RECORD OF PROCEEDINGS

MINUTES OF SEMI-ANNUAL REGULAR MEETING

EX OFFICIO BOARD OF DIRECTORS

PLATTE CANYON WATER AND SANITATION DISTRICT SUBDISTRICT NO. 2

Friday
November 20, 2020
Jefferson County, Colorado

The semi-annual regular meeting of the ex officio Board of Directors of the Platte Canyon Water and Sanitation District, Subdistrict No. 2 ("Subdistrict No. 2"), Jefferson County, Colorado, convened on Friday, November 20, 2020, at approximately 9:55 a.m. in the Platte Canyon Water and Sanitation District office, located at 8739 West Coal Mine Avenue, Littleton, Colorado 80123. Due to the COVID-19 pandemic, the meeting was conducted virtually using Microsoft Team's Meeting. Accordingly, those Board members who could not or were not comfortable physically attending, could attend by telephone or by online virtual meeting. The web address and call-in information were included in the meeting notice so that interested members of the public could also attend. The following ex officio Subdistrict No. 2 Directors were in attendance, to-wit:

William D. Buckner
Anthony M. Dursey (by telephone)
Louis J. Fohn
George E. Hamblin, Jr. (by telephone)
Richard Rock

The following Platte Canyon Water and Sanitation District ("Platte Canyon") staff members were physically in attendance in the Boardroom: Patrick J. Fitzgerald, manager; and Vanessa Shipley, financial administrator. The following Platte Canyon staff members attended virtually, although they were physically present in their office: Cynthia Lane, assistant manager; Scott Hand, operations supervisor; Tony Cocozzella, construction programs manager; Alyssa Quinn, business programs specialist; and Bridget Butterfield, communication and administrative services coordinator.

The following Southwest Metropolitan Water and Sanitation District ("Southwest") Directors were in attendance, to-wit:

Anthony M. Dursey (by telephone)
Kenton C. Ensor
George E. Hamblin, Jr. (by telephone)
Chuck Hause
Bernard J. Sebastian, Jr.

Also attending by telephone was Timothy J. Flynn, from Collins, Cockrel & Cole, P.C., legal counsel for Subdistrict No. 2, Platte Canyon and Southwest.

CALL TO ORDER

The meeting was called to order by the President of Platte Canyon, Richard Rock, who presided as Chair.

APPROVAL OF AGENDA

Following a brief discussion, a motion was made by Director Buckner and seconded by Director Hamblin to approve the meeting agenda, as presented. The Chair called for a vote, and the vote was as follows:

William D. Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Richard Rock	Aye

CONSENT AGENDA

1. **Approval of May 22, 2020 Semi-Annual Meeting Minutes**. Following a brief discussion, a motion was made by Director Buckner and seconded by Director Hamblin to approve, as written, the minutes of Subdistrict No. 2's May 22, 2020 semi-annual regular meeting. The Chair called for a vote, and the vote was as follows:

William D. Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Richard Rock	Aye

The approved minutes of the ex officio Board's May 22, 2020 semi-annual regular meeting will be presented to the members of each Subdistrict No. 2 Board members for

signature as soon as reasonably practical, as further evidence of ratification, confirmation and approval.

ACTION ITEMS

1. Adoption of 2021 Budget. The Chair opened the public hearing on Subdistrict No. 2's 2021 Budget, notice of which was published in accordance with the Local Government Budget Law by staff. No members of the general public appeared in person, or otherwise registered any objections to, or offered any amendments to the proposed 2021 Budget. The 2021 Budget is balanced as required by law.

Following a brief discussion, a motion was made Director Dursey and seconded by Director Hamblin to adopt Resolution 2020-11-SD2-1, a copy of which is attached to the original of these minutes, which Resolution formally adopts the proposed 2021 Budget, as heretofore submitted and amended, as the official Budget of the Platte Canyon Water and Sanitation District Subdistrict No. 2, for the 2021 calendar year. The Chair called for a vote, and the vote was as follows:

William D. Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Richard Rock	Aye

The Board then considered Resolution 2020-11-SD2-2, a copy of which is attached to the original of these minutes, which Resolution appropriates a total of $29,525 for expenditure by Subdistrict No. 2 during calendar year 2021. A motion to adopt said Resolution was made by Director Buckner and seconded by Director Hamblin. The Chair called for a vote, and the vote was as follows:

William D. Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Richard Rock	Aye

To make 2021 debt service payments on its Colorado Water Resources and Power Development Authority Loan, Subdistrict No. 2 will need to generate $29,085 in property tax revenue by certification of a property tax mill levy of 18.0603 mills. Following a brief discussion, a motion was made by Director Dursey and seconded by Director Buckner to adopt Resolution 2020-11-SD2-3, a copy of which is attached to the original of these minutes, which Resolution approves the certification of a property tax mill levy of 18.0603 mills for debt service purposes for the 2021 calendar year. The Chair called for a vote, and the vote was as follows:

William D. Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Richard Rock	Aye

INFORMATION/DISCUSSION ITEMS

There were no information or discussion items presented to the Board of Subdistrict No. 2 at this meeting.

NEW BUSINESS

There was no new business to come before the Board of Subdistrict No. 2.

ADJOURNMENT

There being no further business to come before the Board of Subdistrict No. 2, a motion to adjourn was made by Director Buckner and seconded by Director Hamblin. The Chair called for a vote, and the vote was as follows:

William D. Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Richard Rock	Aye

Whereupon, this semi-annual regular meeting of the Board of Directors of Platte Canyon Water and Sanitation District, Subdistrict No. 2, adjourned at approximately 10:00 a.m. The next semi-annual regular meeting of the Board of Directors of Subdistrict No. 2 will be held on Friday, May 28, 2021, at 9:00 a.m. in the Platte Canyon Water and Sanitation District office located at 8739 West Coal Mine Avenue, Littleton, Colorado 80123.

Respectfully submitted,

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Timothy J. Flynn, Recording Secretary

THE MINUTES OF THE SEMI-ANNUAL REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PLATTE CANYON WATER AND SANITATION DISTRICT SUBDISTRICT NO. 2 ARE HEREBY RATIFIED, CONFIRMED AND APPROVED BY THE FOLLOWING NAMED INDIVIDUALS WHO, INDIVIDUALLY AND AS EX OFFICIO MEMBERS OF THE BOARD OF DIRECTORS OF THE SAID SUBDISTRICT, WAIVE ANY AND ALL NOTICE THAT MAY BE REQUIRED BY THE STATUTES OF THE STATE OF COLORADO PERTAINING TO THE CONVENING AND THE CONDUCTING OF THIS REGULAR MEETING OF THE SUBDISTRICT'S BOARD OF DIRECTORS; AND THE UNDERSIGNED DO HEREBY CONSENT TO THE SAID MEETING BEING HELD ON THE DATE, AT THE TIME AND AT THE PLACE AS HEREINABOVE SET FORTH.

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William Buckner

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Anthony M. Dursey

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Louis J. Fohn

_____

George E. Hamblin, Jr.

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Richard Rock

RESOLUTION 2020-11-SD2-1

A RESOLUTION TO ADOPT A BUDGET FOR PLATTE CANYON WATER AND SANITATION DISTRICT SUBDISTRICT NO. 2 JEFFERSON COUNTY, COLORADO FOR THE CALENDAR YEAR BEGINNING ON JANUARY 1, 2021, AND ENDING ON DECEMBER 31, 2021

WHEREAS, the Board of Directors of Platte Canyon Water and Sanitation District Subdistrict No. 2 has appointed Patrick Fitzgerald, District manager, to prepare and submit a proposed budget to said governing body at the proper time, and;

WHEREAS, a proposed budget reflecting anticipated revenue and expenses for Platte Canyon Water and Sanitation District Subdistrict No. 2, Jefferson County, Colorado, for the calendar year beginning January 1, 2021, and ending December 31, 2021, was presented to the Board of Directors on or before October 15, 2020 for its consideration, and;

WHEREAS, notice of submittal of the proposed budget to the Board of Directors and notice of the date and time of a public hearing to consider adoption of the proposed budget has been published in newspapers of general circulation within Platte Canyon Water and Sanitation District Subdistrict No. 2; and further, the proposed budget has been available for inspection at the District's office located at 8739 W. Coal Mine Avenue, Littleton, Colorado, and interested electors of the Subdistrict have been given the opportunity to file or register objections to the proposed budget, and;

WHEREAS, a copy of the proposed budget for Platte Canyon Water and Sanitation District Subdistrict No. 2 for calendar year 2021 is attached hereto and made a part hereof, and;

WHEREAS, said budget lists all proposed expenditures for administration, operations, maintenance, and capital projects and expenditures, all anticipated revenues, estimated or actual beginning and ending fund balances, and a budget message describing the important features of the proposed budget;

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF PLATTE CANYON WATER AND SANITATION DISTRICT SUBDISTRICT NO. 2 that the budget as submitted, amended, and affixed hereto is hereby approved and adopted as the official budget of the Platte Canyon Water and Sanitation District Subdistrict No. 2 for the calendar year beginning January 1, 2021, and ending December 31, 2021.

ADOPTED BY THE BOARD OF DIRECTORS OF PLATTE CANYON WATER AND SANITATION DISTRICT SUBDISTRICT NO. 2 THIS 20th DAY OF NOVEMBER 2020.

Richard Rock, President

ATTEST:

William Buckner, Secretary

RESOLUTION 2020-11-SD2-2

A RESOLUTION TO APPROPRIATE SUMS OF MONEY IN THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH BELOW FOR THE PLATTE CANYON WATER AND SANITATION DISTRICT SUBDISTRICT NO. 2 FOR THE 2021 BUDGET YEAR

WHEREAS, the Board of Directors of Platte Canyon Water and Sanitation District Subdistrict No. 2 has approved and adopted the annual budget for said Subdistrict No. 2 for the budget year 2021 and;

WHEREAS, the Board of Directors has made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget, and;

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues provided in the budget to and for the purposes described below for the operations and expenditures of the Platte Canyon Water and Sanitation District Subdistrict No. 2,

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF PLATTE CANYON WATER AND SANITATION DISTRICT SUBDISTRICT NO. 2, JEFFERSON COUNTY, COLORADO that the sum of TWENTY-NINE THOUSAND FIVE HUNDRED TWENTY-FIVE AND NO/100 DOLLARS ($29,525.00) is hereby appropriated for expenditure during calendar year 2021:

ADOPTED BY THE BOARD OF DIRECTORS OF PLATTE CANYON WATER AND SANITATION DISTRICT SUBDISTRICT NO. 2 THIS 20th DAY OF NOVEMBER 2020.

Richard Rock, President

ATTEST:

William Buckner, Secretary

RESOLUTION 2020-11-SD2-3

A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR TAX YEAR 2020 TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE PLATTE CANYON WATER AND SANITATION DISTRICT SUBDISTRICT NO. 2 JEFFERSON COUNTY, COLORADO FOR THE 2021 BUDGET YEAR

WHEREAS, the Board of Directors of Platte Canyon Water and Sanitation District Subdistrict No. 2 has approved and adopted the annual budget for 2021 in accordance with the Colorado Local Government Budget Law, and;

WHEREAS, the approved budget for 2021 contemplates funding a portion of anticipated expenses with certification of a property tax mill levy to be assessed upon all taxable property within Platte Canyon Water and Sanitation District Subdistrict No. 2, and;

WHEREAS, the amount of money necessary to balance the budget for general operating purposes from property tax revenue is ZERO AND NO/100 DOLLARS ($0.00), and;

WHEREAS, the amount of money necessary to balance the budget for voter-approved general obligation debt is TWENTY-NINE THOUSAND EIGHTY-FIVE AND NO/100 DOLLARS ($29,085.00), and;

WHEREAS, the tax year 2020 valuation for assessment for the Platte Canyon Water and Sanitation District Subdistrict No. 2 as certified by the County Assessor of Jefferson County, Colorado is $1,563,468

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF PLATTE CANYON WATER AND SANITATION DISTRICT SUBDISTRICT NO. 2, JEFFERSON COUNTY, COLORADO that for the purpose of meeting all expenses of the Platte Canyon Water and Sanitation District Subdistrict No. 2 during the 2021 budget year there is hereby levied a tax of 18.603 mills upon each dollar of total valuation for assessment for tax year 2020, said 18.603 mill levy being certified for assessment as follows:

General Operating Expenses	0.000 mills
General Obligation Debt Expenses	18.603 mills
Recovery of Refunds and Abatements	0.000 mills
Total Mill Levy Certified for Assessment Upon All Taxable Property Within Platte Canyon Water and Sanitation District Subdistrict No. 2	18.603 mills

ADOPTED BY THE BOARD OF DIRECTORS OF PLATTE CANYON WATER AND SANITATION DISTRICT SUBDISTRICT NO. 2 THIS 20th DAY OF NOVEMBER 2020.

Richard Rock, President

ATTEST:

William Buckner, Secretary