

RECORD OF PROCEEDINGS

MINUTES OF SEMI -ANNUAL REGULAR MEETING

EX OFFICIO BOARD OF DIRECTORS

PLATTE CANYON WATER AND SANITATION DISTRICT SUBDISTRICT NO. 1

Friday
November 19, 2021
Jefferson County, Colorado

The semi-annual regular meeting of the ex officio Board of Directors of the Platte Canyon Water and Sanitation District, Subdistrict No. 1 (“Subdistrict No. 1”), Jefferson County, Colorado, convened on Friday, November 19, 2021, at approximately 9:50 a.m. Due to the COVID-19 pandemic the meeting was also conducted virtually using Microsoft Team’s Meeting. Accordingly, those Board members who could not or were not comfortable attending, could attend by telephone or online virtual meeting. The web address and call-in information were included in the meeting notice so that interested members of the public could also attend. The following ex-officio Subdistrict No. 1 District Directors were also in attendance, to-wit:

William D. Buckner
Anthony M. Dursey
Louis J. Fohn
George E. Hamblin, Jr.
Mark Swatek

The following Platte Canyon Water and Sanitation District (“Platte Canyon”) staff members were physically in attendance in the Boardroom: Cynthia Lane, manager; Vanessa Shipley, financial administrator; Scott Hand, operations Forman; Tony Cocozzella, construction program manager. Bridget Butterfield, communications and administrative services coordinator, attended the meeting virtually from her office.

The following Southwest Metropolitan Water and Sanitation District (“Southwest”) Directors were in attendance, to-wit:

Anthony M. Dursey
Kenton C. Ensor, Jr.
George E. Hamblin, Jr.
Chuck Hause
Bernard J. Sebastian, Jr.

Also, physically in attendance was: Timothy J. Flynn, from Collins, Cockrel & Cole, P.C., legal counsel for Subdistrict No. 1, Platte Canyon and Southwest.

CALL TO ORDER

The meeting was called to order by the President of Platte Canyon, George E. Hamblin, Jr., who presided as Chair.

APPROVAL OF AGENDA

Following a brief discussion, a motion was made by Platte Canyon Director Buckner and seconded by Platte Canyon Director Dursey to approve the meeting agenda, as presented. The Chair called for a vote, and the vote was as follows:

William D. Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Mark Swatek	Aye

CONSENT AGENDA

1. **Approval of the Minutes of the May 28, 2021, Meeting.** Following a brief discussion, a motion was made by Director Buckner and seconded by Director Fohn to approve, as written, the minutes of Subdistrict No. 1's May 28, 2021, semi-annual regular meeting. The Chair called for a vote, and the vote was as follows:

William D. Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Mark Swatek	Aye

The approved minutes will be presented to each Subdistrict No. 1 Board member for signature, as further evidence of ratification, confirmation, and approval, as soon as is reasonably practical.

ACTION ITEMS

1. **Adoption of 2022 Budget.** The Chair opened the public hearing on Subdistrict No. 1's 2022 Budget, notice of which had been published in accordance with the local government budget law by staff. No members of the general public appeared in person, or otherwise registered any objections to, or offered any amendments to the proposed 2022 Budget. The 2022 Budget is balanced as required by law.

Following a brief discussion, a motion was made by Director Buckner and seconded by Director Fohn to adopt Resolution 2021-11-SD1-1, a copy of which is attached to the original of these minutes as **Exhibit A**, which Resolution formally adopts the proposed 2022 Budget, as heretofore submitted, and amended, as the official Budget of the Platte Canyon Water and Sanitation District Subdistrict No. 1, for the 2022 calendar year. The Chair called for a vote, and the vote was as follows:

William D. Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Mark Swatek	Aye

The Board then considered Resolution 2021-11-SD1-2, a copy of which is attached to the original of these minutes as **Exhibit B**, which Resolution appropriates a total of \$28,955 for expenditure by Subdistrict No. 1 during calendar year 2022. A motion to adopt said Resolution was made by Director Buckner and seconded by Director Dursey. The Chair called for a vote, and the vote was as follows:

William D. Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Mark Swatek	Aye

To make 2022 debt service payments on its Colorado Water Resources and Power Development Authority Loan, Subdistrict No. 1 will need to generate \$28,525 in property tax revenue by certification of a property tax mill levy of 17.245 mills. Following a brief discussion, a motion was made by Director Dursey and seconded by Director Buckner to adopt Resolution 2021-11-SD1-3, a copy of which is attached to the original of these minutes as **Exhibit C**, which Resolution approves the certification of a property tax mill levy of 17.245 mills for debt service purposes for the 2022 calendar year. The Chair called for a vote, and the vote was as follows:

William D. Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Mark Swatek	Aye

INFORMATION/DISCUSSION ITEMS

There were no information or discussion items presented to the Board of Subdistrict No. 1 at this meeting.

NEW BUSINESS

There was no new business to come before the Board of Subdistrict No. 1.

ADJOURNMENT

There being no further business to come before the Board of Subdistrict No. 1, a motion to adjourn was made by Director Fohn and seconded by Director Buckner. The Chair called for a vote, and the vote was as follows:

William D. Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Mark Swatek	Aye

Whereupon, this semi-annual regular meeting of the Board of Directors of the Platte Canyon Water and Sanitation District Subdistrict No. 1, adjourned at approximately 9:58 a.m. The next semi-annual regular meeting of the Board of Directors of Subdistrict No. 1 will be held on Friday, May 27, 2022, at 9:00 a.m. in the Platte Canyon Water and Sanitation District office located at 8739 West Coal Mine Avenue, Littleton, Colorado 80123.

Respectfully submitted,

Timothy J. Flynn, Recording Secretary

THE MINUTES OF THE SEMI-ANNUAL REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PLATTE CANYON WATER AND SANITATION DISTRICT SUBDISTRICT NO. 1 ARE HEREBY RATIFIED, CONFIRMED AND APPROVED BY THE FOLLOWING NAMED INDIVIDUALS WHO, INDIVIDUALLY AND AS EX OFFICIO MEMBERS OF THE BOARD OF DIRECTORS OF THE SAID SUBDISTRICT, WAIVE ANY AND ALL NOTICE THAT MAY BE REQUIRED BY THE STATUTES OF THE STATE OF COLORADO PERTAINING TO THE CONVENING AND THE CONDUCTING OF THIS REGULAR MEETING OF THE SUBDISTRICT'S BOARD OF DIRECTORS; AND THE UNDERSIGNED DO HEREBY CONSENT TO THE SAID MEETING BEING HELD ON THE DATE, AT THE TIME AND AT THE PLACE AS HEREINABOVE SET FORTH.

William Buckner

Anthony M. Dursey

Louis J. Fohn

George E. Hamblin, Jr.

Mark Swatek

Exhibit A

RESOLUTION 2021-11-SDI-1

**A RESOLUTION TO ADOPT A BUDGET FOR PLATTE CANYON WATER AND
SANITATION DISTRICT SUBDISTRICT NO.1
JEFFERSON COUNTY, COLORADO
FOR THE CALENDAR YEAR BEGINNING ON
JANUARY 1, 2022, AND ENDING ON DECEMBER 31, 2022.**

WHEREAS, the Board of Directors of Platte Canyon Water and Sanitation District Subdistrict No. 1 appointed Cynthia Lane, District Manager, to prepare and submit a proposed budget to said governing body at the proper time, and;

WHEREAS, a proposed budget reflecting anticipated revenue and expenses for Platte Canyon Water and Sanitation District Subdistrict No. 1, Jefferson, and Arapahoe Counties, Colorado, for the calendar year beginning January 1, 2022, and ending December 31, 2022, was presented to the Board of Directors on or before October 15, 2021, for its consideration, and;

WHEREAS, notice of submittal of the proposed budget to the Board of Directors and notice of the date and time of a public hearing to consider adoption of the proposed budget has been published in newspapers of general circulation within Platte Canyon Water and Sanitation District Subdistrict No. 1; and further, the proposed budget has been available for inspection at the District's office located at 8739 W. Coal Mine Avenue, Littleton, Colorado, and interested electors of the District have been given the opportunity to file or register objections to the proposed budget, and;

WHEREAS, the proposed budget has been prepared to comply with all terms, limitations and exemptions, including but limited to reserve, transfer and expenditure exemptions under Article X, Section 20 of the Colorado Constitution and other laws which are applicable to or binding upon the District; and

WHEREAS, said budget lists all proposed expenditures for administration, operations, maintenance, and capital projects, and all anticipated revenues, estimated and actual beginning and ending fund balances, and a budget message describing the important features of the proposed budget.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF PLATTE CANYON WATER AND SANITATION DISTRICT SUBDISTRICT NO. 1 that the budget as submitted, amended, and affixed hereto is hereby approved and adopted as the official budget of the Platte Canyon Water and Sanitation District Subdistrict No. 1 for the calendar year beginning January 1, 2022, and ending December 31, 2022.

Section 1. That the proposed 2022 budget, as submitted and amended, and attached hereto as Exhibit A, is hereby approved and adopted as the budget for the Platte Canyon Water and Sanitation District Subdistrict No. 1 for the calendar year beginning on the first day of January 2022 and ending on the last day of December 2022.

Section 2. That the budget as hereby approved and adopted, shall be certified by the Manager, the Chair, Secretary or other officer of the District, to all appropriate agencies and is made a part of the public records of the District.

ADOPTED THIS 19th DAY OF NOVEMBER 2021.

**PLATTE CANYON WATER AND SANITATION
DISTRICTS-**

George E. Pres

ATTEST:



William Buckner, Secretary

Exhibit B

RESOLUTION 2021-11-SDI-2

**A RESOLUTION TO APPROPRIATE SUMS OF MONEY
IN THE AMOUNTS AND FOR THE PURPOSES
AS SET FORTH BELOW FOR THE
PLATTE CANYON WATER AND SANITATION DISTRICT SUBDISTRICT NO. 1
FOR THE 2022 BUDGET YEAR**

WHEREAS, the Board of Directors of Platte Canyon Water and Sanitation District Subdistrict No. 1 has approved and adopted the annual budget for said Subdistrict for the budget year 2022 and;

WHEREAS, the Board of Directors has made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget, and;

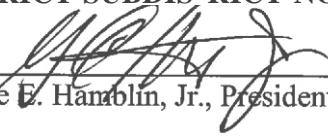
WHEREAS, it is not only required by law, but also necessary to appropriate the revenues provided in the budget to and for the purposes described below for the operations and expenditures of the Platte Canyon Water and Sanitation District Subdistrict No. 1,

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE PLATTE CANYON WATER AND SANITATION DISTRICT SUBDISTRICT NO. 1, JEFFERSON, AND ARAPAHOE COUNTIES, COLORADO as follows:

Section 1. That the sum of TWENTY-EIGHT THOUSAND NINE HUNDRED FIFTY-FIVE AND NO/100 DOLLARS (\$28,955) is hereby appropriated for expenditure during calendar year 2022.


ADOPTED THIS 19th DAY OF NOVEMBER 2021.

**PLATTE CANYON WATER AND SANITATION
DISTRICT SUBDISTRICT NO. 1**



George E. Hamblin, Jr., President

ATTEST:



William Buckner, Secretary

Exhibit C

RESOLUTION 2021-11-SDI-3

**A RESOLUTION LEVYING GENERAL PROPERTY
TAXES FOR TAX YEAR 2021 TO HELP DEFRAY
THE COSTS OF GOVERNMENT FOR THE
PLATTE CANYON WATER AND SANITATION DISTRICT SUBDISTRICT NO.1
JEFFERSON COUNTY, COLORADO
FOR THE 2022 BUDGET YEAR**

WHEREAS, the Board of Directors of Platte Canyon Water and Sanitation District Subdistrict No. 1 has approved and adopted the annual budget for 2022 in accordance with the Colorado Local Government Budget Law, and;

WHEREAS, the approved budget for 2022 contemplates funding a portion of anticipated expenses with certification of a property tax mill levy to be assessed upon all taxable property within Platte Canyon Water and Sanitation District Subdistrict No. 1, and;

WHEREAS, the amount of money necessary to balance the budget for general operating purposes from property tax revenue is TWENTY-EIGHT THOUSAND FIVE HUNDRED TWENTY-FIVE NO/100 DOLLARS (\$28,525), and;

WHEREAS, the tax year 2021 valuation for assessment for the Platte Canyon Water and Sanitation District as certified by the County Assessors of Arapahoe and Jefferson Counties is \$1,654,083,

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE PLATTE CANYON WATER AND SANITATION DISTRICT SUBDISTRICT NO. 1, JEFFERSON AND ARAPAHOE COUNTIES, COLORADO that:

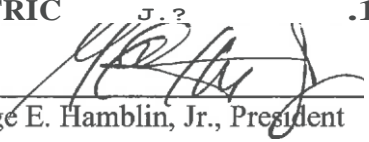
Section 1. For the purpose of meeting all general operating expenses of the Platte Canyon Water and Sanitation District Subdistrict No. 1 during the 2022 budget year there is hereby levied a tax of 17.245 mills upon each dollar of total valuation for assessment for tax year 2021, said 17.245 mill levy being certified for assessment as follows:

General Operating Expenses	0.000 mills
General Obligation Debt Expenses	17.245 mills
Recovery of Refunds and Abatements	0.000 mills
Total Mill Levy Certified for Assessment Upon All Taxable Property Within Platte Canyon Water and Sanitation District Subdistrict No. 1	17.245 mills


Section 2. The District's Manager or the District's President, Secretary/Treasurer is hereby authorized and directed to certify to the Board of County Commissioners of Arapahoe and Jefferson Counties, State of Colorado ("Board of County Commissioners"), the mill levies for the District as hereinabove determined and set, but as recalculated as necessary based upon the final (December) certification of assessed valuation for Jefferson and Arapahoe Counties in order to comply with any applicable revenue and other budgetary limits.

ADOPTED THIS 19th DAY OF NOVEMBER 2021.

**PLATTE CANYON WATER AND SANITATION
DISTRICT**


George E. Hamblin, Jr., President

ATTEST:


William Buckner, Secretary