MINUTES OF SPECIAL MEETING

EX OFFICIO BOARD OF DIRECTORS

PLATTE CANYON WATER AND SANITATION DISTRICT SUBDISTRICT NO. 1

Friday
November 29, 2018
Jefferson County, Colorado

A special meeting of the ex officio Board of Directors of the Platte Canyon Water and Sanitation District, Subdistrict No. 1 (“Subdistrict No. 1”), Jefferson County, Colorado, convened on Friday, November 29, 2018, at approximately 8:50 a.m. in the Platte Canyon Water and Sanitation District office, located at 8739 West Coal Mine Avenue, Littleton, Colorado 80123. The following ex officio Subdistrict No. 1 Directors were in attendance, to-wit:

William D. Buckner
Louis J. Fohn
George E. Hamblin, Jr.
Richard Rock

The following Platte Canyon Water and Sanitation District (“Platte Canyon”) staff members were in attendance: Patrick J. Fitzgerald, manager; Cynthia Lane, assistant manager; Vanessa Shipley, financial administrator; Scott Hand, operations supervisor; Tony Cocozzella, construction, plan review and special projects coordinator; Alyssa Quinn, administrative assistant; and Tayler Newkirk, communication and administrative services coordinator.

The following Southwest Metropolitan Water and Sanitation District (“Southwest”) Directors were in attendance, to-wit:

George E. Hamblin, Jr.
Chuck Hause
Bernard J. Sebastian, Jr.

Also, in attendance were: Brad Simmons, a resident of Southwest; and Timothy J. Flynn, from Collins, Cockrel & Cole, P.C., legal counsel for Subdistrict No. 1, Platte Canyon and Southwest.
CALL TO ORDER

The meeting was called to order by the President of Platte Canyon, Richard Rock, who presided as Chair.

Approval of Agenda

Following a brief discussion, a motion was made by Director Fohn and seconded by Director Buckner to approve the meeting agenda, as presented. The Chair called for a vote, and the vote was as follows:

William D. Buckner    Aye
Louis J. Fohn         Aye
George E. Hamblin, Jr. Aye
Richard Rock         Aye

Consent Agenda

1. **Approval of Minutes of May 25, 2018 Meeting.** Following a brief discussion, a motion was made by Director Fohn and seconded by Director Buckner to approve, as written, the minutes of Subdistrict No. 1’s May 25, 2018 semi-annual regular meeting. The Chair called for a vote, and the vote was as follows:

William D. Buckner    Aye
Louis J. Fohn         Aye
George E. Hamblin, Jr. Aye
Richard Rock         Aye

The approved minutes were then presented to each Subdistrict No. 1 Board member for signature, as further evidence of ratification, confirmation and approval.

Action Items

1. **Adoption of 2019 Budget.** The Chair opened the public hearing on Subdistrict No. 1’s 2019 Budget, notice of which had been published in accordance with the Local Government Budget Law. No members of the general public appeared in person, or otherwise registered any objections to, or offered any amendments to the proposed 2019 Budget. The 2019 Budget is balanced as required by law.
Following a brief discussion, a motion was made Director Buckner and seconded by Director Hamblin to adopt Resolution 2018-11-SD1-1, a copy of which is attached to the original of these minutes, which Resolution formally adopts the proposed 2019 Budget, as heretofore submitted and amended, as the official Budget of the Platte Canyon Water and Sanitation District Subdistrict No. 1, for the 2019 calendar year. The Chair called for a vote, and the vote was as follows:

William D. Buckner Aye
Louis J. Fohn Aye
George E. Hamblin, Jr. Aye
Richard Rock Aye

The Board then considered Resolution 2018-11-SD1-2, a copy of which is attached to the original of these minutes, which Resolution appropriates a total of $28,955 for expenditure by Subdistrict No. 1 during calendar year 2019. A motion to adopt said Resolution was made by Director Fohn and seconded by Director Buckner. The Chair called for a vote, and the vote was as follows:

William D. Buckner Aye
Louis J. Fohn Aye
George E. Hamblin, Jr. Aye
Richard Rock Aye

To make 2019 debt service payments on its Colorado Water Resources and Power Development Authority Loan, Subdistrict No. 1 will need to generate $28,525 in property tax revenue by certification of a property tax mill levy of 22.986 mills. Following a brief discussion, a motion was made by Director Buckner and seconded by Director Hamblin to adopt Resolution 2018-11-SD1-3, a copy of which is attached to the original of these minutes, which Resolution approves the certification of a property tax mill levy of 22.986 mills for debt service purposes for the 2019 calendar year. The Chair called for a vote, and the vote was as follows:

William D. Buckner Aye
Louis J. Fohn Aye
George E. Hamblin, Jr. Aye
Richard Rock Aye
RECORD OF PROCEEDINGS

Information/Discussion Items

There were no information or discussion items presented to the Board of Subdistrict No. 1 at this meeting.

New Business

There was no new business to come before the Board of Subdistrict No. 1.

Adjournment

There being no further business to come before the Board of Subdistrict No. 1, a motion to adjourn was made by Director Fohn and seconded by Director Buckner. The Chair called for a vote, and the vote was as follows:

- William D. Buckner, Aye
- Louis J. Fohn, Aye
- George E. Hamblin, Jr., Aye
- Richard Rock, Aye

Whereupon, this special meeting of the Platte Canyon Water and Sanitation District, Subdistrict No. 1, adjourned at approximately 8:56 a.m. The next semi-annual regular meeting of the Board of Directors of Subdistrict No. 1 will be held on Friday, May 24, 2019, at 9:00 a.m. in the Platte Canyon Water and Sanitation District office located at 8739 West Coal Mine Avenue, Littleton, Colorado 80123.

Respectfully submitted,

Timothy J. Flynn, Recording Secretary

William Buckner

Anthony M. Dursey

Louis J. Fohn

George E. Hamblin, Jr.

Richard Rock