynthia Lane, requested that comments be returned as soon as possible as staff would like to distribute the newsletters to customers in the very near future. As usual, each newsletter will be made available on each District’s website and will also be mailed to customers who have not provided their email address for newsletter distribution purposes.

(c) **Employee Achievements.** Cynthia Lane mentioned that Corey Taylor recently completed a four-course program at the college level on certification in GIS mapping and utilization. This has been a significant undertaking for Mr. Taylor and he was praised and applauded for his efforts in completing the program.

(d) **Valley Interceptor Relocation Project.** Cynthia Lane advised both Boards that the Contract Documents for the Valley Interceptor Relocation Project have been executed and that the contractor to whom the contract was awarded was issued notice to proceed this week.
(e) **Metro Denver Water Festival.** On the 15th of May, Platte Canyon staff participated in the Denver Metro Water Festival hosted by Denver Water, the Suburban Distributors, the One World One Water Center at the Metro State University of Denver and the Red Rocks Community College. This festival presents a unique opportunity to provide water related education to sixth graders in Denver Water’s extended service area. This year 12 schools participated with approximately 1,350 students in attendance. Alyssa Quinn was complimented for her role as a volunteer coordinator for the entire event. Alyssa spoke briefly about the event and what was discussed and presented to the students who were in attendance.

3. **Operations and Maintenance Summary Report.** Scott Hand reviewed the Operations and Maintenance Summary Report dated April 2019. During the reporting period, neither Platte Canyon nor Southwest had any sewer service interruptions. Platte Canyon had no water service interruptions. However, Southwest experienced a water service interruption on April 5, 2019 at 1074 W. Peakview Drive. Mr. Hand presented a PowerPoint presentation and discussed the repair activities that were involved in the restoring water service at this location.

In addition, Mr. Hand updated the Board on the remedial water repairs that are currently being undertaken by Platte Canyon and Southwest and maintenance staff training and the progress and implementation of the new CCTV van and NASSCO implementation system. It is expected that this system will be completed and ready to be utilized by staff by the end of May 2019.

4. **Construction Project Report.** Tony Cocozzella reviewed with both Boards the Capital Projects Information and Construction Status Report for both Platte Canyon and Southwest. The report updated the Boards as to the status of all ongoing Platte Canyon and Southwest projects, including developer and District-specific projects. As part of his review, Mr. Cocozzella also addressed those projects that are in the design phase at the present time.

5. **Silverleaf Development Cost Issue.** Mr. Cocozzella then reported to the Southwest Board that there is a disagreement between Southwest Metro and the developer of the Silver Leaf Project regarding costs that have been incurred by the developer to oversize approximately 85 linear feet of 6” pipe to 12” pipe in order to serve the Project. The disagreement arises because of alleged discrepancies in Southwest “as constructed” drawings that were relied upon by the developer in developing his budget for the Project.

After extensive negotiations, staff is recommending that Southwest contribute $10,000 towards the cost of oversizing the pipe. This is less than 1/3 of the overall cost.
At the conclusion of the discussion, and with the understanding that Southwest was not in any way admitting liability, Director Hause moved and Director Sebastian seconded a motion authorizing Southwest to contribute up to $10,000 to the developer’s cost for oversizing the water main. The Southwest Chair called for a vote, and the vote was as follows.

Anthony M. Dursey  Aye
Kenton C. Ensor, Jr.  Aye
George E. Hamblin, Jr.  Aye
Chuck Hause  Aye
Bernard J. Sebastian, Jr.  Aye

6. **Installation of Platte Canyon Scott J. Morse Water Pump Station Identification Sign.** The Jefferson County Commissioners approved the installation of the new sign for the Scott J. Morse Water Pump Station. Because of the proximity of utility lines, the public service company of Colorado personnel will oversee the excavation for the installation of the sign.

7. **Homeowners Presentations.** Alyssa Quinn and Scott Hand have been making presentations to local homeowners’ associations to inform them of the existence, rolls, and functions, performed by both Platte Canyon and Southwest’s Districts. Alyssa Quinn provided an overview of the powerpoint presentation that has been given and will be given to homeowners’ association in Southwest and Platte Canyon service area. The effort to inform Platte Canyon and Southwest customers via homeowner’s association is seen as playing an important role in educating both District’s customers as to who their water and sewer service provider is and to whom to call any time they have a problem with either service. It was reported that the average attendance at these meetings has been between 10-15 homeowners.
NEW BUSINESS

There was no new business to come before the joint participation portion of the meeting. The next regular joint meeting of the Boards is scheduled for Friday, June 28, 2019, at 8:30 a.m. in the Districts’ office located at 8739 West Coal Mine Avenue, Littleton, Colorado 80123.

PLATTE CANYON ACTION ITEMS

CALL TO ORDER

The Platte Canyon Action Item portion of the joint regular meeting was called to order by Platte Canyon President Richard Rock, who presided as Chair.

1. **Approval of Platte Canyon Agenda.** Following a brief discussion, a motion was made by Platte Canyon Director Buckner and seconded by Platte Canyon Director Fohn to approve, as presented, the Platte Canyon agenda. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

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<thead>
<tr>
<th>Name</th>
<th>Vote</th>
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<tbody>
<tr>
<td>William Buckner</td>
<td>Aye</td>
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<tr>
<td>Anthony M. Dursey</td>
<td>Aye</td>
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<td>Louis J. Fohn</td>
<td>Aye</td>
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<td>George E. Hamblin, Jr.</td>
<td>Aye</td>
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<tr>
<td>Richard Rock</td>
<td>Aye</td>
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PLATTE CANYON CONSENT AGENDA ITEMS

Following a brief discussion, a motion was made by Platte Canyon Director Buckner and seconded by Platte Canyon Director Hamblin to approve Platte Canyon Consent Agenda Items 1 and 2, as set forth below by a single motion:

1. **Ratification of Interim Disbursements and Current Payables.** The Platte Canyon interim disbursements and current payables for the month of May, 2019, in the aggregate amount of $210,000.34, represented by Platte Canyon check nos. 32467 through 32511, inclusive, together with various electronic fund payments for employee salaries, utility payments and other authorized electric fund payment vendors.

2. **Platte Canyon Investment/Deposit Transaction Report.** During the month, Platte Canyon did not purchase any new treasury securities or agency securities. No securities were redeemed; however, two certificates of deposit were renewed. One, a
$100,000 certificate deposited at Fowler State Bank was renewed for one year at an interest rate of 2.5% per annum and a $249,000 certificate of deposit was renewed at SOLERA National Bank for a period of one year at an interest rate of 2.4% per annum.

The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

- William Buckner Aye
- Anthony M. Dursey Aye
- Louis J. Fohn Aye
- George E. Hamblin, Jr. Aye
- Richard Rock Aye

**PLATTE CANYON ACTION ITEMS**

1. **Approval of Revisions to Platte Canyon Water and Sanitation District Cash Reserve Policy.** During the April 2019 Board Meeting, the Platte Canyon Board authorized staff to prepare a revision to the Capital Reserve Component of Platte Canyon’s Cash Reserve Policy to utilize a five-year rather than a ten-year period for projecting Capital Replacement Costs. A revised Cash Reserve Policy which incorporates this change was then presented to the Platte Canyon Board.

   Following a review, a motion was made by Platte Canyon Director Hamblin and seconded by Platte Canyon Director Buckner to adopt the revised policy effective May 24, 2019. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

   - William Buckner Aye
   - Anthony M. Dursey Aye
   - Louis J. Fohn Aye
   - George E. Hamblin, Jr. Aye
   - Richard Rock Aye

2. **Approval of First Amendment to a Letter Agreement between Platte Canyon and Southwest.** The Platte Canyon then reviewed the proposed First Amendment to the 1996 Letter Agreement between Platte Canyon and Southwest relating to Platte Canyon’s use of the Southwest Columbine interceptor line for the purpose of serving the Millbrook Subdivision. This is the same Amendment that was reviewed earlier in the meeting by the Southwest Board.
Following the discussion, a motion to approve the First Amendment to the Letter Agreement was made by Platte Canyon Director Fohn and seconded by Platte Canyon Director Buckner. The Chair called for a vote, and the vote was as follows.

William Buckner  Aye
Anthony M. Dursey  Aye
Louis J. Fohn  Aye
George E. Hamblin, Jr.  Aye
Richard Rock  Aye

PLATTE CANYON FINANCIAL PLAN AND REVENUE OPTIONS

For the last couple of meetings, the Platte Canyon Board has discussed options for enhancing Platte Canyon’s revenues in order to meet proposed capital improvement expenditures in the coming years. The revised Capital Master Plan calls for a significantly greater investment in Platte Canyon water and sewer main replacement projects and other capital asset programs over the next ten to fifteen years.

During a detailed discussion, the Board discussed two alternative approaches to increasing Platte Canyon revenues. One approach that was considered was asking the voters of Platte Canyon to approve a mill levy increase. The other approach to increasing revenues is the establishment of a water and sewer service fee. The amount of revenue projected to be raised by various fee levels was reviewed and discussed.

At the conclusion of the discussion, staff was directed to proceed with bringing a fee-based program for revenue increases back to the Board for consideration. Accordingly, this matter will be considered by the Board at either its June or July meeting.

PLATTE CANYON INFORMATION/DISCUSSION ITEMS

There were no information or discussion items to come before the Platte Canyon Board.

PLATTE CANYON NEW BUSINESS

There was no new business presented to the Platte Canyon Board.
RECORD OF PROCEEDINGS

ADJOURNMENT

There being no further business to come before this joint regular meeting of the Southwest and Platte Canyon Boards, a motion to adjourn was made by Southwest Director Hause and seconded by Platte Canyon Director Hamblin. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey Aye
Kenton C. Ensor, Jr. Aye
George E. Hamblin, Jr. Aye
Chuck Hause Aye
Bernard J. Sebastian, Jr. Aye

The Chair then called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner Aye
Anthony M. Dursey Aye
Louis J. Fohn Aye
George E. Hamblin, Jr. Aye
Richard Rock Aye

Whereupon, this joint regular meeting of the Southwest and Platte Canyon Boards of Directors adjourned at approximately 10:55 a.m. The next joint regular meeting of the Boards will be held on Friday, June 28, 2019, at 8:30 a.m. in the Districts’ office, located at 8739 West Coal Mine Avenue, Littleton, Colorado 80123.

Respectfully submitted,

Timothy J. Flynn, Recording Secretary

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<th>SOUTHWEST METROPOLITAN WATER AND SANITATION DISTRICT</th>
<th>PLATTE CANYON WATER AND SANITATION DISTRICT</th>
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<tr>
<td>Anthony M. Dursey</td>
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