

## AGENDA

### **BOARD MEETING – SOUTHWEST METROPOLITAN WATER AND SANITATION DISTRICT JOINT MEETING – PLATTE CANYON AND SOUTHWEST METROPOLITAN WSDs BOARD MEETING – PLATTE CANYON WATER AND SANITATION DISTRICT**

December 13, 2024 - 8:30 a.m.  
Platte Canyon/Southwest Metropolitan District Office  
8739 W. Coal Mine Avenue, Littleton, Colorado 80123

#### **SOUTHWEST METROPOLITAN WATER AND SANITATION DISTRICT**

##### **1. Call to Order and Determination of Quorum**

##### **2. Approval of Agenda**

##### **3. Consent Agenda**

Consent agenda items may be enacted with one motion and one vote unless any Board member has questions or requests discussion of any individual item.

1. Ratification of accounts payable
2. Ratification of investment/deposit transactions

##### **4. Action Items**

1. Letter of Engagement for Legal Services for 2025
2. Resolution 2024-12-1 Establish the Schedule of Board Meetings for 2025
3. Resolution 2024-12-2 Amending the 2024 Budget
4. Resolution 2024-12-3 Adopting a Budget for 2025
5. Resolution 2024-12-4 Appropriating Funds for Expenditure in 2025
6. Resolution 2024-12-5 Certifying a Zero Mill Levy for Tax Year 2024 (Budget Year 2025)
7. Resolution 2024-12-6 Establishing a Fee Schedule for 2025
8. Resolution 2024-12-7 Setting the May 2025 Election
9. Approval of Second Restated & Amended IGA for Services with PCWSD

##### **5. Information & Discussion Items**

None scheduled.

##### **6. New Business**

None scheduled.

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**JOINT MEETING OF THE PLATTE CANYON & SOUTHWEST METROPOLITAN  
WATER & SANITATION DISTRICTS**

**1. Call to Order and Determination of Quorum**

**2. Approval of Agenda**

**3. Consent Agenda**

1. Approval of Minutes for the November 22, 2024 Joint Regular Meeting

**4. Action Items**

1. Platte Canyon financial statements
2. Southwest Metropolitan financial statements
3. Platte Canyon investment/deposit report
4. Southwest Metropolitan investment/deposit report

**5. Information - Discussion Items**

1. Manager's report
2. Operations report
3. Construction projects report

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## **PLATTE CANYON WATER AND SANITATION DISTRICT**

### **1. Call to Order and Determination of Quorum**

### **2. Approval of Agenda**

### **3. Consent Agenda**

Consent agenda items may be enacted with one motion and one vote unless any Board member has questions or requests discussion of any individual item.

1. Ratification of accounts payable
2. Ratification of investment/deposit transactions
3. Letter of Engagement for Legal Services for 2025
4. Resolution 2024-12-1 Establishing the Schedule of Board Meetings for 2025

### **4. Action Items**

1. Resolution 2024-12-2 Adopting a Budget for 2025
2. Resolution 2024-12-3 Appropriating Funds for Expenditure in 2025
3. Resolution 2024-12-4 Levying General Property Taxes for Tax Year 2024 (Budget Year 2025)
4. Resolution 2024-12-5 Increasing Monthly Service Fee for 2025
5. Resolution 2024-12-6 Establishing a Fee Schedule for 2025
6. Approval of 2025 Labor Rate Schedule for Contract Districts
7. Resolution 2024-12-7 Setting the May 2025 Election
8. Approval of Second Restated & Amended IGA for Services with SWMWSD

### **5. Information - Discussion Items**

None scheduled.

### **6. New Business**

None scheduled.

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**PLATTE CANYON WATER AND SANITATION DISTRICT**  
**SUBDISTRICT NO. 1**

**1. Call to Order and Determination of Quorum**

**2. Approval of Agenda**

**3. Consent Agenda**

Consent agenda items may be enacted with one motion and one vote unless any Board member has questions or requests discussion of any individual item.

1. Approval of Minutes for the May 24, 2024 Meeting

**4. Action Items**

1. Resolution 2024-12-SD1-1 Adopting a Budget for 2025
2. Resolution 2024-12-SD1-2 Appropriating Funds for Expenditure in 2025
3. Resolution 2024-12-SD1-3 Levying General Property Taxes for Tax Year 2024  
(Budget Year 2025)

**5. Information - Discussion Items**

None scheduled.

**6. New Business**

None scheduled.

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**PLATTE CANYON WATER AND SANITATION DISTRICT**  
**SUBDISTRICT NO. 2**

**1. Call to Order and Determination of Quorum**

**2. Approval of Agenda**

**3. Consent Agenda**

Consent agenda items may be enacted with one motion and one vote unless any Board member has questions or requests discussion of any individual item.

1. Approval of Minutes for the May 24, 2024 Meeting

**4. Action Items**

1. Resolution 2024-12-SD2-1 Adopting a Budget for 2025
2. Resolution 2024-12-SD2-2 Appropriating Funds for Expenditure in 2025
3. Resolution 2024-12-SD2-3 Levying General Property Taxes for Tax Year 2024 (Budget Year 2025)

**5. Information - Discussion Items**

None scheduled.

**6. New Business**

None scheduled.

**PLATTE CANYON WATER AND SANITATION DISTRICT**  
**(reconvened)**

**1. Executive Session**

Executive Session under §24-6-402(4)(f), C.R.S., for personnel matters regarding the General Manager's annual performance review; and for personnel matters regarding the Salary and Benefit Schedule for 2025; and any other matters that are properly authorized to be discussed in Executive Session. The Board of Directors may take public action following any executive session.

**Next Meeting:** January 24, 2025