MINUTES OF JOINT REGULAR MEETING

BOARD OF DIRECTORS

PLATTE CANYON WATER AND SANITATION DISTRICT

AND

SOUTHWEST METROPOLITAN WATER AND SANITATION DISTRICT

Friday
December 18, 2020
Jefferson County, Colorado

The regular joint monthly meeting of the Board of Directors of the Platte Canyon Water and Sanitation District (“Platte Canyon”) and the Board of Directors of the Southwest Metropolitan Water and Sanitation District (“Southwest”) convened on Friday, December 18, 2020, at 8:30 a.m. in the Districts’ office located at 8739 West Coal Mine Avenue, Littleton, Colorado 80123. Due to the COVID-19 pandemic, the meeting was also conducted virtually using Microsoft Teams Meeting. Accordingly, those Board members who could not or were not comfortable physically attending, could attend by telephone or by on-line virtual meeting. The web address and call-in information were included in the meeting notice so that interested members of the public could also attend. Although jointly conducted, a portion of the meeting pertained solely to one District or the other and, accordingly, at times only the vote of one Board or the other was required.

The following Platte Canyon Directors were in attendance, to wit:

William D. Buckner
Anthony M. Dursey (by telephone)
Louis J. Fohn (by telephone)
George E. Hamblin, Jr.

The following Southwest Directors were in attendance, to-wit:

Anthony M. Dursey (by telephone)
Kenton C. Ensor, Jr.
George E. Hamblin, Jr.
Chuck Hause
Bernard J. Sebastian, Jr.

1 and each District’s Water and Sanitary Sewer Activity Enterprise.
The following Platte Canyon staff members were physically in attendance in the boardroom: Patrick J. Fitzgerald, manager; and Vanessa Shipley, financial administrator. The following Platte Canyon staff members attended virtually, although they were physically present in their office: Cynthia Lane, assistant manager; Scott Hand, operations supervisor; Tony Cocozzella, construction program manager; Alyssa Quinn, business program specialist coordinator; and Bridgett Butterfield, communications and administrative services coordinator.2

Also, in attendance by telephone was Timothy J. Flynn, from Collins Cockrel & Cole, P.C., legal counsel for both Districts.

**CALL TO ORDER**

The meeting was called to order by Platte Canyon Vice President, George E. Hamblin, Jr., who presided as Chair.

**APPROVAL OF PLATTE CANYON AGENDA**

Following a brief discussion, a motion was made by Platte Canyon Director Buckner and seconded by Platte Canyon Director Dursey to approve, as presented, the Platte Canyon agenda. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

<table>
<thead>
<tr>
<th>Name</th>
<th>Vote</th>
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</thead>
<tbody>
<tr>
<td>William Buckner</td>
<td>Aye</td>
</tr>
<tr>
<td>Anthony M. Dursey</td>
<td>Aye</td>
</tr>
<tr>
<td>Louis J. Fohn</td>
<td>Aye</td>
</tr>
<tr>
<td>George E. Hamblin, Jr.</td>
<td>Aye</td>
</tr>
</tbody>
</table>

**PLATTE CANYON CONSENT AGENDA ITEMS**

Following a brief discussion, a motion was made by Platte Canyon Director Buckner and seconded by Platte Canyon Director Dursey to approve Platte Canyon Consent Agenda Items 1 and 2, as set forth below, by a single motion:

1. **Ratification of Interim Disbursements and Approval of Current Payables.** Platte Canyon payables and supplemental disbursements for the month of December 2020, in the aggregate amount of $384,755.60, represented by Platte Canyon check nos. 33410 thru 33461, inclusive, together with various electronic fund payments for employee salaries, utility payments and other authorized electronic fund payment vendors.

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2 Southwest has no employees. The above-named personnel are Platte Canyon employees who, pursuant to contract with Platte Canyon, provide management, operation and maintenance services for Southwest.
2. **Platte Canyon Investment/Deposit Transaction Report.** During the month of November 2020, Platte Canyon did not purchase any treasury notes or agency securities nor did any agency securities or treasury notes mature or redeem. In addition, Platte Canyon did not roll-over or renew any certificates of deposit.

The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

- William Buckner    Aye
- Anthony M. Dursey  Aye
- Louis J. Fohn       Aye
- George E. Hamblin, Jr.  Aye

**PLATTE CANYON ACTION ITEMS**

1. **Approval of Revisions to Employee Handbook.** The assistant manager, Cynthia Lane, reviewed with the Board various proposed revisions to the Platte Canyon Employee Handbook, which had been prepared by staff in connection with, and with the assistance of, the Employers Council. The revisions incorporate recently enacted legislative requirements relating to employee sick leave and public health emergency leave. The assistant manager reviewed the proposed changes which were also reflected in a redlined version of the Employee Manual that was included in the meeting packet.

   Following a brief discussion and based upon staff’s recommendation, a motion to adopt the revised Employee Handbook was made by Platte Canyon Director Buckner and seconded by Platte Canyon Director Dursey. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

   - William Buckner    Aye
   - Anthony M. Dursey  Aye
   - Louis J. Fohn       Aye
   - George E. Hamblin, Jr.  Aye

2. **Director’s Absence Excused.** Following a brief discussion, a motion was made by Platte Canyon Director Dursey and seconded by Platte Canyon Director Buckner to excuse the absence of Platte Canyon Director Richard Rock, who was unable to attend the meeting. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:
3. **Approval of Collins Cockrel & Cole 2021 Engagement Letter.** Legal counsel reviewed with the Board the terms and provisions of Collins Cockrel & Cole’s engagement letter for providing legal services during calendar year 2021. Following a brief discussion, a motion was made by Platte Canyon Director Dursey and seconded by Platte Canyon Director Buckner to approve the engagement letter and authorize its execution by an appropriate officer of the District. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner  Aye
Anthony M. Dursey  Aye
Louis J. Fohn  Aye
George E. Hamblin, Jr.  Aye

4. **Approval of UMB Bank, N. A., Resolution and Agreement.** At the request of staff, this matter was deferred until the Board’s January 2021 meeting

**PLATTE CANYON INFORMATION/DISCUSSION ITEMS**

There were no Platte Canyon information or discussion items to come before the Board.

**PLATTE CANYON NEW BUSINESS**

There was no new business to come before the Platte Canyon Board.

**JOINT PARTICIPATION PORTION OF THE MEETING**

George E. Hamblin, Jr. continued to act as Chair of the joint participation portion of the meeting.

**APPROVAL OF JOINT MEETING AGENDA**

A motion was made by Platte Canyon Director Buckner and seconded by Southwest Director Hause to approve the joint meeting agenda, as presented. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:
JOINT MEETING CONSENT AGENDA ITEM

1. **Approval of the Minutes of the Boards’ November 20, 2020 Joint Regular Meeting.** Following a brief discussion, a motion was made by Southwest Director Sebastian and seconded by Southwest Director Hause to approve the minutes of the Boards’ November 20, 2020 joint regular meeting with the understanding that the draft minutes would be corrected to reflect that Platte Canyon Director Louis J. Fohn attended the meeting by telephone. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

   - William Buckner: Aye
   - Anthony M. Dursey: Aye
   - Louis J. Fohn: Aye
   - George E. Hamblin, Jr.: Aye

The approved minutes will be presented to the members of each Board for signature as soon as practical, as further evidence of ratification, confirmation and approval.

**JOINT MEETING ACTION ITEMS**

There were no action items to come before the joint meeting of the Boards.
JOINT MEETING INFORMATION/DISCUSSION ITEMS

1. **Financial Matters.**

   (a) **Platte Canyon Financial Statements.** The following unaudited Platte Canyon financial statements, prepared by Vanessa Shipley, for the eleven-month period ending November 30, 2020, were presented to the Boards:

   (i) Statement of Net Assets, dated November 30, 2020, showing Platte Canyon’s Assets, Liabilities, and Net Assets;

   (ii) Statement of Revenue, Expenses and Changes in Net Assets for the eleven-month period ending November 30, 2020;

   (iii) Schedule of Revenue and Expenditures – Budget & Actual CM/YTD Actuals Compared to Annual Budget for the eleven-month period ending November 30, 2020; and

   (iv) Schedule of Revenue and Expenditures – Budget & Actual CM/YTD Actuals Compared to CM/YTD Budget for the eleven-month period ending November 30, 2020.

   Following Vanessa’s review of the Platte Canyon financial statements, a motion was made by Platte Canyon Director Dursey and seconded by Platte Canyon Director Buckner to accept the Platte Canyon financial statements, as presented. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

<table>
<thead>
<tr>
<th>Name</th>
<th>Vote</th>
</tr>
</thead>
<tbody>
<tr>
<td>William Buckner</td>
<td>Aye</td>
</tr>
<tr>
<td>Anthony M. Dursey</td>
<td>Aye</td>
</tr>
<tr>
<td>Louis J. Fohn</td>
<td>Aye</td>
</tr>
<tr>
<td>George E. Hamblin, Jr.</td>
<td>Aye</td>
</tr>
</tbody>
</table>

   (b) **Southwest Financial Statements.** The following unaudited Southwest financial statements, prepared by Vanessa Shipley for the eleven-month period ending November 30, 2020, were presented to the Boards:

   (i) Statement of Net Assets, dated November 30, 2020, showing Southwest’s Assets, Liabilities, and Net Assets;

   (ii) Statement of Revenue, Expenses and Changes in Net Assets for the eleven-month period ending November 30, 2020;
(iii) Schedule of Revenue and Expenditures – Budget & Actual CM/YTD Actuals Compared to Annual Budget for the eleven-month period ending November 30, 2020; and

(iv) Schedule of Revenue and Expenditures – Budget & Actual CM/YTD Actuals Compared to CM/YTD Budget for the eleven-month period ending November 30, 2020.

Following Vanessa Shipley’s review of the Southwest financial statements, a motion was made by Southwest Director Ensor and seconded by Southwest Director Hause to accept the Southwest financial statements, as presented. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey  Aye
Kenton C. Ensor, Jr.  Aye
George E. Hamblin, Jr.  Aye
Chuck Hause  Aye
Bernard J. Sebastian, Jr.  Aye

(c) **Platte Canyon Investment/Deposit Report.** The Boards reviewed a list of Platte Canyon’s investments in U.S. Government treasury notes, agency securities, certificates of deposit, and money market funds, together with a report showing the funds Platte Canyon has in approved state depositories and authorized local government investment pools. As of November 30, 2020, Platte Canyon’s investments and deposits totaled $9,511,414.26, itemized as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Checking</td>
<td>$253,844.60</td>
<td>2.67%</td>
</tr>
<tr>
<td>Certificates of Deposit</td>
<td>$744,000.00</td>
<td>7.82%</td>
</tr>
<tr>
<td>ColoTrust-Prime</td>
<td>$0.00</td>
<td>0.00%</td>
</tr>
<tr>
<td>ColoTrust-Plus</td>
<td>$1,255,924.73</td>
<td>13.20%</td>
</tr>
<tr>
<td>ColoTrust-Trust Account</td>
<td>$1,753,103.96</td>
<td>18.43%</td>
</tr>
<tr>
<td>CSAFE-Core</td>
<td>$3,000,548.04</td>
<td>31.55%</td>
</tr>
<tr>
<td>Treasury Bills</td>
<td>$0.00</td>
<td>0.00%</td>
</tr>
<tr>
<td>Treasury Notes</td>
<td>$1,003,992.93</td>
<td>10.56%</td>
</tr>
<tr>
<td>U.S. Government Agencies and Instrumentalities</td>
<td>$1,500,000.00</td>
<td>15.77%</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$9,511,414.26</strong></td>
<td><strong>100.00%</strong></td>
</tr>
</tbody>
</table>

The average yield on Platte Canyon’s investments for the month of November 2020, as calculated by staff, was 0.5602% per annum.
Following a brief discussion, a motion was made by Platte Canyon Director Buckner and seconded by Platte Canyon Director Dursey to accept the Platte Canyon Investment/Deposit Report, as presented. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner       Aye
Anthony M. Dursey    Aye
Louis J. Fohn         Aye
George E. Hamblin, Jr. Aye

It was noted that the investments in local government investment pools is now in compliance with Platte Canyon’s investment policy.

(d) **Southwest Investment/Deposit Report.** The Boards reviewed a list of Southwest’s investments in U.S. Government treasury notes, agency securities, certificates of deposit, and money market funds, together with a report showing the funds Southwest has in approved state depositories and authorized investment pools. As of November 30, 2020, Southwest’s investments and deposits totaled $24,478,056.66, itemized as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Checking</td>
<td>$11,353.13</td>
<td>0.05%</td>
</tr>
<tr>
<td>Certificates of Deposit</td>
<td>$494,000.00</td>
<td>2.02%</td>
</tr>
<tr>
<td>ColoTrust-Prime</td>
<td>$0.00</td>
<td>0.00%</td>
</tr>
<tr>
<td>ColoTrust-Plus</td>
<td>$3,450,877.14</td>
<td>14.10%</td>
</tr>
<tr>
<td>ColoTrust-Trust Account</td>
<td>$7,515,868.22</td>
<td>30.70%</td>
</tr>
<tr>
<td>CSAFE-Core</td>
<td>3,000,548.04</td>
<td>12.26%</td>
</tr>
<tr>
<td>Treasury Bills</td>
<td>$0.00</td>
<td>0.00%</td>
</tr>
<tr>
<td>Treasury Notes</td>
<td>$6,005,410.13</td>
<td>24.53%</td>
</tr>
<tr>
<td>U.S. Government Agencies and</td>
<td>$4,000,000.00</td>
<td>16.34%</td>
</tr>
<tr>
<td>Instrumentalities</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td>$24,478,056.66</td>
<td>100.00%</td>
</tr>
</tbody>
</table>

The average yield on Southwest’s investments for the month of November 2020, as calculated by staff, was 1.1075% per annum.

Following a brief discussion, a motion was made by Southwest Director Ensor and seconded by Southwest Director Sebastian to accept the Southwest Investment/Deposit
Report, as presented. The Chair called for a vote of the Southwest Board, and the vote was as follows:

- Anthony M. Dursey  Aye
- Kenton C. Ensor, Jr.  Aye
- George E. Hamblin, Jr.  Aye
- Chuck Hause  Aye
- Bernard J. Sebastian, Jr.  Aye

Vanessa Shipley also noted that Southwest’s investment in local government investment pools is now in compliance with Southwest’s investment policy.

2. **Management Report.** The manager and the assistant manager reviewed, as more particularly set forth below, the written management report dated November 2020. A copy of the management report was previously provided to each member of both Boards.

   (a) **Manager’s Overview.** The manager offered to answer questions or provide additional information with regard to that portion of the management report prepared by him. Neither Board had any questions.

   (b) **District Response to Covid-19.** The assistant manager stated that staff has experienced no new suspected or confirmed Covid-19 exposures since last month’s meeting. As an added precaution, in reaction to the increased infection rates in the community as a whole, staff has moved to a group block schedule. Under this arrangement, staff is split into two groups which are assigned days to work in the office. Group A works Monday, Tuesday and every other Wednesday. Group B works the alternate Wednesday, Thursday and Friday. This staffing arrangement will continue through January 8th when a review of the infection rate will occur to determine how much longer the group block schedule will be utilized.

   Cynthia Lane reported that the District’s work force is considered essential under the State guidelines and that the water and sanitation workers are in Phase 2 of the vaccine rollout. It is not yet known for sure, however, when vaccines will be available for District staff.

   (c) **Valley Sanitation District Sewer Outfall Main Replacement Project.** The Valley Sanitation District Sewer Outfall Main Replacement Project is proceeding smoothly. The last major piece of work for the Project occurred the week of December 7th. The sewage lift station has been tested and is fully operational. There are a number of punch-list items that remain, but it is anticipated that they will be completed by the end of December and the Project closed out before the end of 2020.

   (d) **Denver Water Lead Service Line Replacement Program.** The assistant manager reported that Denver Water’s committee on Lead Service Line
Replacement Program has not met recently, but plans to meet in early January 2021 to obtain from Denver Water additional information on the neighborhoods where lead service line replacements will be conducted in 2021. It was noted that there are no lead service lines scheduled for replacement in either Platte Canyon or Southwest Metro. In the Bow Mar Water and Sanitation District, only three of the 13 homes suspected of lead service lines responded to Denver Water’s request to conduct a water quality test. The three samples that were received show that no lead or very low levels of lead were present in the homes. The remaining homes will receive water filters and be subject to pot holing of their service lines to confirm the absence of lead.

(e) **Service Line Replacement 6965 South Platte Canyon Road.** As reported at an earlier board meeting, Platte Canyon replaced a water service line at 6965 South Platte Canyon Road. The service line is connected to Denver Water’s conduit 10 which runs adjacent to South Platte Canyon Road. It does not appear that the tap was ever issued by Platte Canyon and accordingly, Platte Canyon has billed Denver Water for the cost of repairs. The matter is currently being worked through by staff with Denver Water’s claim department.

3. **Operations and Maintenance Summary Report.** Scott Hand reviewed the Operations and Maintenance Summary report dated November 2020. During the reporting period, neither Platte Canyon nor Southwest had any sanitary sewer service interruptions. Platte Canyon had three water service interruptions that occurred on November 16th, 19th and 23rd, respectively. The break on the 16th was on a 6” asbestos cement pipe. The break on the 19th was on a 6” cast iron pipe, and the break on November 23rd was on an 8” asbestos cement pipe. All breaks were repaired utilizing the services of C&L Water Solutions, Inc.

Southwest had one water service interruption during the period, which occurred on November 11th and was repaired without any serious interruption to Southwest customers.

On November 13, 2020, Southwest Dutch Creek Interceptor was severely damaged by a boring contractor that bored through the 15” interceptor line while performing work for Xcel Energy. The contractor damaged approximately 46 feet of interceptor line. In addition, five basements in Platte Canyon were flooded with wastewater and wastewater also spilled into Dutch Creek. A claim has been filed with Xcel Energy, Superior Underground Utilities, the boring contractor, and Sturgeon Electric. All three of these entities are believed to be involved in the Xcel Energy power line installation project.

4. **Capital Projects Report.** Tony Cocozzella reviewed the Capital Projects Report for Platte Canyon and Southwest. As part of his report, Mr. Cocozzella updated the Boards as to the status of all ongoing Platte Canyon and Southwest projects, including developer and District-specific projects. He also updated the Boards as to the status of the Valley Sanitation District Sewer Interceptor Project, which is nearing completion. Platte Canyon and Southwest projects that are in the design phase were also included as his report.
NEW BUSINESS

There was no new business to come before the joint participation portion of the meeting.

SOUTHWEST PORTION OF THE JOINT MEETING

CALL TO ORDER

The Southwest portion of the joint meeting was called to order by Southwest Secretary/Treasurer George E. Hamblin, Jr., who presided as Chair.

APPROVAL OF SOUTHWEST AGENDA

Following a brief discussion, a motion was made by Southwest Director Sebastian seconded by Southwest Director Hause to approve the Southwest agenda, as presented. The Chair called for a vote of the Southwest Board, and the vote was as follows:

<table>
<thead>
<tr>
<th>Name</th>
<th>Vote</th>
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<tbody>
<tr>
<td>Anthony M. Dursey</td>
<td>Aye</td>
</tr>
<tr>
<td>Kenton C. Ensor, Jr.</td>
<td>Aye</td>
</tr>
<tr>
<td>George E. Hamblin, Jr.</td>
<td>Aye</td>
</tr>
<tr>
<td>Chuck Hause</td>
<td>Aye</td>
</tr>
<tr>
<td>Bernard J. Sebastian, Jr.</td>
<td>Aye</td>
</tr>
</tbody>
</table>

SOUTHWEST CONSENT AGENDA ITEMS

Following a brief discussion, a motion was made by Southwest Director Sebastian and seconded by Southwest Director Hause to approve Southwest consent agenda items 1 and 2, as set forth below, by single motion:

1. **Approval of Accounts Payable and Ratification of Interim Disbursements.** The Southwest payables and supplemental payables for the month of December 2020, in the aggregate amount of $1,057,331.78, represented by Southwest check nos. 20075 through 20102, inclusive, including any checks written by the manager pursuant to prior Board authorization for less than $2,500, as well as various electronic fund payments for employee salaries, utilities and other authorized electronic fund payment vendors.

2. **Southwest Investment/Deposit Transaction Report.** During the month of November 2020, Southwest did not purchase any treasury notes or agency securities, nor did any treasury notes or agency securities mature or redeem. In addition, during the month, Southwest did not rollover or renew any certificates of deposit.
The Chair called for a vote of the Southwest Board, and the vote was as follows:

- Anthony M. Dursey: Aye
- Kenton C. Ensor, Jr.: Aye
- George E. Hamblin, Jr.: Aye
- Chuck Hause: Aye
- Bernard J. Sebastian, Jr.: Aye

**SOUTHWEST ACTION ITEMS**

1. **Approval of Collins Cockrel & Cole 2021 Engagement Letter.** Legal counsel reviewed with the Board the terms and provisions of Collins Cockrel & Cole’s engagement letter for providing legal services during calendar year 2021. Following a brief discussion, a motion was made by Southwest Director Dursey and seconded by Southwest Director Hause to approve the engagement letter and authorize its execution by an appropriate officer of Southwest. The Chair called for a vote of the Southwest Board, and the vote was as follows:

- Anthony M. Dursey: Aye
- Kenton C. Ensor, Jr.: Aye
- George E. Hamblin, Jr.: Aye
- Chuck Hause: Aye
- Bernard J. Sebastian, Jr.: Aye

**SOUTHWEST INFORMATION/DISCUSSION ITEMS**

There were no Southwest information or discussion items to come before the Board.

**SOUTHWEST NEW BUSINESS**

There was no new business to come before the Southwest Board.

**EXECUTIVE SESSION**

Following a brief discussion, a motion was made by Southwest Director Dursey and seconded by Platte Canyon Director Buckner for both Boards to go into Executive Session to discuss general personnel matters pursuant to Section 24-6-402(4)(f) C.R.S. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:
The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey          Aye
Kenton C. Ensor, Jr.        Aye
George E. Hamblin, Jr.     Aye
Chuck Hause                Aye
Bernard J. Sebastian, Jr.  Aye

Platte Canyon Director Louis Fohn entered the Board meeting room just prior to the Executive Session being called because he was having computer problems at his residence. At approximately 9:35 a.m., both Boards entered into Executive Session. Present during the Executive Session at this time were the four Platte Canyon Board members and the five Southwest Board members together with the District’s manager and the assistant manager. Legal counsel was on the telephone.

At approximately 9:50 a.m., the assistant manager, Cynthia Lane, left the meeting, at which time the Board discussed various matters involving Ms. Lane. Ms. Lane was agreeable to the Board discussing her employment situation in Executive Session.

The Executive Session continued until approximately 10:45 a.m., at which time the Board returned to Open Public Meeting. The Executive Session was recorded as required by law.

During the Executive Session, the Platte Canyon Board with the concurrence of the Southwest Board, gave direction to legal counsel regarding certain matters discussed during the Executive Session. Legal counsel indicated that he would proceed in accordance with those directions.

Upon returning to the open public meeting, a motion was made by Platte Canyon Director Fohn and seconded by Platte Canyon Director Buckner to: (i) increase Platte Canyon’s employee wage ranges by 2.4% to 2.6% from 2020 levels, depending upon the employee classification; (ii) authorize the District manager to make individual employee wage adjustments for 2021 based upon the cost of living, longevity and performance within the new wage ranges established by Platte Canyon Board; and (iii) approve the employee benefits schedule, a copy of which is attached to these minutes as Exhibit 1. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:
William Buckner  Aye
Anthony M. Dursey  Aye
Louis J. Fohn  Aye
George E. Hamblin, Jr.  Aye

It was noted that the Southwest Board concurred with the decision of the Platte Canyon Board of Directors.

**ADJOURNMENT**

There being no further business to come before this joint regular meeting of the Southwest and Platte Canyon Boards, a motion to adjourn was made by Platte Canyon Director Fohn and seconded by Platte Canyons Director Buckner. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner  Aye
Anthony M. Dursey  Aye
Louis J. Fohn  Aye
George E. Hamblin, Jr.  Aye

The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey  Aye
Kenton C. Ensor, Jr.  Aye
George E. Hamblin, Jr.  Aye
Chuck Hause  Aye
Bernard J. Sebastian, Jr.  Aye

Whereupon, this joint regular meeting of the Platte Canyon and Southwest Boards of Directors adjourned at approximately 10:45 a.m. The next regular joint meeting of the Boards will be held on Friday, January 22, 2021, at 8:30 a.m. in the District’s office located at 8739 West Coal Mine Avenue, Littleton, Colorado 80123.

Respectfully submitted,

Timothy J. Flynn, Recording Secretary

SOUTHWEST METROPOLITAN WATER AND SANITATION DISTRICT

安东尼·M·杜塞
肯顿·C·恩索尔, Jr.
乔治·E·哈姆林, Jr.
查克·豪斯
伯纳德·J·塞巴斯蒂安, Jr.

PLATTE CANYON WATER AND SANITATION DISTRICT

威廉·D·巴克纳
安东尼·M·杜塞
乔治·E·哈姆林, Jr.
理查德·洛克