

PLATTE CANYON WATER AND SANITATION DISTRICT

BOARD MEETING SUMMARY FOR November 22, 2019 MEETING

A monthly meeting of the Board of Directors of the Southwest Platte Canyon Water and Sanitation District convened on Thursday, November 22, 2019, at 8:30 a.m. in the Districts' office located at 8739 West Coal Mine Avenue, Littleton, Colorado 80123.

The Board reviewed and approved the District's financial reports for the month of October, 2019 which included accounts payable, unaudited financial statements, and investment transactions and balance reports. Following a brief discussion, the Board voted unanimously to approve all accounts payable and investment items as presented.

The Board also approved:

- The Resolution 2019-11-1 adopting the 2020 Budget.
- Resolution 2019-11-2 Appropriating Funds for Expenditures in 2020.
- Resolution 2019-11-3 which certifies a 7.121 Mill levy for Tax Year 2019.
- Resolution 2019-11-4 which establishes a fee schedule for 2020.
- Resolution 2019-11-5. This resolution adopts a revised cash reserve policy.
- The Employee Handbook was revised to reflect a couple of changes to vacation/personal leave and no call/no show absences.

The District's operations supervisor presented his October 2019 Operations Report.

The District's construction coordinator updated the Board of Directors on new and ongoing developer projects as well as District capital projects. Information on all the District's capital projects is available on the District's website www.plattecanyon.org.

The next scheduled meeting of the Southwest Metropolitan Board of Directors is December 20, 2019.