The regular joint monthly meeting of the Board of Directors of the Southwest Metropolitan Water and Sanitation District ("Southwest") and the Board of Directors of the Platte Canyon Water and Sanitation District ("Platte Canyon") convened on Friday, September 25, 2020, at 8:30 a.m. in the District’s office located at 8739 West Coal Mine Avenue, Littleton, Colorado 80123. Due to the COVID-19 pandemic, the meeting was also conducted virtually using Microsoft Teams Meeting. Accordingly, those Board members who could not or were not comfortable physically attending, could attend by telephone or by on-line virtual meeting. The web address and call-in information were included in the meeting notice so that interested members of the public could also attend. Although jointly conducted, a portion of the meeting pertained solely to one District or the other and, accordingly, at times only the vote of one Board or the other was required.

The following Southwest Directors were in attendance, to-wit:

   Kenton C. Ensor, Jr.
   George E. Hamblin, Jr.
   Chuck Hause
   Bernard J. Sebastian, Jr.

The following Platte Canyon Directors were in attendance, to wit:

   William Buckner
   Louis J. Fohn
   George E. Hamblin, Jr.
   Richard Rock

---

1 and each District’s Water and Sanitary Sewer Activity Enterprise.
The following Platte Canyon staff members were physically in attendance in the boardroom: Patrick J. Fitzgerald, manager. The following Platte Canyon staff members attended virtually, although they were physically present in their office: Cynthia Lane, assistant manager; Vanessa Shipley, financial administrator; Scott Hand, operations supervisor; Tony Cocozzella, construction program manager; Alyssa Quinn, business program specialist coordinator; and Bridgett Butterfield, communications and administrative services coordinator.²

Also, in attendance by telephone was Timothy J. Flynn, from Collins Cockrel & Cole, P.C., legal counsel for both Districts.

**CALL TO ORDER**

The meeting was called to order by Southwest Secretary/Treasurer, George E. Hamblin, Jr., who presided as Chair.

**APPROVAL OF SOUTHWEST AGENDA**

Following a brief discussion, a motion was made by Southwest Director Sebastian and seconded by Southwest Director Ensor to approve, as presented, the Southwest agenda. The Chair called for a vote of the Southwest Board, and the vote was as follows:

- Kenton C. Ensor, Jr.  Aye
- George E. Hamblin, Jr.  Aye
- Chuck Hause  Aye
- Bernard J. Sebastian, Jr.  Aye

**DIRECTOR ABSENCE EXCUSED**

A motion was made by Southwest Director Hause and seconded by Southwest Director Sebastian to excuse the absence of Southwest Director Anthony M. Dursey who was unable to attend the meeting. The Chair called for a vote of the Southwest Board, and the vote was as follows:

- Kenton C. Ensor, Jr.  Aye
- George E. Hamblin, Jr.  Aye
- Chuck Hause  Aye
- Bernard J. Sebastian, Jr.  Aye

² Southwest has no employees. The above-named personnel are Platte Canyon employees who, pursuant to contract with Platte Canyon, provide management, operation and maintenance services for Southwest.
SOUTHWEST CONSENT AGENDA ITEMS

Following a brief discussion, a motion was made by Southwest Director Sebastian and seconded by Southwest Director Ensor to approve Southwest Consent Agenda Items 1 and 2, as set forth below, by a single motion:

1. **Ratification of Interim Disbursements and Approval of Current Payables.** Southwest payables and supplemental disbursements for the month of September 2020, in the aggregate amount of $165,043.10, represented by Southwest check nos. 19996 thru 20020, inclusive, including any checks written by the manager pursuant to prior Board authorization for less than $2,500, as well as various electronic fund payments for utility and other authorized electronic payment vendors.

2. **Southwest Investment/Deposit Transaction Report.** During the month of August 2020, Southwest did not purchase any treasury notes or agency securities, nor did Southwest have any treasury notes, agency securities or other investments redeem or roll over, including any certificates of deposit.

The Chair called for a vote of the Southwest Board, and the vote was as follows:

Kenton C. Ensor, Jr.       Aye
George E. Hamblin, Jr.    Aye
Chuck Hause              Aye
Bernard J. Sebastian     Aye

SOUTHWEST ACTION ITEMS

1. **Approval of Capital Improvement Master Plan for 2021-2030.** Cynthia Lane, assistant manager, reviewed with the Southwest Board, the Southwest Capital Improvement Master Plan for 2021 through 2030. She explained changes in the way in which the Capital Improvement Master Plan were prepared this year, including how capital improvements projects were prioritized especially for calendar year 2021. Over a 10-year planning horizon, the Capital Improvement Master Plan proposes expenditures consisting of $8,389,014, of which $346,229 in Capital Improvements are planned for calendar year 2021.

At the conclusion of Cynthia Lane’s review of the Southwest’s Capital Improvement Master Plan for 2021 through 2030, a motion to approve the same was made by Southwest Director Sebastian and seconded by Southwest Director Hause. The Chair called for a vote of the Southwest Board, and the vote was as follows:
2. **Approval of Consulting Services Agreement with Hazen and Sawyer, P.C.** Cynthia Lane then reviewed with the Board a proposed consulting services agreement with Hazen and Sawyer, P.C. for the preparation of a Resilience and Risk Assessment to comply with the requirements of the American Water Infrastructure Act. At the conclusion of the discussion, a motion was made by Southwest Director Sebastian and seconded by Southwest Director Hause to accept the Agreement and authorize its signature by the appropriate officers of the District. The Chair called for a vote of the Southwest Board, and the vote was as follows:

<table>
<thead>
<tr>
<th>Name</th>
<th>Vote</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kenton C. Ensor, Jr.</td>
<td>Aye</td>
</tr>
<tr>
<td>George E. Hamblin, Jr.</td>
<td>Aye</td>
</tr>
<tr>
<td>Chuck Hause</td>
<td>Aye</td>
</tr>
<tr>
<td>Bernard J. Sebastian, Jr.</td>
<td>Aye</td>
</tr>
</tbody>
</table>

3. **Approval of Easement for Sewer Pipeline Across Army Corp of Engineers Property.** The manager then reviewed with the Southwest Board a form of Easement Agreement with the Army Corp of Engineers for the Southwest D-Line sanitary sewer interceptor. He noted that the Easement previously granted by the Corp in September 1969 had a 50-year term and that expires this year. The Corp is unwilling to revise the Agreement it tendered to the District, even though Southwest legal counsel had some suggested changes. The new Easement Agreement has a term of 25-years and the District is required to pay $2,000 for the Corp’s administrative costs, and $400 for the fair market value of the Easement.

At the conclusion of the discussion, a motion to accept the Easement and to authorize its execution by appropriate officers of the District, was made by Southwest Director Hause and seconded by Southwest Director Sebastian. The Chair called for a vote, and the vote was as follows:

<table>
<thead>
<tr>
<th>Name</th>
<th>Vote</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kenton C. Ensor, Jr.</td>
<td>Aye</td>
</tr>
<tr>
<td>George E. Hamblin, Jr.</td>
<td>Aye</td>
</tr>
<tr>
<td>Chuck Hause</td>
<td>Aye</td>
</tr>
<tr>
<td>Bernard J. Sebastian, Jr.</td>
<td>Aye</td>
</tr>
</tbody>
</table>
SOUTHWEST INFORMATION/DISCUSSION ITEMS

There were no information or discussion items to come before the Southwest Board.

SOUTHWEST NEW BUSINESS

There was no new business to come before the Southwest Board.

JOINT PARTICIPATION PORTION OF THE MEETING

Platte Canyon President Richard Rock called the joint participation portion of the meeting to order and acted as Chair.

APPROVAL OF JOINT MEETING AGENDA

Following a brief discussion, a motion was made by Southwest Director Hamblin and seconded by Platte Canyon Director Buckner to approve the joint meeting agenda, as presented. The Chair called for a vote of the Southwest Board, and the vote was as follows:

<table>
<thead>
<tr>
<th>Name</th>
<th>Vote</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kenton C. Ensor, Jr.</td>
<td>Aye</td>
</tr>
<tr>
<td>George E. Hamblin, Jr.</td>
<td>Aye</td>
</tr>
<tr>
<td>Chuck Hause</td>
<td>Aye</td>
</tr>
<tr>
<td>Bernard J. Sebastian, Jr.</td>
<td>Aye</td>
</tr>
</tbody>
</table>

The Chair then called for a vote of the Platte Canyon Board, and the vote was as follows:

<table>
<thead>
<tr>
<th>Name</th>
<th>Vote</th>
</tr>
</thead>
<tbody>
<tr>
<td>William Buckner</td>
<td>Aye</td>
</tr>
<tr>
<td>Louis J. Fohn</td>
<td>Aye</td>
</tr>
<tr>
<td>George E. Hamblin, Jr.</td>
<td>Aye</td>
</tr>
<tr>
<td>Richard Rock</td>
<td>Aye</td>
</tr>
</tbody>
</table>

JOINT MEETING CONSENT AGENDA ITEM

1. Approval of the Minutes of the Boards’ August 28, 2020 Joint Regular Meeting. A motion was then made by Southwest Director Hamblin and seconded by Platte Canyon Director Buckner to approve the minutes of the Boards’ August 28, 2020 joint regular meeting. The Chair called for a vote of the Southwest Board, and the vote was as follows:
Kenton C. Ensor, Jr.        Aye
George E. Hamblin, Jr.    Aye
Chuck Hause              Aye
Bernard J. Sebastian, Jr. Aye

The Chair then called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner Aye
Louis J. Fohn    Aye
George E. Hamblin, Jr. Aye
Richard Rock    Aye

The approved minutes will be presented to the members of each Board for signature as soon as practical, as further evidence of ratification, confirmation and approval.

**JOINT MEETING ACTION ITEMS**

There were no action items to come before this joint regular meeting.

**JOINT MEETING INFORMATION/DISCUSSION ITEMS**

1. **Financial Matters.**

   (a) **Platte Canyon Financial Statements.** The following unaudited Platte Canyon financial statements, prepared by Vanessa Shipley, for the eight-month period ending August 31, 2020, were presented to the Boards:

   (i) Statement of Net Assets, dated August 31, 2020, showing Platte Canyon’s Assets, Liabilities, and Net Assets;

   (ii) Statement of Revenue, Expenses and Changes in Net Assets for the eight-month period ending August 31, 2020;

   (iii) Schedule of Revenue and Expenditures – Budget & Actual CM/YTD Actuals Compared to Annual Budget for the eight-month period ending August 31, 2020; and

   (iv) Schedule of Revenue and Expenditures – Budget & Actual CM/YTD Actuals Compared to CM/YTD Budget for the eight-month period ending August 31, 2020.

    Vanessa Shipley had no specific comments regarding the August financial statements.
Following a brief discussion, a motion was made by Platte Canyon Director Buckner and seconded by Platte Canyon Director Fohn to accept the Platte Canyon financial statements, as presented. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner  
Louis J. Fohn  
George E. Hamblin, Jr.  
Richard Rock  

(b) **Southwest Financial Statements.** The following unaudited Southwest financial statements, prepared by Vanessa Shipley for the eight-month period ending August 31, 2020, were presented to the Boards:

(i) Statement of Net Assets, dated August 31, 2020, showing Southwest’s Assets, Liabilities, and Net Assets;

(ii) Statement of Revenue, Expenses and Changes in Net Assets for the eight-month period ending August 31, 2020;

(iii) Schedule of Revenue and Expenditures – Budget & Actual CM/YTD Actuals Compared to Annual Budget for the eight-month period ending August 31, 2020; and

(iv) Schedule of Revenue and Expenditures – Budget & Actual CM/YTD Actuals Compared to CM/YTD Budget for the eight-month period ending August 31, 2020.

Vanessa Shipley noted those areas of the Southwest financial statements where there were variances in the year-to-date line item amounts as compared to the budgeted line item amounts and explained the reasons for the variances. She anticipated that most if not all of these variances would disappear prior to the end of year because most were due just to timing issues.

At the conclusion of her review of the Southwest financial statements, a motion was made by Southwest Director Sebastian and seconded by Southwest Director Hamblin to accept the Southwest financial statements, as presented. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Kenton C. Ensor, Jr.  
George E. Hamblin, Jr.  
Chuck Hause  
Bernard J. Sebastian, Jr.  

(c) **Platte Canyon Investment/Deposit Report.** The Boards reviewed a list of Platte Canyon’s investments in U.S. Government treasury notes, agency securities, certificates of deposit, and money market funds, together with a report showing the funds Platte Canyon has in approved state depositories and authorized local government investment pools. As of August 31, 2020, Platte Canyon’s investments and deposits totaled $10,779,844.60, itemized as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Checking</td>
<td>$2,658,937.75</td>
<td>2.47%</td>
</tr>
<tr>
<td>Certificates of Deposit</td>
<td>$744,000.00</td>
<td>6.90%</td>
</tr>
<tr>
<td>ColoTrust-Prime</td>
<td>$0.00</td>
<td>0.00%</td>
</tr>
<tr>
<td>ColoTrust-Plus</td>
<td>$3,513,070.09</td>
<td>32.59%</td>
</tr>
<tr>
<td>ColoTrust-Trust Account</td>
<td>$3,751,967.94</td>
<td>34.81%</td>
</tr>
<tr>
<td>Treasury Bills</td>
<td>$0.00</td>
<td>0.00%</td>
</tr>
<tr>
<td>Treasury Notes</td>
<td>$1,004,912.82</td>
<td>9.32%</td>
</tr>
<tr>
<td>U.S. Government Agencies and</td>
<td>$1,500,000.00</td>
<td>13.91%</td>
</tr>
<tr>
<td>Instrumentalities</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$10,779,844.60</strong></td>
<td><strong>100.00%</strong></td>
</tr>
</tbody>
</table>

The average yield on Platte Canyon’s investments for the month of August 2020, as calculated by staff, was 0.6525% per annum. Vanessa Shipley also noted that during the month, the District’s investments in local government investment pools exceeded the Platte Canyon investment policy and she asked the Board to approve the exceedance.

Following a brief discussion, a motion was made by Platte Canyon Director Buckner and seconded by Platte Canyon Director Fohn to accept the Platte Canyon Schedule of Deposits and Investments as presented and to approve the exceedance in the percentage of the District’s funds that could be invested in local government investment pools. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

- William Buckner Aye
- Louis J. Fohn Aye
- George E. Hamblin, Jr. Aye
- Richard Rock Aye

(d) **Southwest Investment/Deposit Report.** The Boards reviewed a list of Southwest’s investments in U.S. Government treasury notes, agency securities, certificates of deposit, and money market funds, together with a report showing the funds Southwest has in approved state depositories and authorized investment pools. As of August 31, 2020, Southwest’s investments and deposits totaled $24,218,786.15, itemized as follows:
<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Checking</td>
<td>$8,773.11</td>
<td>0.04%</td>
</tr>
<tr>
<td>Certificates of Deposit</td>
<td>$344,000.00</td>
<td>1.42%</td>
</tr>
<tr>
<td>ColoTrust-Prime</td>
<td>$0.00</td>
<td>0.00%</td>
</tr>
<tr>
<td>ColoTrust-Plus</td>
<td>$6,345,457.47</td>
<td>26.20%</td>
</tr>
<tr>
<td>ColoTrust-Trust Account</td>
<td>$9,512,528.62</td>
<td>39.28%</td>
</tr>
<tr>
<td>Treasury Bills</td>
<td>$0.00</td>
<td>0.00%</td>
</tr>
<tr>
<td>Treasury Notes</td>
<td>$6,008,026.95</td>
<td>24.81%</td>
</tr>
<tr>
<td>U.S. Government Agencies and Instrumentalities</td>
<td>$2,000,000.00</td>
<td>8.26%</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$24,218,786.15</strong></td>
<td><strong>100.00%</strong></td>
</tr>
</tbody>
</table>

The average yield on Southwest’s investments for the month of August 2020, as calculated by staff, was 1.1281% per annum.

As part of her discussion, Vanessa Shipley noted that Southwest Investments in local government investment pools during the month of August exceeded the percentage limitations set forth in the District’s investment policy. She also noted in early September, and not reflected on the report yet, was the transfer of $1,000,000 into the District’s newly established CSAFE account, another local government investment pool. She asked the Board to approve the exceedance on the percentage limitation of the District’s investment portfolio that can be invested in local government investment pools for August, noting that for September the District’s investment policy has been amended.

Following a brief discussion, a motion was made by Southwest Director Hause and seconded by Southwest Director Sebastian to accept the Southwest Schedule of Deposits and Investments as presented and to approve the temporary exceedance in the Southwest investment pool limitation on the percentage of funds that can be invested in local government investment pools. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Kenton C. Ensor, Jr. Aye
George E. Hamblin, Jr. Aye
Chuck Hause Aye
Bernard J. Sebastian, Jr. Aye

2. **Management Report.** The manager and the assistant manager reviewed, as more particularly set forth below, the written management report dated September 20, 2020. A copy of the management report was previously provided to each member of both Boards.

(a) **Property Damage Claim - 7327 South Pierson Street.** The manager briefly updated the Southwest Board on the status of a property damage claim that had been received by Southwest from American Family Insurance Company, as subrogee for its insured for property damage in the amount of $96,979.70, allegedly sustained by the
property at the above-referenced address. The damage was the result of water damage that occurred after a pipe broke inside the house shortly following work by Denver Water on one of its conduits where pressure in the District’s system fluctuated as the repairs were being made. It was noted that the claim has been presented to the District’s insurance carrier. Recently, the claimant filed a Colorado Open Records Act. The District responded to that request. Nothing further has happened on this matter at the present time. The manager will keep the Board apprised, however, as to any developments with respect to the claim.

The manager and the assistant manager noted that they had nothing further to comment about the balance of the management report, but would respond to any questions from the Board. There were no questions.

3. **Operations and Maintenance Summary Report.** Scott Hand reviewed the Operations and Maintenance Summary report dated August 2020. During the reporting period, neither Platte Canyon nor Southwest had any sanitary sewer service interruptions. Platte Canyon had one water service interruption that occurred on August 25, 2020 at 7290 South Upham. It was a water line break caused by electrolysis. Southwest experienced three water service interruptions. One at 8543 South Flowers Court on August 12th, one on 5906 South Jellison Street on August 24th, and one on 7038 South Lewis Court on August 27th. Mr. Hand presented a PowerPoint presentation which showed the repair activities that were undertaken to restore water service to Southwest customers as a result of these breaks.

4. **Capital Projects Report.** Tony Cocozzella reviewed the Capital Projects Report for Platte Canyon and Southwest. As part of his report, Mr. Cocozzella updated the Boards as to the status of all ongoing Platte Canyon and Southwest projects, including developer and District-specific projects. Those projects, that are in the design phase, were also included as part of the report.

**NEW BUSINESS**

There was no new business to come before the joint participation portion of the meeting.

**PLATTE CANYON PORTION OF THE JOINT MEETING**

**CALL TO ORDER**

The Platte Canyon portion of the joint meeting was called to order by Platte Canyon President Richard Rock, who presided as Chair.
APPROVAL OF PLATTE CANYON AGENDA

A motion was made by Platte Canyon Director Hamblin seconded by Platte Canyon Director Fohn to approve, as presented, the Platte Canyon agenda. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner Aye
Louis J. Fohn Aye
George E. Hamblin, Jr. Aye
Richard Rock Aye

DIRECTOR ABSENCE EXCUSED

Following a brief discussion, a motion was made by Platte Canyon Director Hamblin and seconded by Platte Canyon Director Fohn to excuse the absence of Platte Canyon Director Anthony M. Dursey, who was unable to attend the meeting. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner Aye
Louis J. Fohn Aye
George E. Hamblin, Jr. Aye
Richard Rock Aye

PLATTE CANYON CONSENT AGENDA ITEMS

A motion was made by Platte Canyon Director Hamblin and seconded by Platte Canyon Director Buckner to approve Platte Canyon consent agenda items 1 and 2, as set forth below, by single motion:

1. Approval of Accounts Payable and Ratification of Interim Disbursements. The Platte Canyon payables and supplemental payables for the month of September 2020, in the aggregate amount of $680,187.44, represented by Platte Canyon check nos. 33255 through 33302, inclusive, including any checks written by the manager pursuant to prior Board authorization for less than $2,500, as well as various electronic fund payments for employee salaries, utilities and other authorized electronic fund payment vendors.

2. Platte Canyon Investment/Deposit Report. During the month of August 2020, Platte Canyon did not purchase any treasury notes or agency securities, nor did Platte Canyon have any treasury notes, agency securities or other investments redeem or roll over, including any certificates of deposit.
The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

- William Buckner: Aye
- Louis J. Fohn: Aye
- George E. Hamblin, Jr.: Aye
- Richard Rock: Aye

PLATTE CANYON ACTION ITEMS

1. **Approval of Colorado Retirement Association Document Amendments.**
   
   The manager reviewed with the Platte Canyon Board proposed technical changes to the Colorado Retirement Association 401A Retirement Plan and Trust Participation Agreement and the 457B Deferred Compensation Participation Plan. The changes were primarily the result of changes to State statutes. The changes consist of formatting and wording changes and do not affect any of the District’s participating employer elections.

   A summary of the changes was provided in writing to the Board.

   At the conclusion of the manager’s presentation, a motion to approve the revised planning documents as described above was made by Platte Canyon Director Buckner and seconded by Platte Canyon Director Fohn. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

   - William Buckner: Aye
   - Louis J. Fohn: Aye
   - George E. Hamblin, Jr.: Aye
   - Richard Rock: Aye

2. **Approval of Platte Canyon Employee Medical Benefit Plan for 2021.**
   
   The assistant manager, Cynthia Lane, then reviewed in detail the proposed changes to the Platte Canyon employee benefit packages for 2021. The medical plan for 2021 is the same as was offered in 2020, which is the Preferred Provider Organization Plan with United Healthcare. The medical insurance premiums are increasing 5.5% over 2020 rates. All deductibles, co-pays and other coverages remain consistent with the 2020 plan. Employees are subject to a per person deductible of $1,500 up to a maximum of $4,000 for families. The dental plan for 2021 is the same plan as was offered for 2020, which is through Delta Dental. There is no increase in premiums for the dental insurance in 2021.

   The vision plan is the same as that offered in 2020, which is through VSP. There is no increase in premiums for the vision insurance in 2021. All deductibles, co-pays and other coverages remain the same.

   The total cost for the District’s insurance for medical, dental and vision for its employees for 2021, is projected to be $263,500.68. In addition to the above, Cynthia
Lane also reviewed with the Board the employee life insurance benefits that are provided by the Board.

At the conclusion of the assistant manager’s presentation, a motion to approve the employee benefit package and the employee life insurance package for 2021 was made by Platte Canyon Director Fohn and seconded by Platte Canyon Director Buckner. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner  Aye
Louis J. Fohn     Aye
George E. Hamblin, Jr. Aye
Richard Rock     Aye

3. **Approval of Capital Improvement Plan for 2021 through 2030.** Cynthia Lane, assistant manager, reviewed with the Platte Canyon Board, the Platte Canyon Capital Improvement Master Plan for 2021 through 2030. She explained changes in the way in which the Capital Improvement Master Plan were prepared this year as compared to previous years, including how Capital Improvements projects were prioritized, especially for calendar year 2021. Over a ten-year planning horizon, the Capital Improvement Plan proposes capital expenditures of $18,231,691. For calendar year 2021, capital expenditures are projected at $1,913,529 for capital projects and vehicles. At the conclusion of Cynthia Lane’s review of the Platte Canyon Capital Improvement Master Plan for 2021 through 2030, a motion to approve the same was made by Platte Canyon Director Hamblin and seconded by Platte Canyon Director Fohn. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner  Aye
Louis J. Fohn     Aye
George E. Hamblin, Jr. Aye
Richard Rock     Aye

4. **Approval of Second Addendum to Intergovernmental Agreement with Grant Ranch Water and Sanitation District.** The manager then reviewed with the Platte Canyon Board a proposed Second Addendum to Platte Canyon’s Agreement with the Grant Ranch Water and Sanitation District pertaining to the Grant Ranch District’s use of capacity in Platte Canyon’s sanitary sewer system. The Agreement provides that Grant Ranch will pay a portion of the capital costs and maintenance costs of the facilities that Grant Ranch uses. The proposed Second Addendum provides more advance notice to Grant Ranch Water and Sanitation District any time Platte Canyon proposes to expend money for capital improvement purposes and allows Grant Ranch District to review those documents and provide comments to Platte Canyon.
Following the managers’ review of the proposed Second Addendum, a motion was made to approve the same by Platte Canyon Director Fohn and seconded by Platte Canyon Director Buckner. The Chair called for a vote, and the vote was as follows:

William Buckner Aye
Louis J. Fohn Aye
George E. Hamblin, Jr. Aye
Richard Rock Aye

5. **Approval of Consulting Services Agreement with Hazen and Sawyer, P.C.** Cynthia Lane briefly reviewed with the Board a proposed Consulting Services Agreement with Hazen and Sawyer, P.C. for preparation of a Resilience and Risk Assessment to comply with the requirements of the American Water Infrastructure Act. The Agreement was the same as what was previously reviewed by the Southwest Board, except the scope of services varied slightly due to the different nature of the Platte Canyon system. At the conclusion of the presentation, a motion to accept the Agreement and authorize its signature by the District’s manager was made by Platte Canyon Director Fohn and seconded by Platte Canyon Director Hamblin. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

Kenton C. Ensor, Jr. Aye
George E. Hamblin, Jr. Aye
Chuck Hause Aye
Bernard J. Sebastian, Jr. Aye

**PLATTE CANYON INFORMATION/DISCUSSION ITEMS**

There were no information or discussion items to come before the Platte Canyon Board.

**PLATTE CANYON NEW BUSINESS**

There was no new business to come before the Platte Canyon Board.

**ADJOURNMENT**

There being no further business to come before this joint regular meeting of the Southwest and Platte Canyon Boards, a motion to adjourn was made by Platte Canyon Director H and seconded by Southwest Director Sebastian. The Chair called for a vote of the Southwest Board, and the vote was as follows:
Kenton C. Ensor, Jr.        Aye  
George E. Hamblin, Jr.     Aye  
Chuck Hause               Aye  
Bernard J. Sebastian, Jr. Aye

The Chair then called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner           Aye  
Louis J. Fohn              Aye  
George E. Hamblin, Jr.     Aye  
Richard Rock              Aye

Whereupon, this joint regular meeting of the Southwest and Platte Canyon Boards of Directors adjourned at approximately 10:30 a.m. The next regular joint meeting of the Boards will be held on Friday, October 23, 2020, at 8:30 a.m.

Respectfully submitted,

Timothy J. Flynn, Recording Secretary

SOUTHWEST METROPOLITAN WATER AND SANITATION DISTRICT

Anthony M. Dursey

Kenton C. Ensor, Jr.

George E. Hamblin, Jr.

Chuck Hause

Bernard J. Sebastian, Jr.

PLATTE CANYON WATER AND SANITATION DISTRICT

William D. Buckner

Anthony M. Dursey

Louis J. Fohn

George E. Hamblin, Jr.

Richard Rock