

PLATTE CANYON WATER AND SANITATION DISTRICT

BOARD MEETING SUMMARY FOR October 23, 2020 MEETING

A monthly meeting of the Board of Directors of the Platte Canyon Water and Sanitation District convened on Friday, October 23, 2020, at 8:30 a.m. in the Districts' office located at 8739 West Coal Mine Avenue, Littleton, Colorado 80123.

The Board reviewed and approved the District's financial reports for the month of September 2020 which included accounts payable, unaudited financial statements, and investment transactions and balance reports. Following a brief discussion, the Board voted unanimously to approve all accounts payable and investment items as presented. The draft budgets were also presented to the board and will be approved at the November budget meeting.

The Board also approved:

- The 2021 Maintenance Goals.

The District manager and assistant manager discussed the following items:

- Patrick Fitzgerald mentioned that Denver Water has initially approved the rate increase for 2021. The Denver Water Board of Commissioners will approve the rates at the October 28, 2020 meeting.
- Cynthia Lane discussed that the staff has implemented increased cleaning around the building in response to the spike in COVID-19 cases. The District is following Jefferson County guidelines and will continue to monitor things as they may change.
- Cynthia also mentioned that there will be an employee handbook update for the approval of the board at the December meeting.

The District's operations supervisor presented his September 2020 Operations Report.

The District's construction coordinator updated the Board of Directors on new and ongoing developer projects as well as District capital projects. Information on all the District's capital projects is available on the District's website www.plattecanyon.org.

The next scheduled meeting of the Platte Canyon Board of Directors is November 20, 2020.