#### **RECORD OF PROCEEDINGS**

# MINUTES OF JOINT REGULAR MEETING BOARD OF DIRECTORS

#### PLATTE CANYON WATER AND SANITATION DISTRICT<sup>1</sup>

#### <u>AND</u>

#### SOUTHWEST METROPOLITAN WATER AND SANITATION DISTRICT

Friday March 28, 2025 Jefferson County, Colorado

The joint regular monthly meeting of the Board of Directors of the Platte Canyon Water and Sanitation District ("Platte Canyon") and the Board of Directors of the Southwest Metropolitan Water and Sanitation District ("Southwest") convened on Friday, March 28, 2025, at 8:30 a.m. in the Districts' office located at 8739 West Coal Mine Avenue, Littleton, Colorado 80123. For purposes of convenience, the meeting could be attended virtually using Microsoft Teams so any Board member who could not physically attend, could attend by telephone or virtually.

The login and call-in information were included in the meeting notice so that interested members of the public could also attend virtually. Although jointly conducted, portions of the meeting pertained solely to one District or the other and, accordingly, at times only the vote of one Board or the other was required.

The following Platte Canyon Directors were in attendance, to-wit:

William D. Buckner Anthony M. Dursey Louis J. Fohn Damien Mulvany Mark Swatek

The following Southwest Directors were in attendance, to-wit:

Anthony M. Dursey Ismael Gomez Chuck Hause Samuel Rivas, Jr. Bernard J. Sebastian, Jr.

<sup>&</sup>lt;sup>1</sup> and each District's Water and Sanitary Sewer Activity Enterprise.

The following Platte Canyon staff members were physically present: Cynthia Lane, manager; Alyssa Quinn, assistant manager; Vanessa Shipley, financial administrator; Justin Roquemore, construction program manager; and Armando Quintana, operations supervisor. Adam Morse, GIS/website/IT technician, and Chris Cochran, Construction Coordinator, attended the meeting virtually via Microsoft Teams.<sup>2</sup>

Also physically in attendance was Timothy J. Flynn, from Ireland Stapleton Pryor & Pascoe PC, legal counsel for both Districts.

#### **CALL TO ORDER**

The meeting was called to order by Platte Canyon President Mark Swatek, who presided as Chair.

#### APPROVAL OF PLATTE CANYON AGENDA

A motion was made by Platte Canyon Director Fohn and seconded by Platte Canyon Director Buckner to approve, as presented, the Platte Canyon agenda. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

| William D. Buckner | Aye |
|--------------------|-----|
| Anthony M. Dursey  | Aye |
| Louis J. Fohn      | Aye |
| Damien Mulvany     | Aye |
| Mark Swatek        | Aye |

#### PLATTE CANYON CONSENT AGENDA ITEMS

Following a brief discussion, a motion was made by Platte Canyon Director Fohn and seconded by Platte Canyon Director Buckner to approve Platte Canyon Consent Agenda Items No. 1 and No. 2, as set forth below:

Payables. The Platte Canyon payables and supplemental disbursements for the month of March 2025, in the aggregate amount of \$271,257.58 represented by Platte Canyon check nos. 35780 thru 35817 inclusive, including any checks written for \$5,000 or less by the manager pursuant to prior Board authorization, together with various electronic fund payments for employees' salaries, utilities and other authorized electronic fund payment vendors.

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<sup>&</sup>lt;sup>2</sup> Southwest has no employees. The above-named personnel are Platte Canyon employees who, pursuant to contract with Platte Canyon, provide management, operation, and maintenance services for Southwest.

**2.** Platte Canyon Investment/Deposit Transaction Report. During the month of February 2025, Platte Canyon did not: (i) purchase any treasury notes or other securities; (ii) sell or have any treasury notes or other securities mature or redeem; or (iii) purchase, renew, or roll over any certificates of deposit.

With respect to Consent Agenda Items No. 1 and No. 2, the Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

| William D. Buckner | Aye |
|--------------------|-----|
| Anthony M. Dursey  | Aye |
| Louis J. Fohn      | Aye |
| Damien Mulvany     | Aye |
| Mark Swatek        | Aye |

#### **PLATTE CANYON ACTION ITEMS**

3. Acceptance of 2025 Audit. Platte Canyon's 2024 audit, prepared by Neil Schilling with Schilling & Company, Inc., was reviewed by Vanessa Shipley. She noted that the auditor's opinion is unmodified, or a "clean" opinion. This means that, in the opinion of Schilling & Company, Inc., Platte Canyon's financial statements for the years ended December 31, 2024 and 2023 present fairly, in all material respects, the financial position of Platte Canyon and its subdistricts, as of December 31, 2024 and 2023, and the respective changes in financial position, and where applicable, the cash flows thereof for the years then ended in accordance with accounting principles generally accepted in the United States of America. Vanessa Shipley noted that the audit went smoothly and that there were no adjusting entries or other matters that needed to be reported to the Board, other than a comment made by the auditor regarding surplus funds in Platte Canyon Subdistrict No. 1's debt service fund as discussed below.

At the conclusion of Vanessa Shipley's presentation, a motion to accept the 2024 audit and authorize Vanessa Shipley to file it with the State auditor's office was made by Platte Canyon Director Buckner and seconded by Platte Canyon Director Fohn. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

| William D. Buckner | Aye |
|--------------------|-----|
| Anthony M. Dursey  | Aye |
| Louis J. Fohn      | Aye |
| Damien Mulvany     | Aye |
| Mark Swatek        | Aye |

4. <u>Subdistrict No. 1</u>. Subdistrict No. 1, as of December 31, 2024, had accumulated a fund balance of \$46,220. Property taxes were levied in 2024 and collected in 2024 in the amount of \$28,525. As of December 31, 2024, the remaining debt service obligation on Subdistrict No. 1's loan with the Colorado Water Resources and Power

Development Authority's loan for the years 2025 and 2026 is \$57,049. Accordingly, at the present time, Subdistrict No. 1's fund balance and anticipated 2025 revenues will exceed the remaining debt service obligation on the loan.

Vanessa Shipley noted that the excess amount of funds is approximately \$23,000. This amount is equivalent to the cost that Platte Canyon has incurred to operate and maintain records for Subdistrict No. 1, including having audits prepared each year, preparing financial statements, and holding public meetings. Accordingly, legal counsel has advised the District staff that at the time Subdistrict No. 1 is dissolved in 2026 and the final debt service payment has been made to the Colorado Resources Empower Development Authority, the remaining Subdistrict No. 1 funds can be transferred to Platte Canyon's general fund to reimburse Platte Canyon for these costs that have been incurred over the years. The reimbursement would also include the cost that Platte Canyon incurred to organize Subdistrict No. 1 and to dissolve it.

At the conclusion of the discussion, the Platte Canyon Board affirmed that reimbursing Platte Canyon for such out of pocket cost at the time Subdistrict No. 1 is dissolved is acceptable.

#### PLATTE CANYON INFORMATION/ DISCUSSION ITEMS

Bow Mar South HOA Community Center Project. The Platte Canyon Board was advised that legal counsel has transmitted a form of access easement to both the Bow Mar South Homeowners Association and the Bow Mar's Owners Association. This access easement is requested in exchange for Platte Canyon's consent to the construction of a sport court facility within an existing Platte Canyon sanitary sewer line easement, along with Platte Canyon's consent to other encroachments that may occur as a result of the Homeowners Association rehabilitation of its recreation center property between upper and lower Tulle Lake. The access easement delivered to the Bow Mar Homeowners Association makes it clear that all improvements that the association installs or places within the access easement including but not limited to the sport court are so installed at the sole risk of the HOA in the event Platte Canyon needs to remove those improvements in order to properly operate and maintain its sanitary sewer facilities. Further if any such improvements are damaged or removed as a result of Platte Canyon's maintenance activities, the Platte Canyon has no obligation to restore or replace the removed improvements. The HOA further agreed not construct any new improvements within Platte Canyon's easement that would interfere with its ability to access its sewer line and manhole. If an access gate is installed across the easement area Platte Canyon will be given the ability to open and close that gate as needed for maintenance activities.

The access easement provided to the Bow Mar South Owners Association does not contain these same provisions because the access easement as it extends across the Bow Mar Unit Owners Association will contain no encroachments that Platte Canyon needs to consent to.

Legal counsel will keep both Boards apprised as to any comments he receives back from either the Bow Mar South HOA or the Bow Mar's Owners Association

2. <u>May 6, 2025, Board of Directors Election</u>. The manager informed the Board that the Platte Canyon's May 6, 2025, Directors Election has been cancelled and that Directors Dursey, Fohn and Mulvany have each been reelected for a four-year term of office. The oath of office for each newly elected director will be administered at or before the Boards May 2025 regular meeting.

#### **PLATTE CANYON NEW BUSINESS**

There was no new business to come before the Platte Canyon Board.

#### **JOINT PARTICIPATION OF THE MEETING**

Platte Canyon's President, Mark Swatek, continued to Chair the joint participation portion of the meeting.

#### **APPROVAL OF JOINT MEETING AGENDA**

Following a brief discussion, a motion was made by Southwest Director Sebastian and seconded by Southwest Director Hause to approve the joint meeting agenda, as presented. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

| William D. Buckner | Aye |
|--------------------|-----|
| Anthony M. Dursey  | Aye |
| Louis J. Fohn      | Aye |
| Damien Mulvany     | Aye |
| Mark Swatek        | Aye |

The Chair then called for a vote of the Southwest Board, and the vote was as follows:

| Anthony M. Dursey         | Aye |
|---------------------------|-----|
| Ismael Gomez              | Aye |
| Chuck Hause               | Aye |
| Samuel Rivas, Jr.         | Aye |
| Bernard J. Sebastian, Jr. | Aye |

#### **JOINT MEETING CONSENT AGENDA**

1. <u>Approval of the Minutes of the Boards' February 28, 2025, Joint Regular Meeting</u>. Following a brief discussion and review, a motion was made by Southwest Director Sebastian and seconded by Platte Canyon Director Buckner to approve the minutes

of the Boards' February 28, 2025, joint regular meeting, as written. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

| William D. Buckner | Aye |
|--------------------|-----|
| Anthony M. Dursey  | Aye |
| Louis J. Fohn      | Aye |
| Damien Mulvany     | Aye |
| Mark Swatek        | Aye |

The Chair then called for a vote of the Southwest Board, and the vote was as follows:

| Anthony M. Dursey         | Aye |
|---------------------------|-----|
| Ismael Gomez              | Aye |
| Chuck Hause               | Aye |
| Samuel Rivas, Jr.         | Aye |
| Bernard J. Sebastian, Jr. | Aye |

The approved minutes will be presented to the members of each Board for signature as soon as practical as further evidence of ratification, confirmation, and approval.

#### **JOINT MEETING ACTION ITEMS**

#### 1. <u>Financial Matters.</u>

- (a) <u>Platte Canyon Financial Statements</u>. The following unaudited Platte Canyon financial statements, prepared by Vanessa Shipley, for the two-month period ending February 28, 2025, were presented to the Boards:
- (i) Statement of Net Assets, dated February 28, 2025, showing Platte Canyon's Assets, Liabilities, and Net Assets;
- (ii) Statement of Revenue, Expenses and Changes in Net Assets for the two-month period ending February 28, 2025;
- (iii) Schedule of Revenue and Expenditures Budget & Actual CM/YTD Actuals Compared to Annual Budget for the two-month period ending February 28, 2025; and
- (iv) Schedule of Revenue and Expenditures Budget & Actual CM/YTD Actuals Compared to CM/YTD Budget for the two-month period ending February 28, 2025.

As part of Vanessa Shipley's review of the financial statements, she highlighted those line items that deviated from the adopted 2025 budget and provided explanations for the Boards. At the conclusion of her review, a motion was made by Platte Canyon Director

Buckner and seconded by Platte Canyon Director Hause to accept the Platte Canyon financial statements as presented.

The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

| William D. Buckner | Aye |
|--------------------|-----|
| Anthony M. Dursey  | Aye |
| Louis J. Fohn      | Aye |
| Damien Mulvany     | Aye |
| Mark Swatek        | Aye |

- **(b)** <u>Southwest Financial Statements</u>. The following unaudited Southwest financial statements, prepared by Vanessa Shipley for the two-month period ending February 28, 2025, were presented to the Boards:
- (i) Statement of Net Assets, dated February 28, 2025, showing Southwest's Assets, Liabilities, and Net Assets;
- (ii) Statement of Revenue, Expenses and Changes in Net Assets for the two-month period ending February 28, 2025;
- (iii) Schedule of Revenue and Expenditures Budget & Actual CM/YTD Actuals Compared to Annual Budget for the two-month period ending February 28, 2025; and
- (iv) Schedule of Revenue and Expenditures Budget & Actual CM/YTD Actuals Compared to CM/YTD Budget for the two-month period ending February 28, 2025.

Following Vanessa Shipley's review of the Southwest financial statements, a motion was made by Southwest Director Sebastian and seconded by Southwest Director Rivas to accept the Southwest financial statements, as presented.

The Chair called for a vote of the Southwest Board, and the vote was as follows:

| Anthony M. Dursey         | Aye |
|---------------------------|-----|
| Ismael Gomez              | Aye |
| Chuck Hause               | Aye |
| Samuel Rivas, Jr.         | Aye |
| Bernard J. Sebastian, Jr. | Aye |

(c) <u>Platte Canyon Investment/Deposit Report</u>. The Boards reviewed a list of Platte Canyon's investments in U.S. Government treasury notes, agency securities, certificates of deposit, and money market funds, together with a report showing the funds Platte Canyon has in approved state depositories and authorized local government

investment pools. As of February 28, 2025, Platte Canyon's investments and deposits totaled \$11,482,587.59, itemized as follows:

| <b>Description</b>           | <u>Amount</u>   | <b>Percentage</b> |
|------------------------------|-----------------|-------------------|
| Checking                     | \$268,173.09    | 2.34%             |
| Certificates of Deposit      | \$250,000.00    | 2.18%             |
| Colo Trust-Edge              | \$853,776.67    | 7.44%             |
| Colo Trust-Plus              | \$3,117,238.34  | 27.15%            |
| ColoTrust-Trust Account      | \$19,067,24     | 0.17%             |
| CSAFE-Core                   | \$3,961,925.72  | 34.50%            |
| Treasury Bills               | \$0.00          | 0.00%             |
| Treasury Notes               | \$1,511,360.08  | 13.16%            |
| U.S. Government Agencies and | \$1,501,046.45  | 13.07%            |
| Instrumentalities            |                 |                   |
| TOTAL                        | \$11,482,587.59 | 100.00%           |

The average yield on Platte Canyon's investments for the month of February 2025, as calculated by staff, was 3.6413% per annum.

Following a brief discussion, a motion was made by Platte Canyon Director Fohn and seconded by Platte Canyon Director Buckner to accept the Platte Canyon Investment/Deposit Transaction Report.

The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

| William D. Buckner | Aye |
|--------------------|-----|
| Anthony M. Dursey  | Aye |
| Louis J. Fohn      | Aye |
| Damien Mulvany     | Aye |
| Mark Swatek        | Aye |

(d) <u>Southwest Investment/Deposit Report</u>. The Boards reviewed a list of Southwest's investments in U.S. Government treasury notes, agency securities, certificates of deposit, and money market funds, together with a report showing the funds Southwest has in approved state depositories and authorized investment pools. As of February 28, 2025, Southwest investments and deposits totaled \$27,020.054.84, itemized as follows:

| <b>Description</b>           | <b>Amount</b>   | <b>Percentage</b> |
|------------------------------|-----------------|-------------------|
| Checking                     | \$10,877.40     | 0.04%             |
| Certificates of Deposit      | \$249,000       | 0.92%             |
| ColoTrust-Edge               | \$933,784.64    | 3.46%             |
| ColoTrust-Plus               | \$3,272,222.99  | 12.11%            |
| ColoTrust-Trust Account      | \$239,308.55    | 0.89%             |
| CSAFE-Core                   | \$1,361,412.64  | 5.04%             |
| Treasury Bills               | \$0.00          | 0.00%             |
| Treasury Notes               | \$10,968,635.93 | 40.59%            |
| U.S. Government Agencies and | \$9,984,812.69  | 36.95%            |
| Instrumentalities            |                 |                   |
| TOTAL                        | \$27,020,054.84 | 100.00%           |

The average yield on Southwest's investments for the month of February 2025, as calculated by staff, was 2.9951% per annum.

Following Vanessa Shipley's review of the Southwest investment/deposit report, a motion was made by Southwest Director Sebastian and seconded by Southwest Director Rivas to accept the Southwest Investment and Deposit Report as presented.

The Chair called for a vote of the Southwest Board, and the vote was as follows:

| Anthony M. Dursey         | Aye |
|---------------------------|-----|
| Ismael Gomez              | Aye |
| Chuck Hause               | Aye |
| Samuel Rivas, Jr.         | Aye |
| Bernard J. Sebastian, Jr. | Aye |

#### **INFORMATION/DISCUSSION ITEMS**

- 1. <u>Manager's Report</u>. The manager referred the Boards to and asked if there were any question regarding the written management report for the month of March 2025, a copy of which was included in the meeting packet. In addition to responding to questions, the manager discussed the following matters:
- (a) <u>Hydrant Repair Program</u>. There are 11 hydrants in Platte Canyon and 42 in Southwest that are scheduled for rehabilitation in 2025. The nozzles for these hydrants are on order, and replacement efforts will begin once the parts for the hydrants are received.
- **(b)** <u>Updated District Fee Schedule</u>. As a result of the work staff is performing in connection with many new developments. It has been determined that additional and or increased fees need to be assessed by both Districts in order to adequately

reimburse the Districts for the cost and expense incurred in connection with plan review, responses to request for information, and the inspection of new facilities.

At the April meeting, both Boards will be presented with updated rate resolutions that will reflect in some cases new fees and in some cases increased fees that are necessary to adequately reimburse both Districts for the cost they are incurring in connection with new development. Notice of each Boards intent to increase and/or establish new fees has been posted so that the 30-day notice requirement set forth in the special districts act will be satisfied by the April meeting. If adopted, the updated fee schedule for each Districts will go into effect on May 1, 2025.

- Canyon's Workers' Compensation carrier. One incident involved an employee who twisted his ankle while stepping out of his truck. The employee is receiving ongoing treatment for this injury. The second injury occurred when an employee injured his back while stepping down from a District maintenance van. This employee is currently self-treating the injury. As a result of these two incidents, all staff members were retrained on the use of safety equipment, particularly traction devices, and proper methods for dismounting from high platforms.
- (d) <u>Customer Service Calls</u>. During the month, Bridget Butterfield received calls from approximately 8 to 10 people with questions and/or complaints concerning the recently increased water and sewer service fee. After discussing the fees with Bridget Butterfield most customers understood the reasons for the fees.
- **(e)** <u>Tap Fee Legislation</u>. The manager briefly updated the Board on the status of HB25-1211, which will impose additional criteria on special districts when adopting water and sewer tap and other fees. The bill is scheduled to be heard in the state Senate in the very near future. The Colorado Water Congress is prepared to offer several amendments to the Bill due to objectionable provisions. Existing law covers many if not all of the areas that are addressed by the Bill. Accordingly it is redundant and could be problematic of the ambiguous or unclear language in the proposed legislation.
- 2. Operations and Maintenance Summary Report. Armando Quintana reviewed the Operations and Maintenance Summary Report for the month of February 2025. During the reporting period, neither Platte Canyon nor Southwest had any water or sanitary sewer service interruptions. In addition, neither District sent any letters to customers advising of potential sewer service line problems due to root intrusion.

As to Remedial Repairs, during February, C&L Water Solutions replaced one fire hydrant and repaired one valve in Platte Canyon. One water line valve was replaced in Southwest. There were no incidents to report at either the Platte Canyon's Scott J. Morse Pump Station or the Southwest Hogback Water Pump Station. On February 11, 2025, the monthly Platte Canyon staff and safety meetings were held. These meetings are conducted

to review operations, construction, and safety training procedures to ensure the safety and wellbeing of Platte Canyon staff. Also during the month, numerous operation employees attended their regulatory classes required for their water and wastewater operator's license certifications.

Armando also briefly updated the Boards on the number of facility locates performed in Platte Canyon, Southwest, and Platte Canyon's contract service districts.

3. <u>Construction Projects Report</u>. Justin Roquemore, construction program manager, reviewed the capital projects for both Platte Canyon and Southwest that were being performed in areas other than the ongoing South Santa Fe Park development. At previous meetings, the construction projects report focused on the South Santa Fe Park area which is being developed by Toll Brothers and Evergreen Development.

Mr. Roquemore updated the Platte Canyon Board on the Water Main Replacement projects that Platte Canyon will be performed this year on S. Depew St., W. Chestnut Ave., S. Jay Drive, and a 2631 lineal foot project located in the Columbine Hills subdivision.

The Southwest Metro Board was updated on the status of three water line projects one on S. Cody Way, one on S. Everett Way, and upsizing of 2001 linear feet of 33- inch pipe just north of S. Mineral Dr. to a manhole located at the northerly end of the Aspen Grove Lifestyle Center.

#### **NEW BUSINESS**

There was no new business to come before the joint participation portion of the meeting.

# SOUTHWEST PORTION OF THE JOINT MEETING

## CALL TO ORDER

Southwest President Chuck Hause, called the Southwest portion of the meeting to order and acted as Chair.

### APPROVAL OF SOUTHWEST AGENDA

Following a brief discussion, a motion was made by Southwest Director Sebastian and seconded by Southwest Director Rivas to approve, as presented, the Southwest agenda. The Chair called for a vote of the Southwest Board, and the vote was as follows:

| Anthony M. Dursey | Aye |
|-------------------|-----|
| Ismael Gomez      | Aye |
| Chuck Hause       | Aye |
| Samuel Rivas, Jr. | Aye |

#### **SOUTHWEST CONSENT AGENDA ITEMS**

Following a brief discussion, a motion was made by Southwest Director Sebastian and seconded by Southwest Director Rivas to approve Southwest Consent Agenda Items No. 1 and No. 2, as set forth below:

- 1. Ratification of Interim Disbursements and Approval of Current Payables. The Southwest payables and supplemental disbursements for the month of March 2025, in the aggregate amount of \$232,023.83 represented by Southwest check nos. 21503 thru 21534, inclusive, including any checks written for less than \$5,000 written by the District manager pursuant to prior Board authorization, as well as various electronic fund payments for utilities and other authorized electronic fund payment vendors.
- **2.** <u>Southwest Investment/Deposit Report.</u> During the month of February 2025, Southwest did not: (i) purchase any treasury notes or other securities; (ii) sell or have any treasury notes or other securities mature or redeem; or (iii) purchase, renew or rollover any certificates of deposit.

With respect to consent agenda items No. 1 and No. 2, the Chair called for a vote of the Southwest Board, and the vote was as follows:

| Anthony M. Dursey         | Aye |
|---------------------------|-----|
| Ismael Gomez              | Aye |
| Chuck Hause               | Aye |
| Samuel Rivas, Jr.         | Aye |
| Bernard J. Sebastian, Jr. | Aye |

#### **SOUTHWEST ACTION ITEMS**

4. Acceptance of 2024 Audit. Southwest 2024 Audit, prepared by Neil Schilling with Schilling & Co., Inc., was reviewed by Vanessa Shipley. She noted that the auditor's opinion is unmodified or a "clean" opinion. This means that in the opinion of Schilling & Co., Inc., Southwest's financial statements for the years ended December 31, 2024, and 2023 present fairly, in all material respects, the financial position of Southwest as of December 31, 2024, and 2023, and the respective changes in financial position, and where applicable, the cash flows thereof for the years then ended in accordance with accounting principles generally accepted in the United States of America. Vanessa Shipley noted that the audit went smoothly and that there were no adjusting entries or other matters that needed to be reported to the Southwest Board.

At the conclusion of Vanessa Shipley's presentation, a motion to accept the 2024 Southwest audit and to authorize Vanessa Shipley to file it with the State Auditor's office

was made by Southwest Director Sebastian and seconded by Southwest Director Rivas. The Chair called for a vote of the Southwest Board, and the vote was as follows:

| Anthony M. Dursey         | Aye |
|---------------------------|-----|
| Ismael Gomez              | Aye |
| Chuck Hause               | Aye |
| Samuel Rivas, Jr.         | Aye |
| Bernard J. Sebastian, Jr. | Aye |

#### **SOUTHWEST INFORMATION/ DISCUSSION ITEMS.**

1. May 6, 2025, Board of Directors Election. The manager informed the Board that the Southwest May 6, 2025, Board of Directors Election has been canceled, and that Directors Dursey, Sebastian, and Gomez have been deemed reelected, each for a four-year term of office. The oath of office will be administered to the newly elected Directors at or before the Board's May 2025 regular meeting.

#### **SOUTHWEST NEW BUSINESS**

There was no new business to come before the Southwest Board

#### **ADJOURNMENT**

There being no further business to come before this joint regular meeting of the Platte Canyon and Southwest Boards, a motion to adjourn was made by Southwest Director Sebastian and seconded by Southwest Director Rivas. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

| William D. Buckner | Aye |
|--------------------|-----|
| Anthony M. Dursey  | Aye |
| Louis J. Fohn      | Aye |
| Damien Mulvany     | Aye |
| Mark Swatek        | Aye |

The Chair called for a vote of the Southwest Board, and the vote was as follows:

| Anthony M. Dursey         | Aye |
|---------------------------|-----|
| Ismael Gomez              | Aye |
| Chuck Hause               | Aye |
| Samuel Rivas, Jr.         | Aye |
| Bernard J. Sebastian, Jr. | Aye |

Whereupon, this joint regular meeting of the Platte Canyon and Southwest Boards of Directors adjourned at approximately 10:30 a.m. The next regular joint meeting of the Boards will be held on Friday, April 25, 2025, at 8:30 a.m. in the Platte Canyon and Southwest office located at 8739 West Coal Mine Avenue, Littleton, Colorado 80123.

| Respectfully submitted,               |
|---------------------------------------|
|                                       |
| Timothy J. Flynn, Recording Secretary |

#### RECORD OF PROCEEDINGS

THE MINUTES OF THIS JOINT REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE SOUTHWEST METROPOLITAN WATER AND SANITATION DISTRICT AND THE BOARD OF DIRECTORS OF THE PLATTE CANYON WATER AND SANITATION DISTRICT ARE HEREBY RATIFIED, CONFIRMED AND APPROVED BY THE FOLLOWING NAMED INDIVIDUALS WHO, INDIVIDUALLY AND AS MEMBERS OF THE BOARD OF DIRECTORS OF SAID DISTRICTS, WAIVE ANY AND ALL NOTICE THAT MAY BE REQUIRED BY THE STATUTES OF THE STATE OF COLORADO PERTAINING TO THE CONVENING AND THE CONDUCTING OF THIS SPECIAL MEETING OF THE DISTRICTS' BOARDS OF DIRECTORS; AND THE UNDERSIGNED DO HEREBY CONSENT TO THE SAID MEETING BEING HELD ON THE DATE, AT THE TIME AND AT THE PLACE AS HEREINABOVE SET FORTH.

| SOUTHWEST METROPOLITAN WATER AND SANITATION DISTRICT | PLATTE CANYON WATER AND SANITATION DISTRICT |
|--|---|
| Anthony M. Dursey                                    | William D. Buckner                          |
| Ismael Gomez.  | Anthony M. Dursey                           |
| Chuck Hause  | Louis J. Fohn                               |
| Bernard J. Sebastian, Jr.                            | Damian. Mulvany                             |
| Samuel Rivas, Jr.                                    | Mark Swatek                                 |