MINUTES OF REGULAR SEMI-ANNUAL MEETING

EX OFFICIO BOARD OF DIRECTORS

PLATTE CANYON WATER AND SANITATION DISTRICT SUBDISTRICT NO. 1

Friday
November 22, 2019
Jefferson County, Colorado

The regular semi-annual meeting of the ex officio Board of Directors of the Platte Canyon Water and Sanitation District, Subdistrict No. 1 (“Subdistrict No. 1”), Jefferson County, Colorado, convened on Friday, November 22, 2019, at approximately 10:15 a.m. in the Platte Canyon Water and Sanitation District office, located at 8739 West Coal Mine Avenue, Littleton, Colorado 80123. The following ex officio Subdistrict No. 1 Directors were in attendance, to-wit:

William D. Buckner
Anthony M. Dursey
Louis J. Fohn
George E. Hamblin, Jr.
Richard Rock

The following Platte Canyon Water and Sanitation District (“Platte Canyon”) staff members were in attendance: Patrick J. Fitzgerald, manager; Cynthia Lane, assistant manager; Vanessa Shipley, financial administrator; Scott Hand, operations supervisor; Tony Cocozzella, construction programs manager; Alyssa Quinn, business programs specialist; and Bridget Butterfield, communication and administrative services coordinator.

The following Southwest Metropolitan Water and Sanitation District (“Southwest”) Directors were in attendance, to-wit:

Anthony M. Dursey
Kenton C. Ensor, Jr.
George E. Hamblin, Jr.
Chuck Hause
Bernard J. Sebastian, Jr.

Also, in attendance was: Timothy J. Flynn, from Collins, Cockrel & Cole, P.C., legal counsel for Subdistrict No. 1, Platte Canyon and Southwest.
CALL TO ORDER

The meeting was called to order by the President of Platte Canyon, Richard Rock, who presided as Chair.

Approval of Agenda

Following a brief discussion, a motion was made by Director Buckner and seconded by Director Fohn to approve the meeting agenda, as presented. The Chair called for a vote, and the vote was as follows:

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<th>Name</th>
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<tr>
<td>William D. Buckner</td>
<td>Aye</td>
</tr>
<tr>
<td>Anthony M. Dursey</td>
<td>Aye</td>
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<tr>
<td>Louis J. Fohn</td>
<td>Aye</td>
</tr>
<tr>
<td>George E. Hamblin, Jr.</td>
<td>Aye</td>
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<tr>
<td>Richard Rock</td>
<td>Aye</td>
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Consent Agenda

1. Approval of the Minutes of the May 24, 2019 Meeting. Following a brief discussion, a motion was made by Director Hamblin and seconded by Director Buckner to approve, as written, the minutes of Subdistrict No. 1’s May 24, 2019 semi-annual regular meeting. The Chair called for a vote, and the vote was as follows:

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<tr>
<td>William D. Buckner</td>
<td>Aye</td>
</tr>
<tr>
<td>Anthony M. Dursey</td>
<td>Aye</td>
</tr>
<tr>
<td>Louis J. Fohn</td>
<td>Aye</td>
</tr>
<tr>
<td>George E. Hamblin, Jr.</td>
<td>Aye</td>
</tr>
<tr>
<td>Richard Rock</td>
<td>Aye</td>
</tr>
</tbody>
</table>

The approved minutes were then presented to each Subdistrict No. 1 Board member for signature, as further evidence of ratification, confirmation and approval.

Action Items

1. Adoption of 2020 Budget. The Chair opened the public hearing on Subdistrict No. 1’s 2020 Budget, notice of which had been published in accordance with the Local Government Budget Law by staff. No members of the general public appeared in person, or otherwise registered any objections to, or offered any amendments to the proposed 2020 Budget. The 2020 Budget is balanced as required by law.
Following a brief discussion, a motion was made Director Buckner and seconded by Director Fohn to adopt Resolution 2019-11-SD1-1, a copy of which is attached to the original of these minutes, which Resolution formally adopts the proposed 2020 Budget, as heretofore submitted and amended, as the official Budget of the Platte Canyon Water and Sanitation District Subdistrict No. 1, for the 2020 calendar year. The Chair called for a vote, and the vote was as follows:

William D. Buckner  Aye
Anthony M. Dursey  Aye
Louis J. Fohn  Aye
George E. Hamblin, Jr.  Aye
Richard Rock  Aye

The Board then considered Resolution 2019-11-SD1-2, a copy of which is attached to the original of these minutes, which Resolution appropriates a total of $28,955 for expenditure by Subdistrict No. 1 during calendar year 2020. A motion to adopt said Resolution was made by Director Buckner and seconded by Director Dursey. The Chair called for a vote, and the vote was as follows:

William D. Buckner  Aye
Anthony M. Dursey  Aye
Louis J. Fohn  Aye
George E. Hamblin, Jr.  Aye
Richard Rock  Aye

To make 2020 debt service payments on its Colorado Water Resources and Power Development Authority Loan, Subdistrict No. 1 will need to generate $28,525 in property tax revenue by certification of a property tax mill levy of 19.489 mills. Following a brief discussion, a motion was made by Director Hamblin and seconded by Director Buckner to adopt Resolution 2019-11-SD1-3, a copy of which is attached to the original of these minutes, which Resolution approves the certification of a property tax mill levy of 19.489 mills for debt service purposes for the 2020 calendar year. The Chair called for a vote, and the vote was as follows:
RECORD OF PROCEEDINGS

William D. Buckner    Aye
Anthony M. Dursey    Aye
Louis J. Fohn       Aye
George E. Hamblin, Jr. Aye
Richard Rock       Aye

Information/Discussion Items

There were no information or discussion items presented to the Board of Subdistrict No. 1 at this meeting.

New Business

There was no new business to come before the Board of Subdistrict No. 1.

Adjournment

There being no further business to come before the Board of Subdistrict No. 1, a motion to adjourn was made by Director Fohn and seconded by Director Buckner. The Chair called for a vote, and the vote was as follows:

Whereupon, this special meeting of the Platte Canyon Water and Sanitation District, Subdistrict No. 1, adjourned at approximately 8:20 a.m. The next semi-annual regular meeting of the Board of Directors of Subdistrict No. 1 will be held on Friday, May 22, 2020, at 9:00 a.m. in the Platte Canyon Water and Sanitation District office located at 8739 West Coal Mine Avenue, Littleton, Colorado 80123.

Respectfully submitted,

Timothy J. Flynn, Recording Secretary

William Buckner

Anthony M. Dursey

Louis J. Fohn

George E. Hamblin, Jr.

Richard Rock